



**Critical**  
manufacturing  
an ASM PT company

# How to: Generate Calendar Days

11.0

March 2026

## DOCUMENT ACCESS

Public

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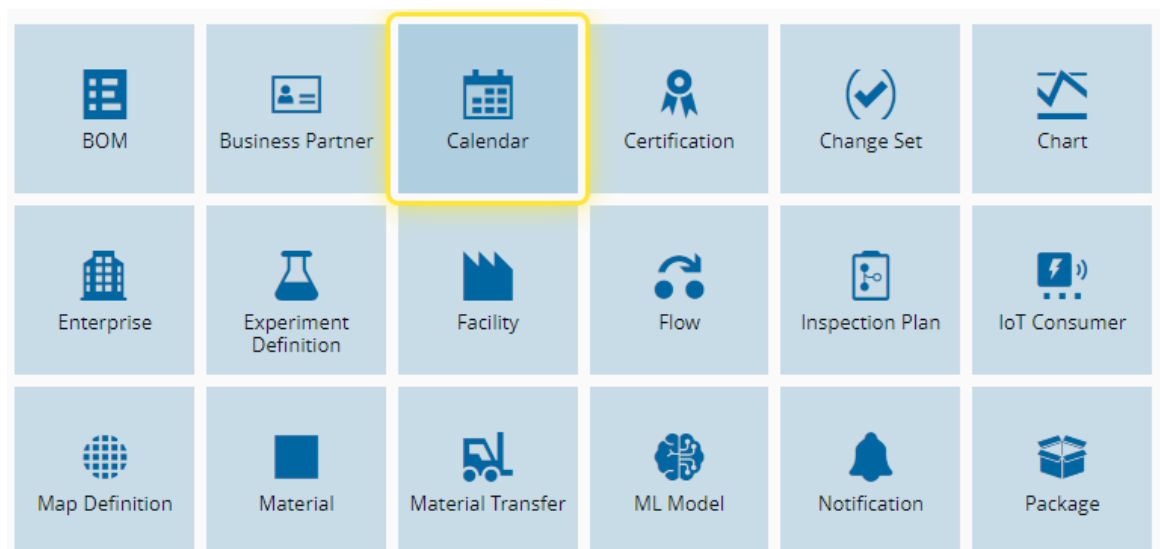
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## How to: Generate Calendar Days

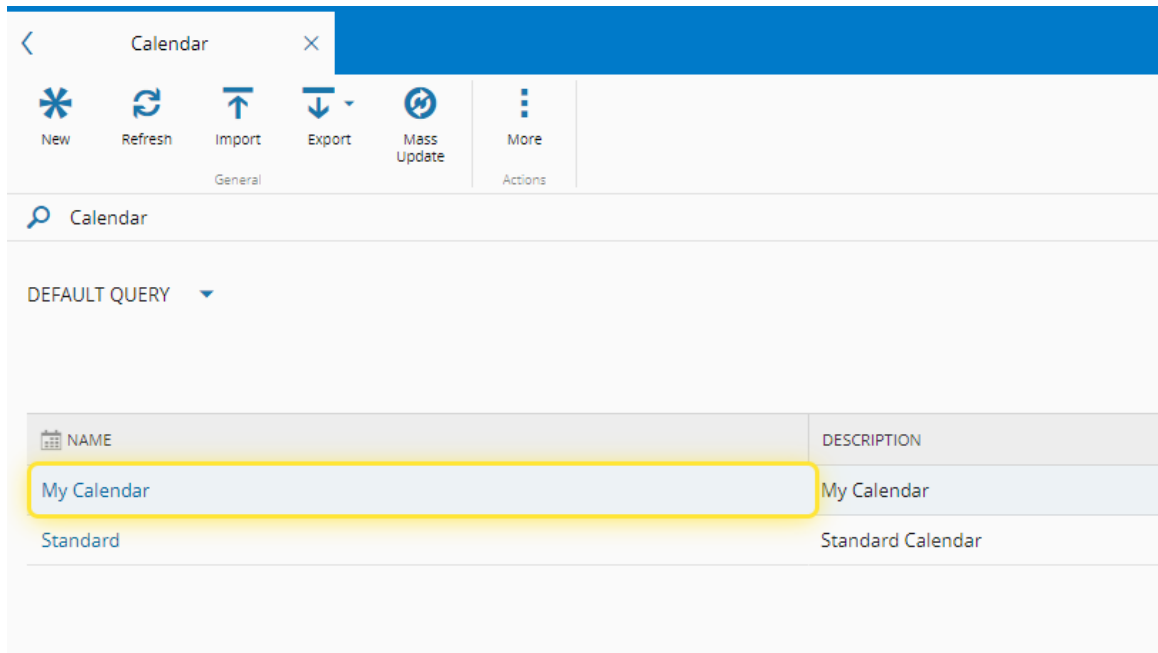
1. Go to the Business Data menu.



