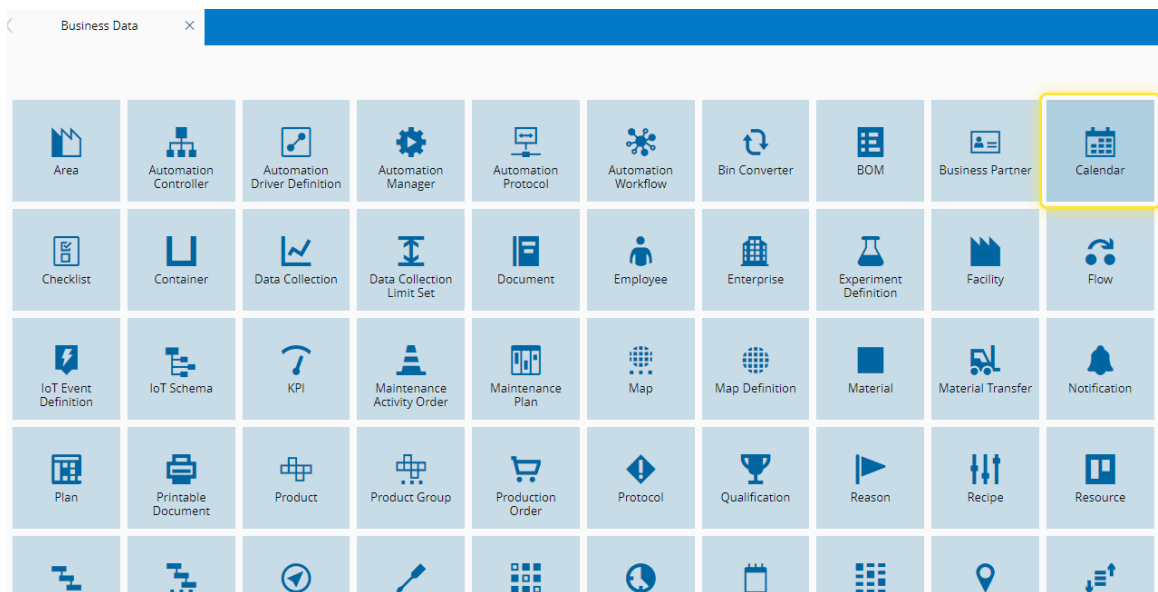


How to: Create a Calendar

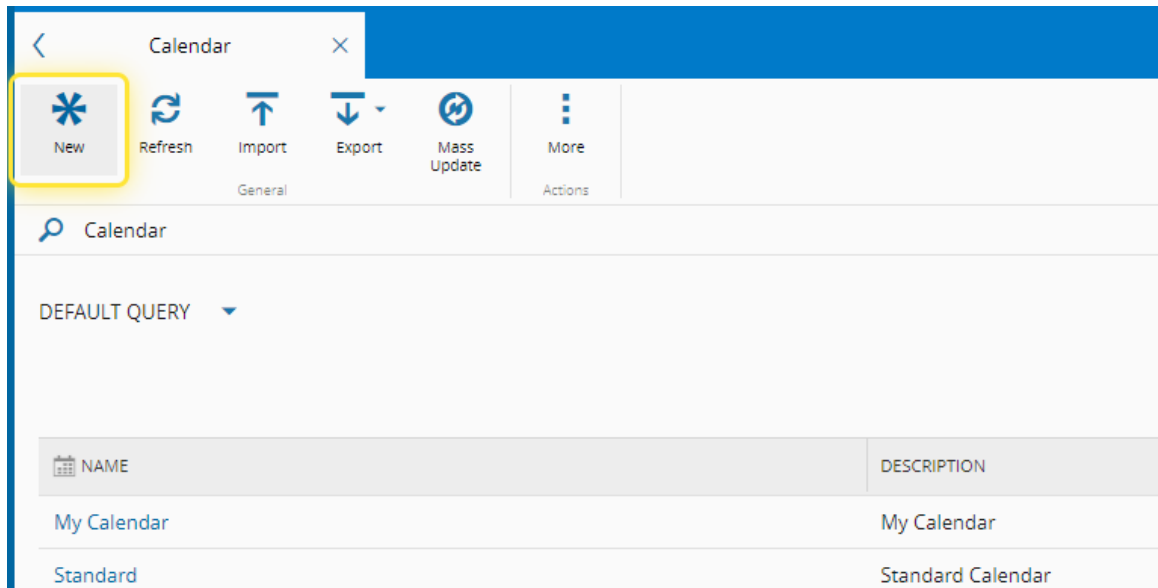
1. Go to the Business Data menu.



