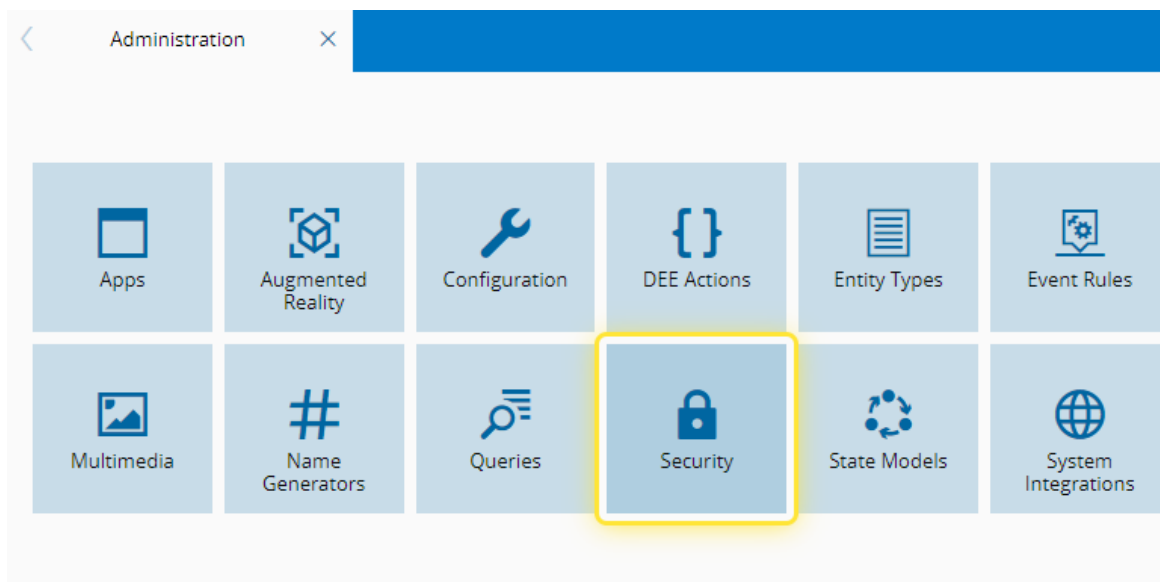


## How to: Create Roles

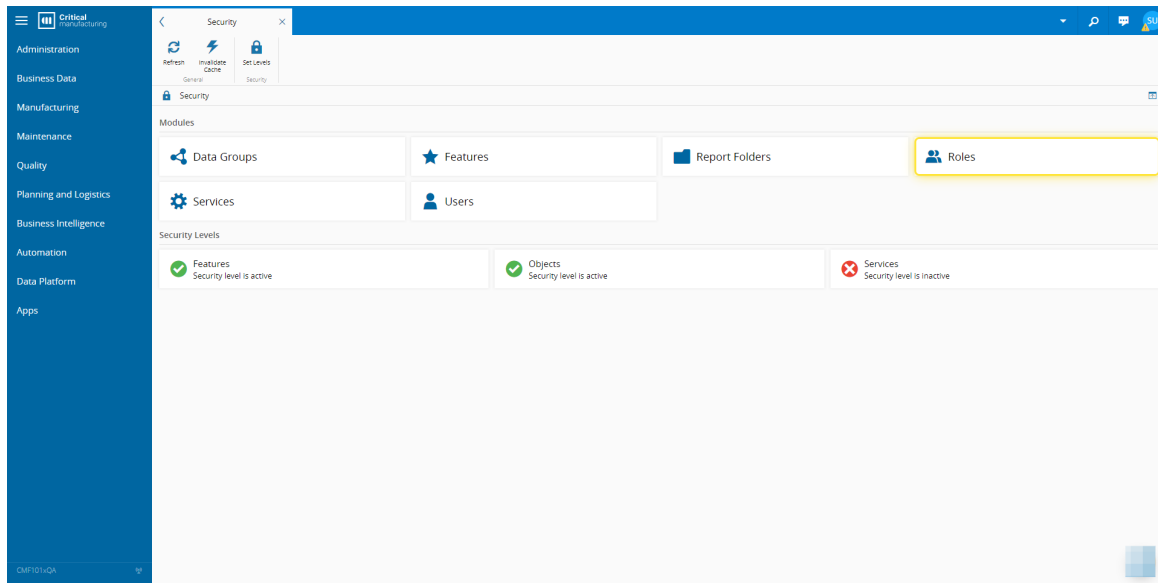
1. Go to the Administration menu.



