



**Critical**  
manufacturing  
an ASM PT company

# How to: Download a Document

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## DOCUMENT ACCESS

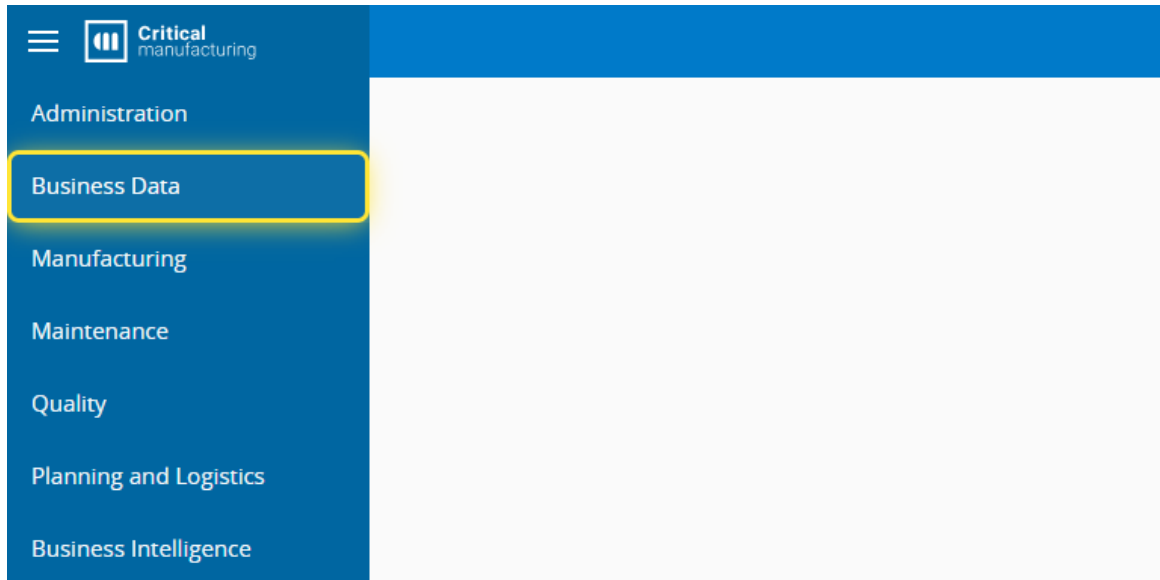
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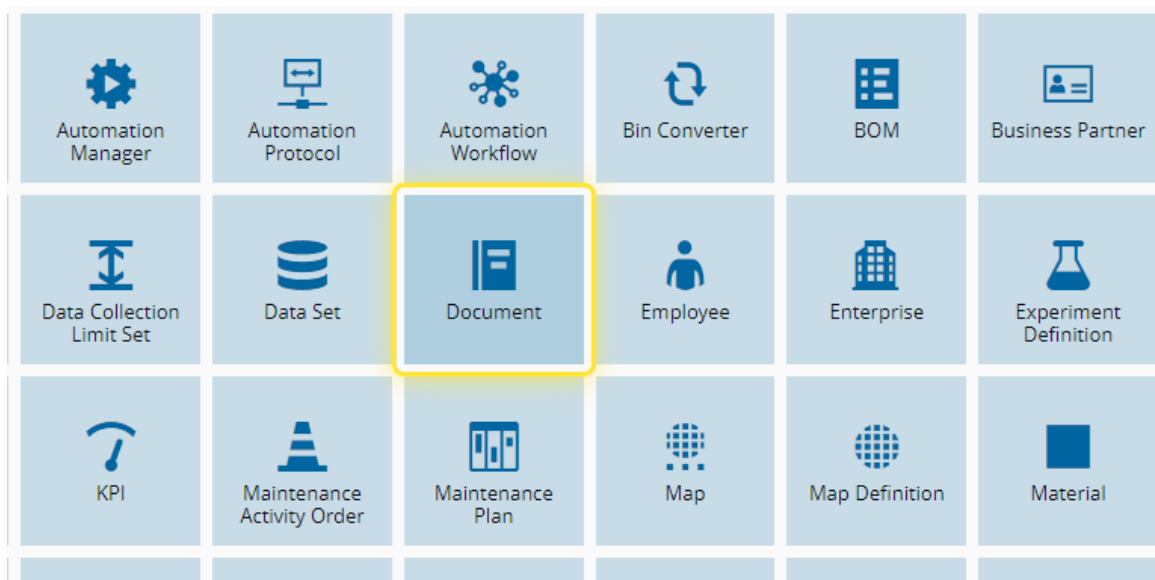
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## How to: Download a Document

