



**Critical**  
manufacturing  
an ASM PT company

# How to: Dispatch

## 10.2

April 2026

### DOCUMENT ACCESS

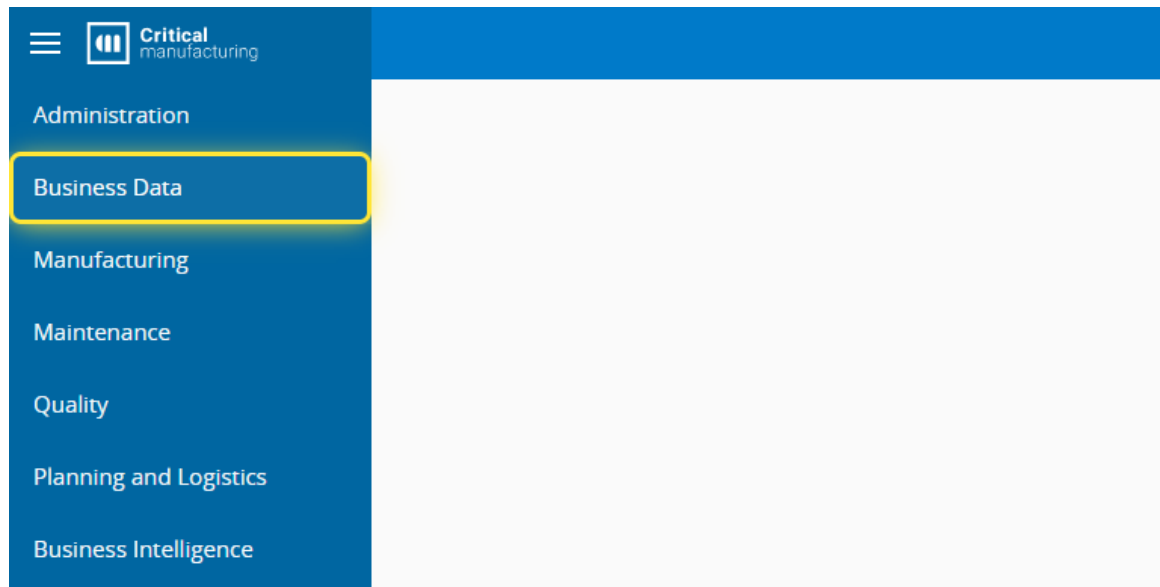
Public

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# How to: Dispatch

