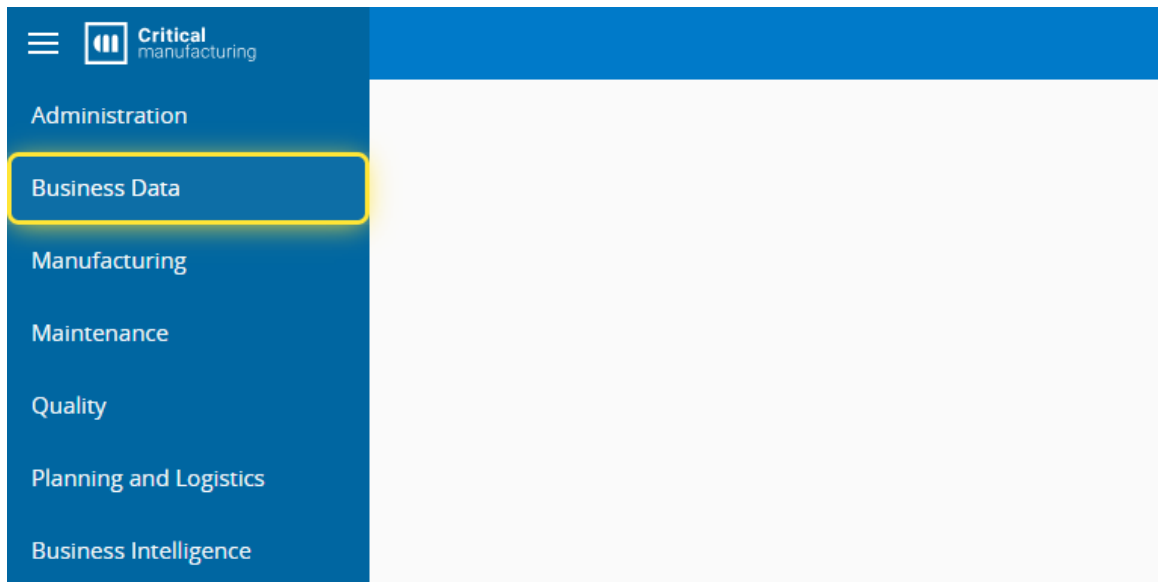
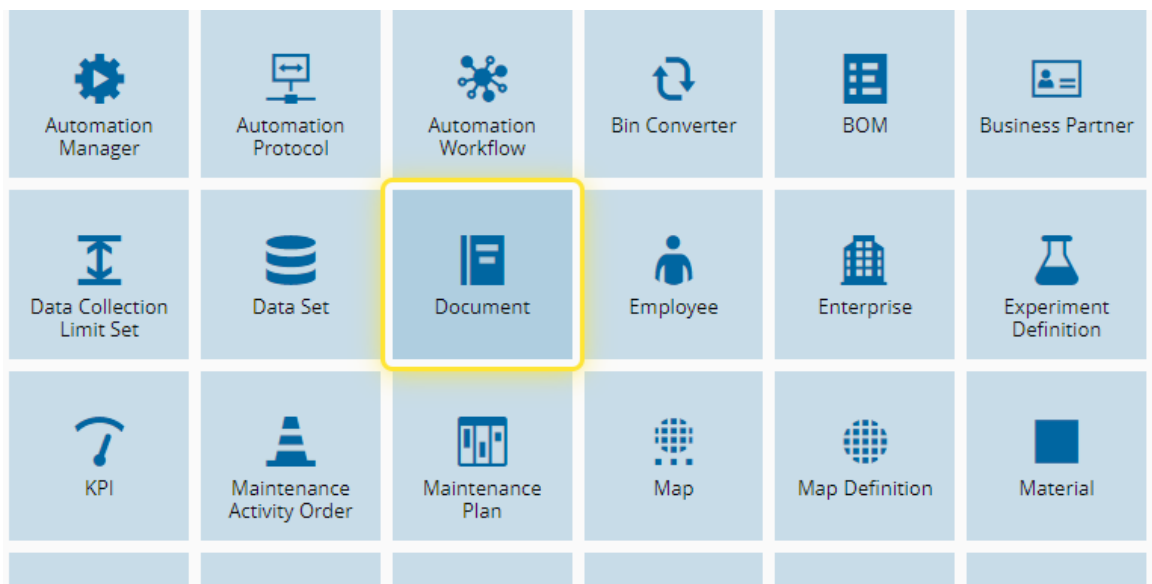