2. Select the Security entity.

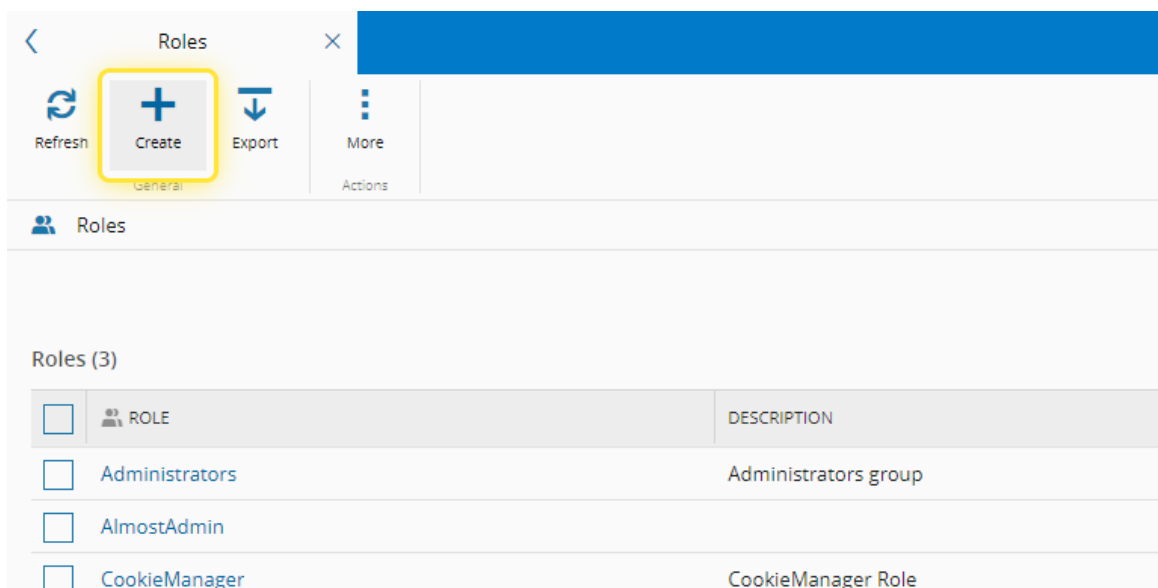


3. Select the Roles option.

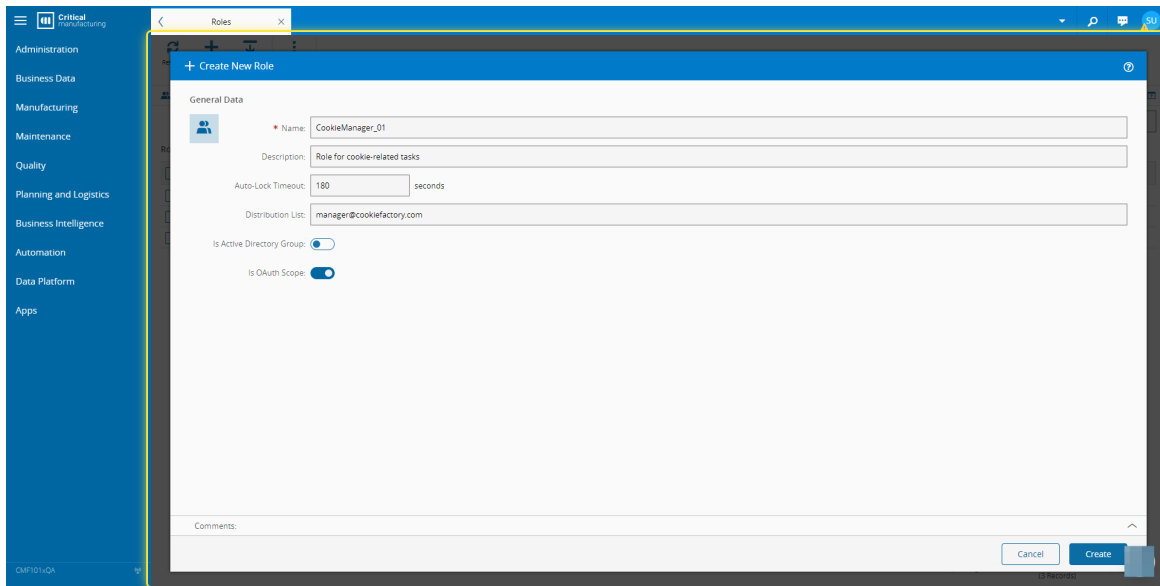


4. Select the Create button.

For more information, see [Roles - Critical Manufacturing Documentation Portal](#)



5. Complete the necessary fields and select Create.



The screenshot displays the 'Create New Role' dialog box within the Critical Manufacturing 10.2 application. The dialog is titled '+ Create New Role' and is set against a blue header. The main content area is titled 'General Data' and contains the following fields and controls:

- Name:** A text input field containing 'CookieManager\_01'.
- Description:** A text input field containing 'Role for cookie-related tasks'.
- Auto-Lock Timeout:** A text input field containing '180' followed by a 'seconds' label.
- Distribution List:** A text input field containing 'manager@cookiefactory.com'.
- Is Active Directory Group:** A toggle switch that is currently turned off.
- Is OAuth Scope:** A toggle switch that is currently turned on.

At the bottom of the dialog, there is a 'Comments' section with a text area and a scroll arrow. To the right of the comments area are two buttons: 'Cancel' and 'Create'.