1. Select the Business Data menu.

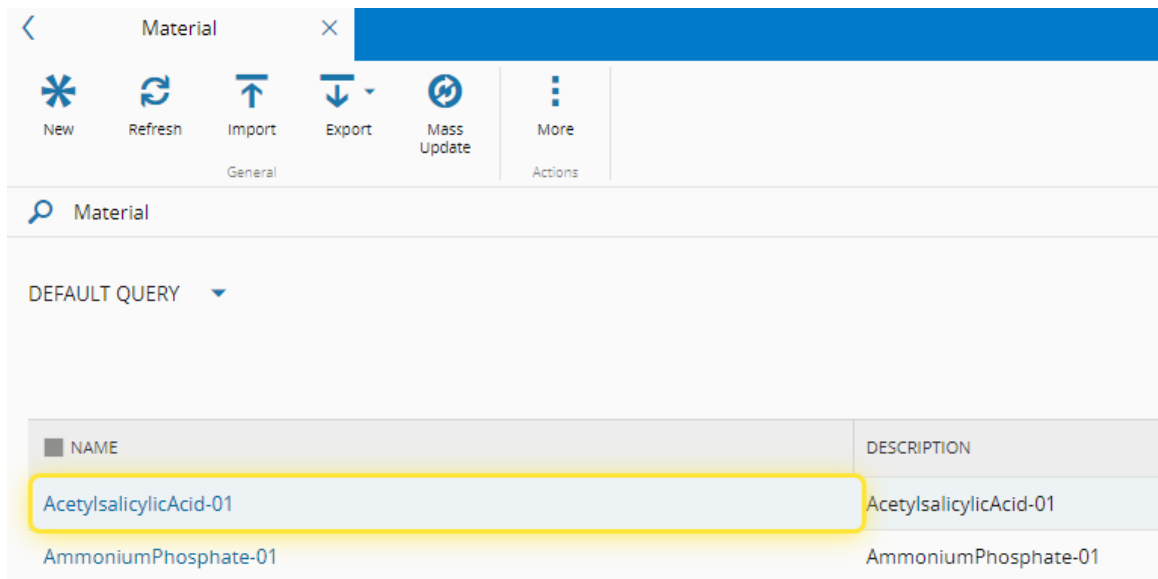


2. Select the Material entity.



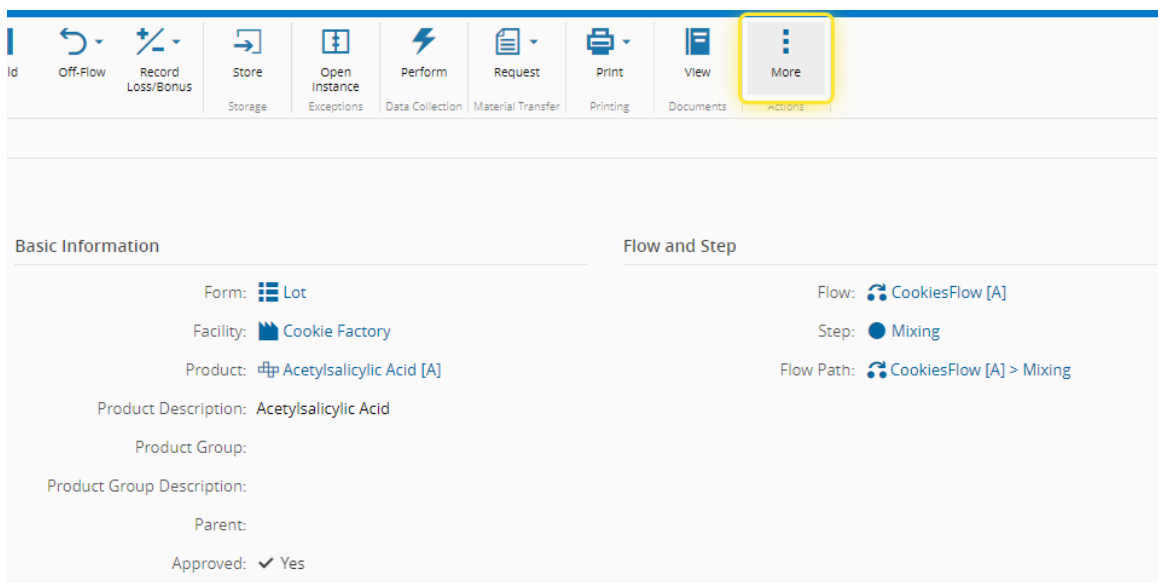
3. Select a Material.

The material selection can be done this way, or through Step or Resource View.