How to: View a Document

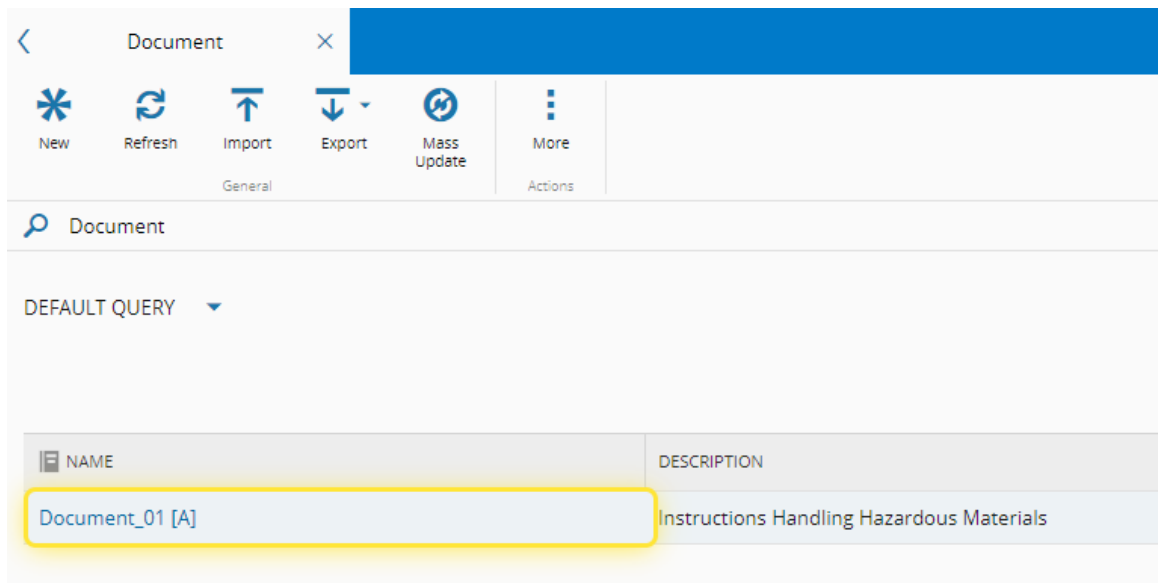
1. Go to the Business Data menu.