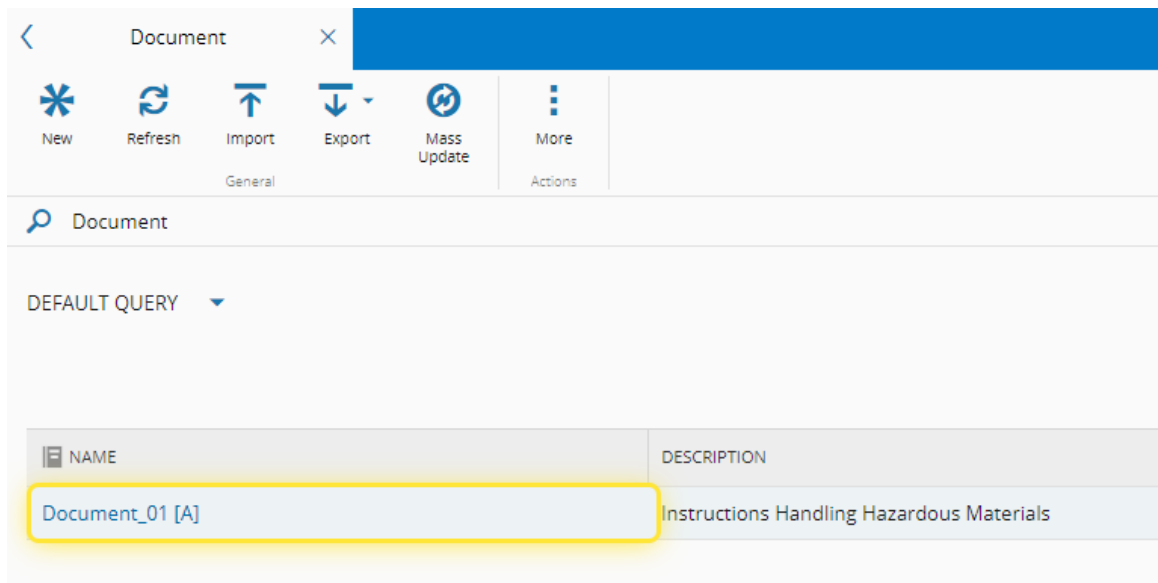
1. Go to the Business Data menu.