2. Select the Calendar entity.

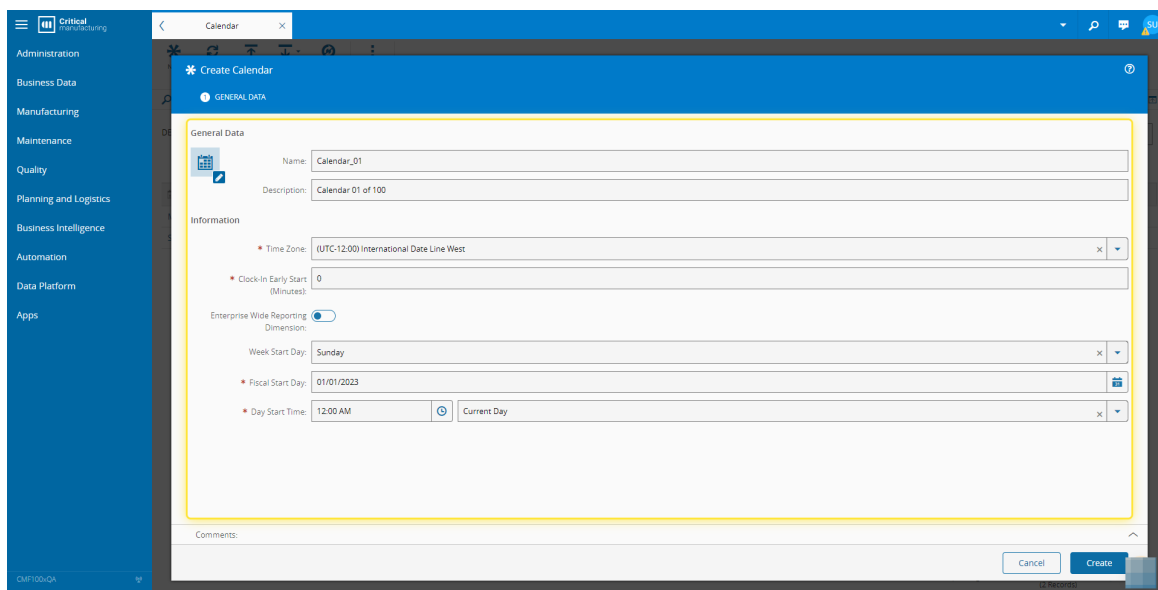


3. Select the New button.

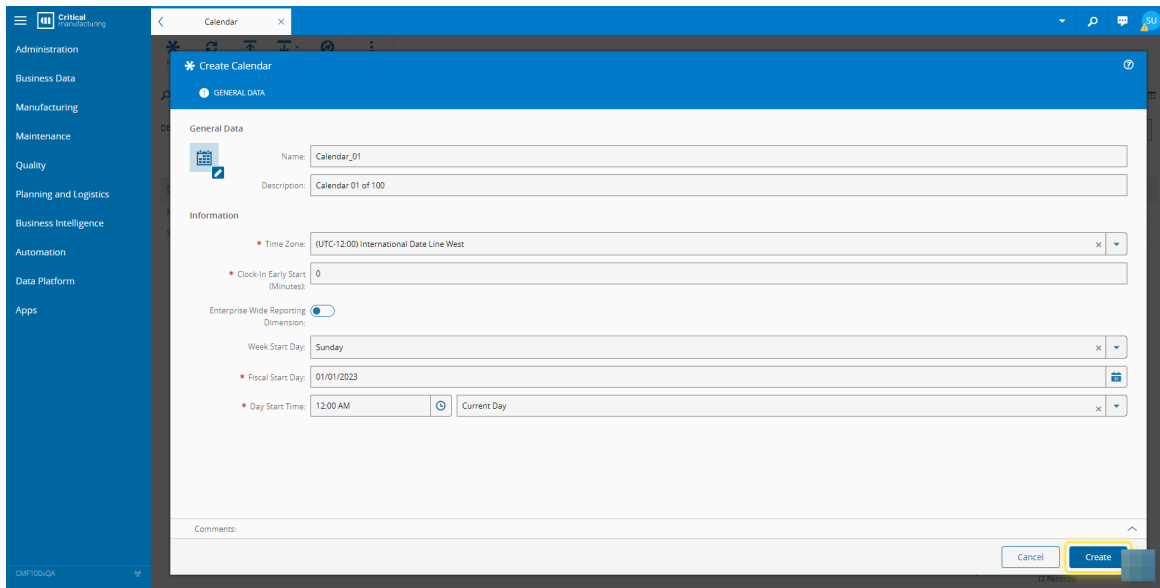


4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Calendar - Critical Manufacturing Documentation Portal](#)



5. Select the Create button.



Create Calendar

GENERAL DATA

General Data

Name: Calendar_01

Description: Calendar 01 of 100

Information

- Time Zone: (UTC-12:00) International Date Line West
- Clock-In Early Start (Minutes): 0
- Enterprise Wide Reporting Dimension:
- Week Start Day: Sunday
- Fiscal Start Day: 01/01/2023
- Day Start Time: 12:00 AM

Comments:

Cancel Create