2. Select the Document entity.

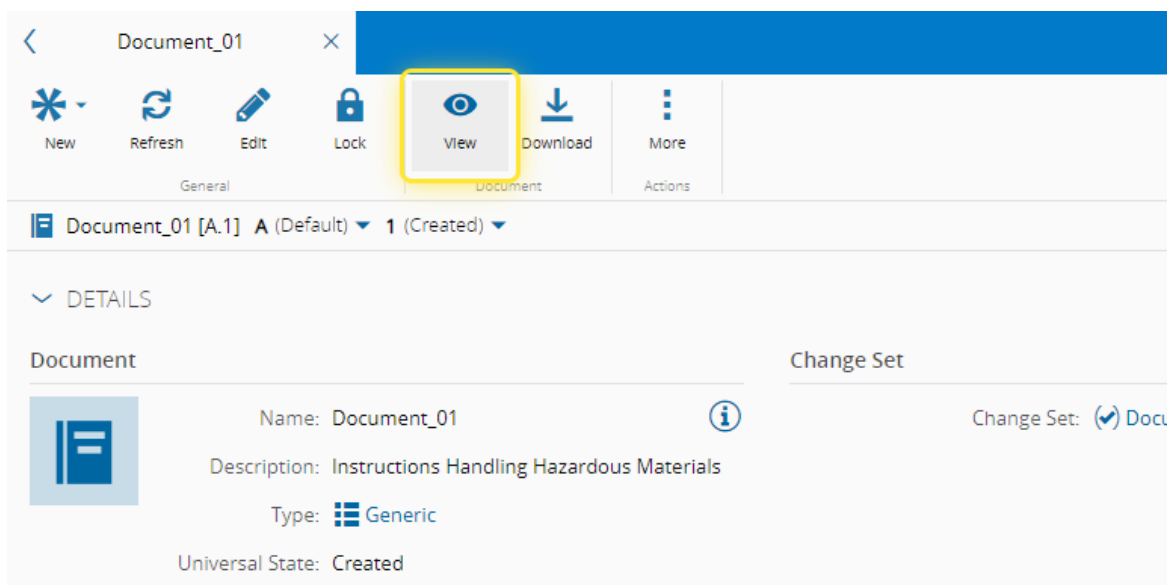


3. Select the document you want to view.

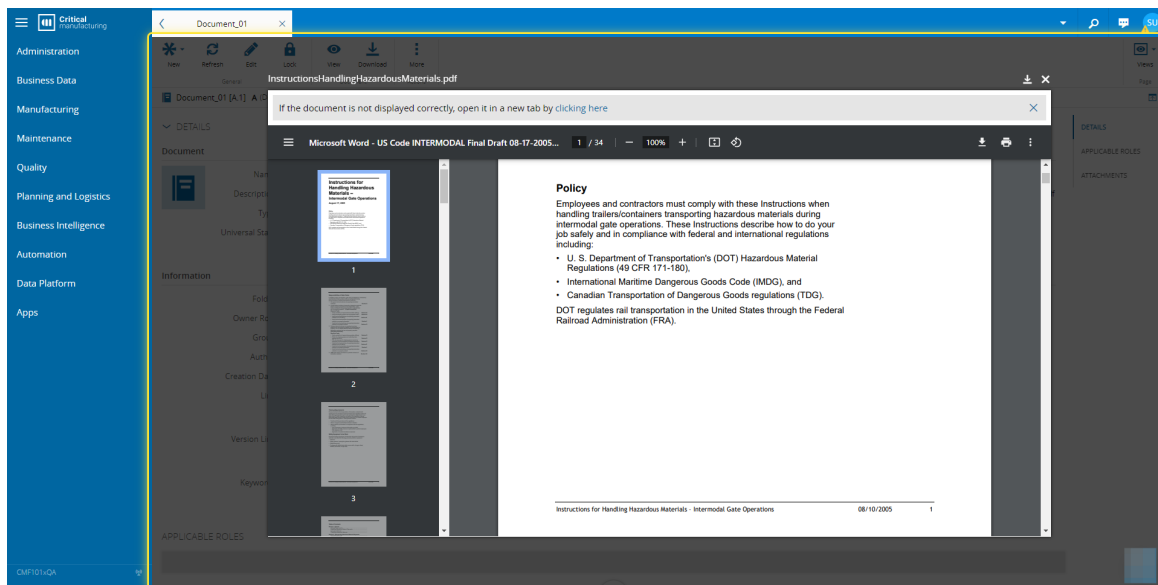


4. Select the View button.

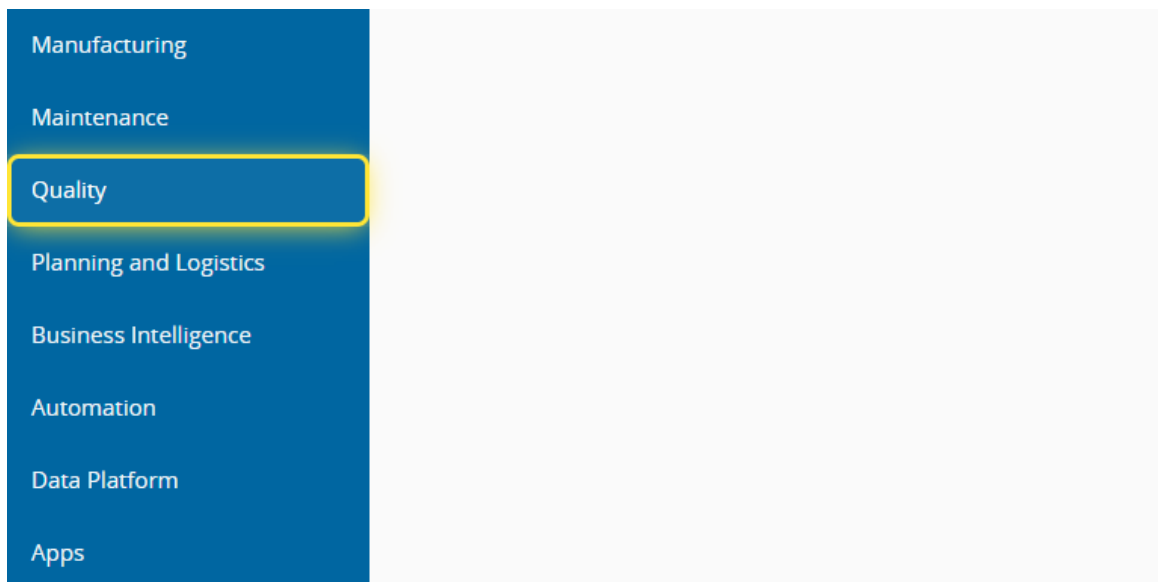
For more information, see [View Document - Critical Manufacturing Documentation Portal](#)