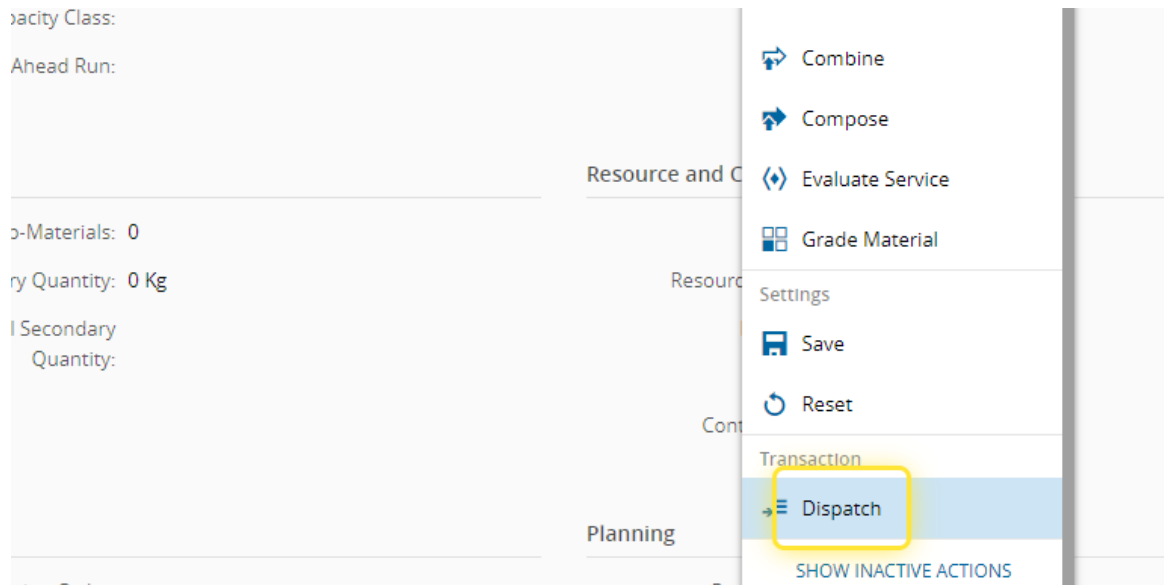


#### 4. Select the More button.

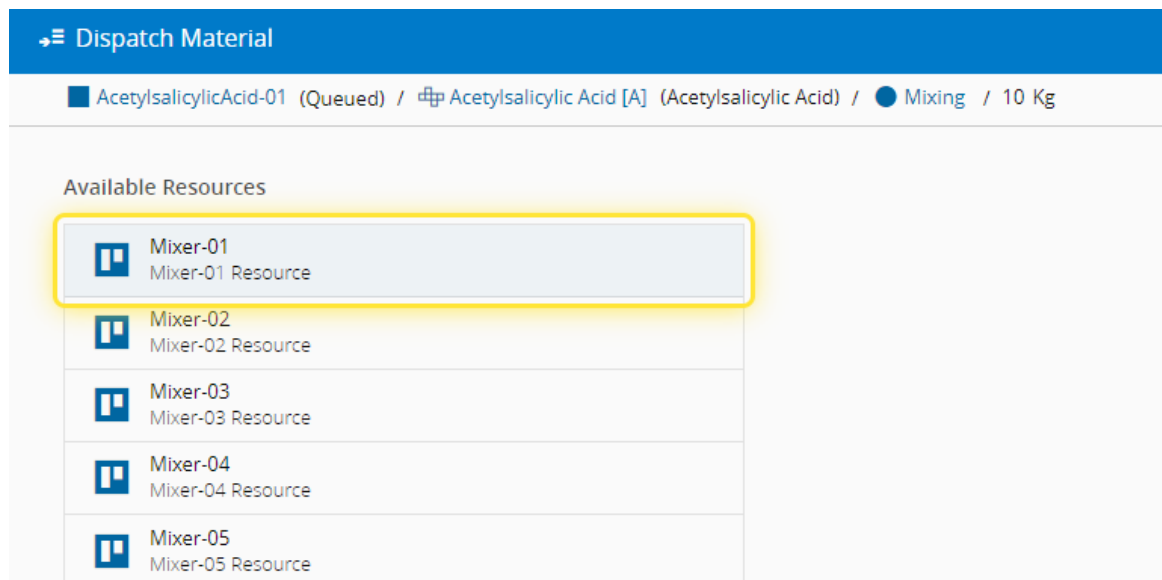
Depending on the configurations of the Step, the Dispatch operation button can be either on the upper section, along with the other options, or it can be in More.



#### 5. Select the Dispatch operation.



6. Select the Resource to dispatch the Material to.



7. Select the Dispatch button.

The screenshot displays the 'Dispatch Material' window in the Critical Manufacturing 10.2 application. The window title is 'AcetylsalicylicAcid-01'. The main content area is titled 'Dispatch Material' and shows a list of 'Available Resources' (Mixer-01 to Mixer-05) and 'Resource Details' for Mixer-01. The 'Resource Order' dropdown is set to 'Last'. At the bottom right, there are 'Cancel' and 'Dispatch' buttons.

**Available Resources**

- Mixer-01 Mixer-01 Resource
- Mixer-02 Mixer-02 Resource
- Mixer-03 Mixer-03 Resource
- Mixer-04 Mixer-04 Resource
- Mixer-05 Mixer-05 Resource

**Resource Details**

Name: Mixer-01  
Description: Mixer-01 Resource  
Area: Cookie Manufacturing  
Priority: 2  
Material(s) Dispatched: 0  
Material(s) In Process: 0  
Running Mode:  
Service: Mixing  
State: Standby

**Resource Order**

Queue Order: Last

Comments:

Buttons: Cancel, Dispatch



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