2. Select the Document entity.

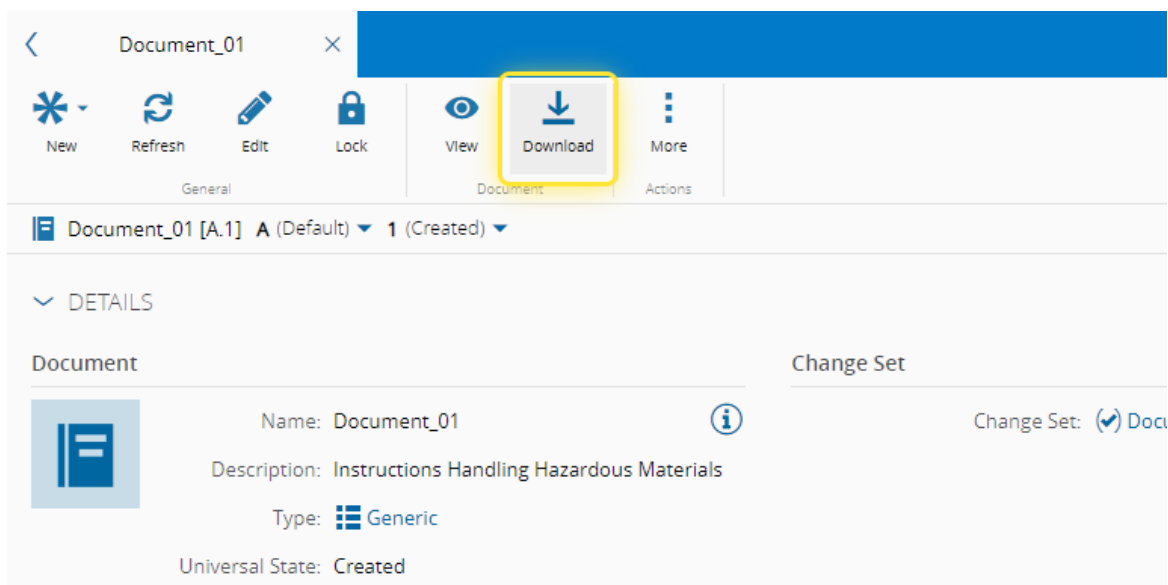


3. Select the document you want to download.

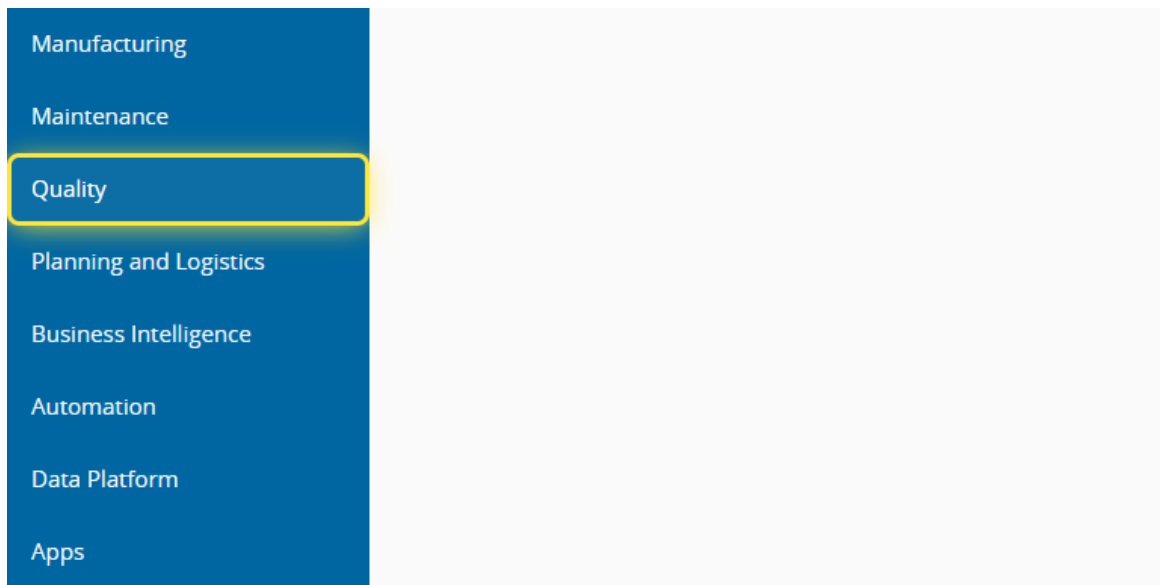


4. Select the Download button and the document will be available for you to open.

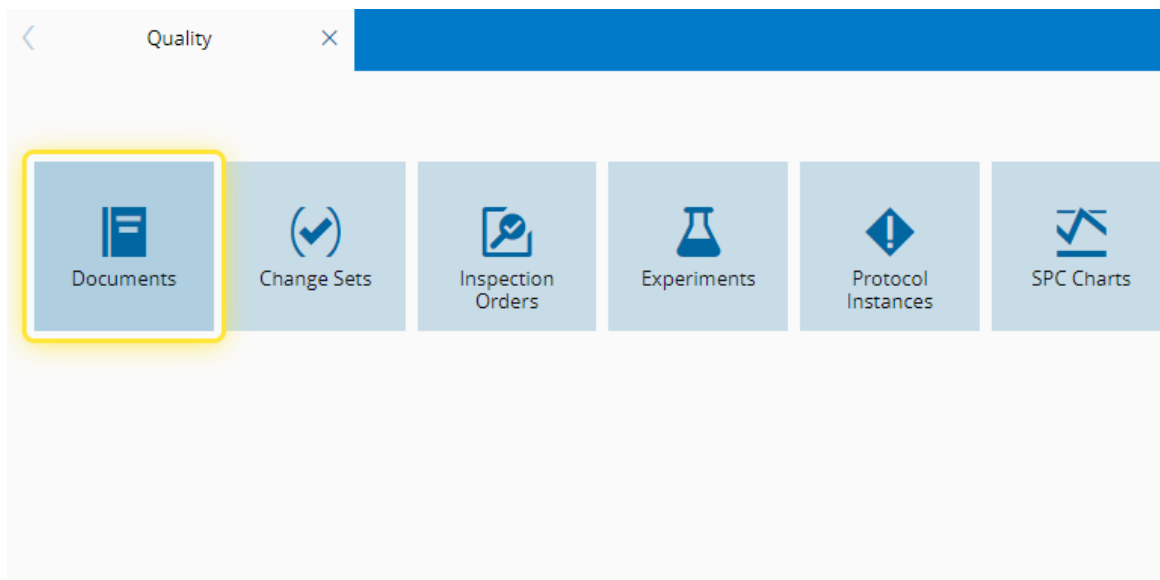
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5. You can also download documents via the Quality menu.