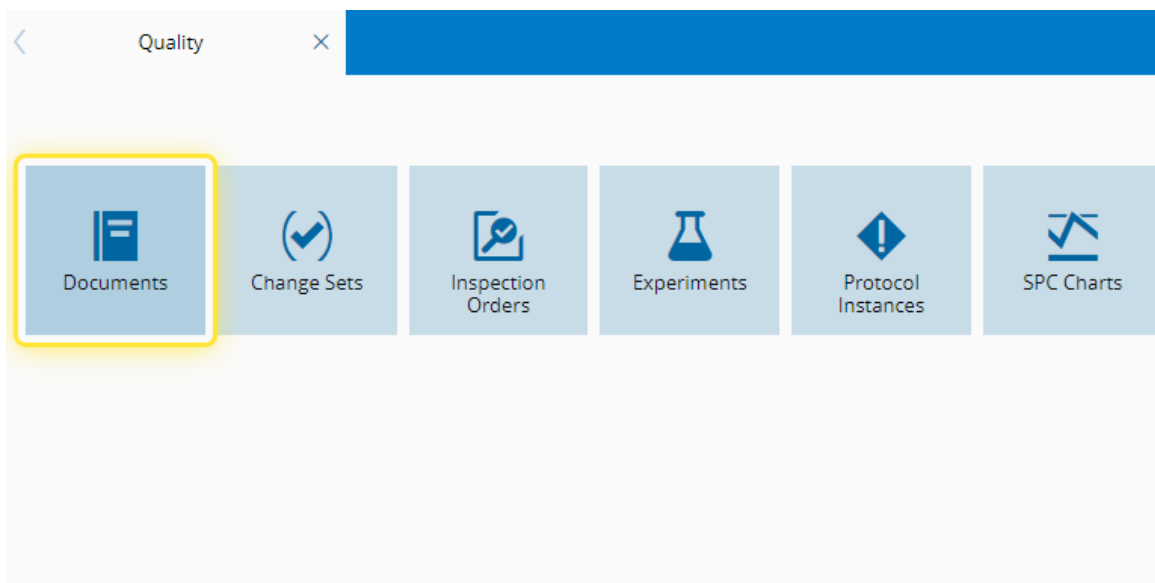
5. View the document.



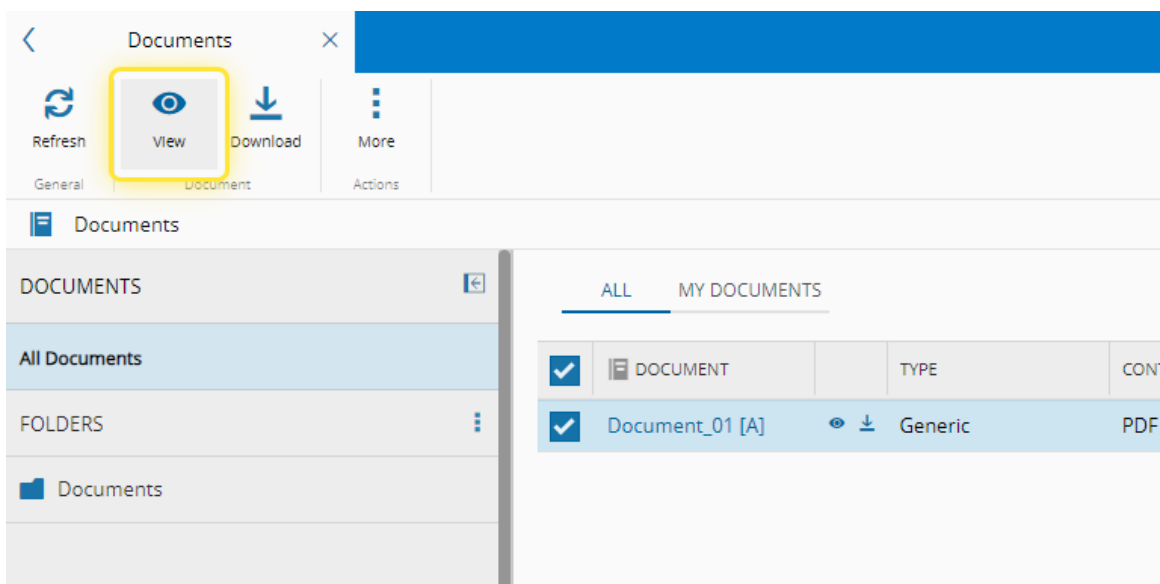
6. You can also view documents via the Quality menu.



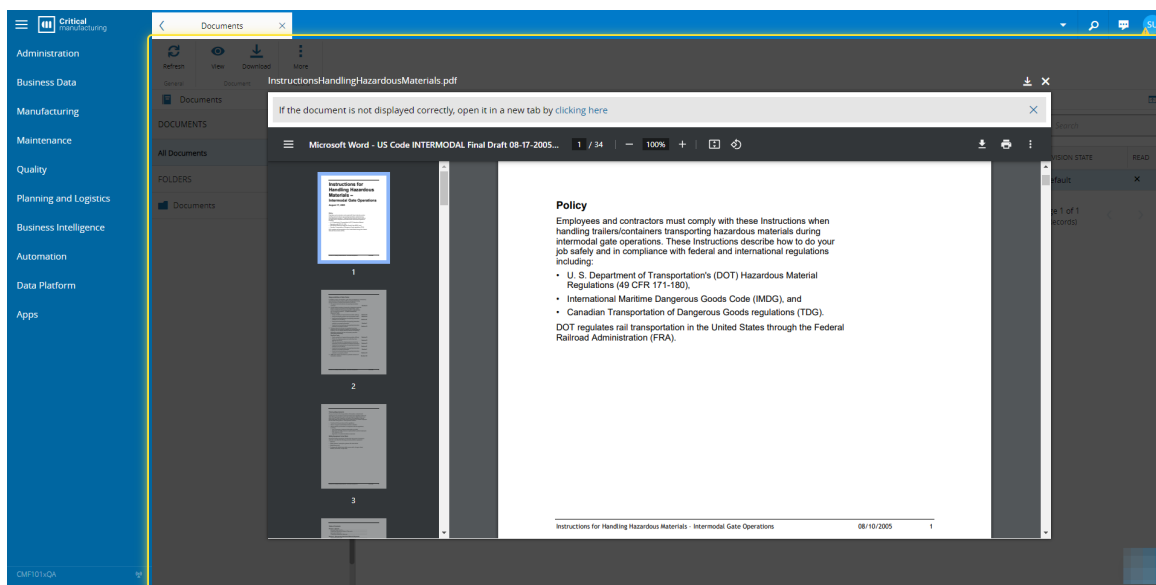
7. Select the Documents entity.



8. Select the document you want followed by the View button.



9. View the document.



The screenshot displays the Critical Manufacturing 10.2 user interface. On the left is a blue navigation sidebar with categories: Administration, Business Data, Manufacturing, Maintenance, Quality, Planning and Logistics, Business Intelligence, Automation, Data Platform, and Apps. The main area is a document viewer for 'InstructionsHandlingHazardousMaterials.pdf'. A message at the top of the viewer reads: 'If the document is not displayed correctly, open it in a new tab by clicking here'. Below this, a Microsoft Word document titled 'Microsoft Word - US Code INTERMODAL Final Draft 08-17-2005...' is open. The document content includes a 'Policy' section with the following text: 'Employees and contractors must comply with these Instructions when handling trailers/containers transporting hazardous materials during intermodal gate operations. These Instructions describe how to do your job safely and in compliance with federal and international regulations including:'. A bulleted list follows: '• U. S. Department of Transportation's (DOT) Hazardous Material Regulations (49 CFR 171-180).', '• International Maritime Dangerous Goods Code (IMDG), and', '• Canadian Transportation of Dangerous Goods regulations (TDG)'. A concluding sentence states: 'DOT regulates rail transportation in the United States through the Federal Railroad Administration (FRA)'. The footer of the document reads: 'Instructions for Handling Hazardous Materials - Intermodal Gate Operations 08/10/2005 1'.