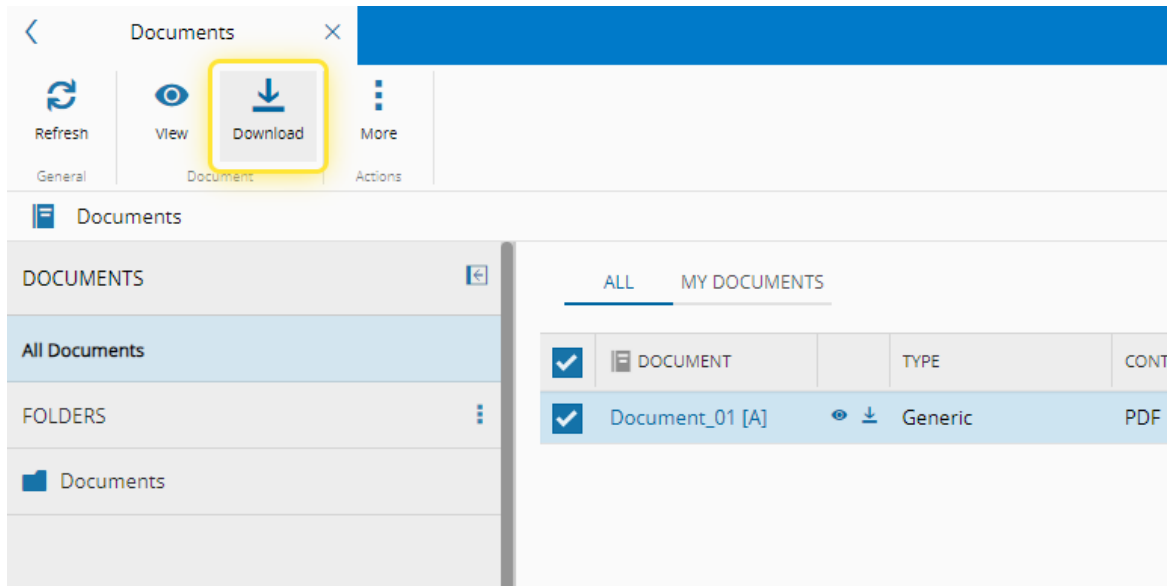


6. Select the Documents entity.



7. Select the document you want followed by the Download button. The document will be available for you to open.

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The screenshot shows a web interface for managing documents. At the top, there is a navigation bar with a back arrow, the title 'Documents', and a close button. Below this is a toolbar with four icons: 'Refresh', 'View', 'Download', and 'More'. The 'Download' icon, which is a downward arrow, is highlighted with a yellow square. Below the toolbar, there is a section titled 'Documents' with a folder icon. This section is divided into two panes. The left pane shows a list of 'DOCUMENTS' and 'FOLDERS'. The right pane shows a table of documents with columns for selection, name, type, and content type. The table has two rows: one for 'DOCUMENT' and one for 'Document\_01 [A]'. The 'Document\_01 [A]' row is selected and highlighted in blue. The 'Download' icon is visible next to the selected row.

	DOCUMENT	TYPE	CONT
<input checked="" type="checkbox"/>	Document_01 [A]	Generic	PDF



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