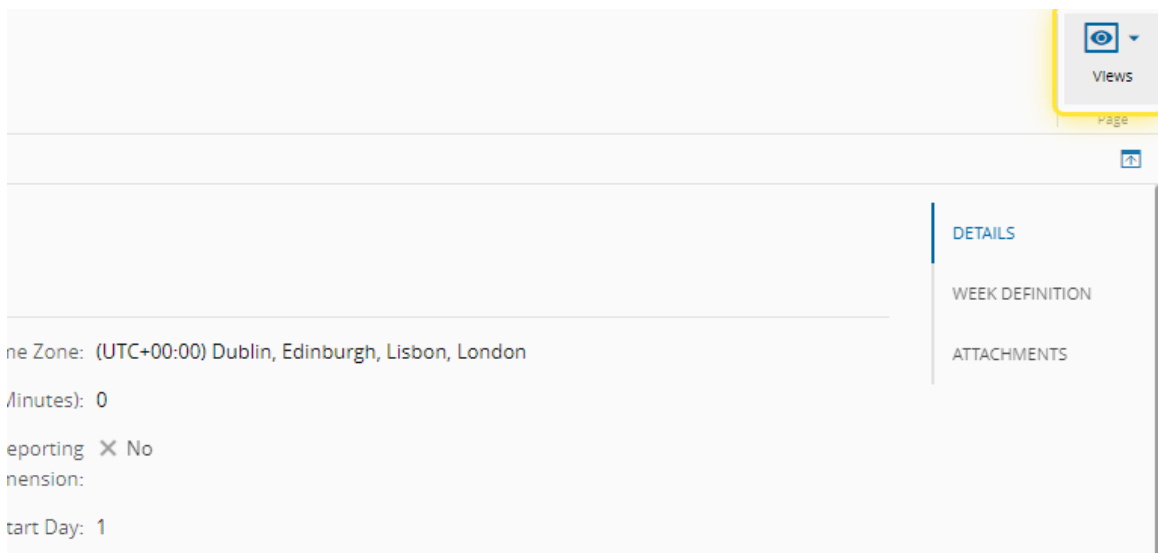
2. Select the Calendar entity.



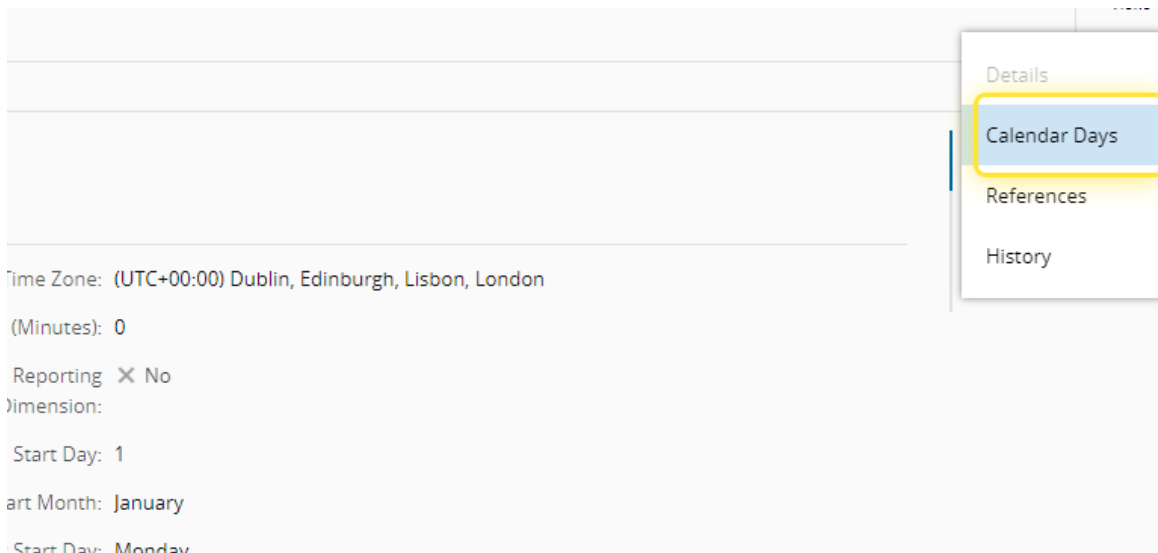
3. Select the desired Calendar.



4. Select the Views button.



5. Select the Calendar Days option.



Time Zone: (UTC+00:00) Dublin, Edinburgh, Lisbon, London

(Minutes): 0

Reporting  No

Dimension:

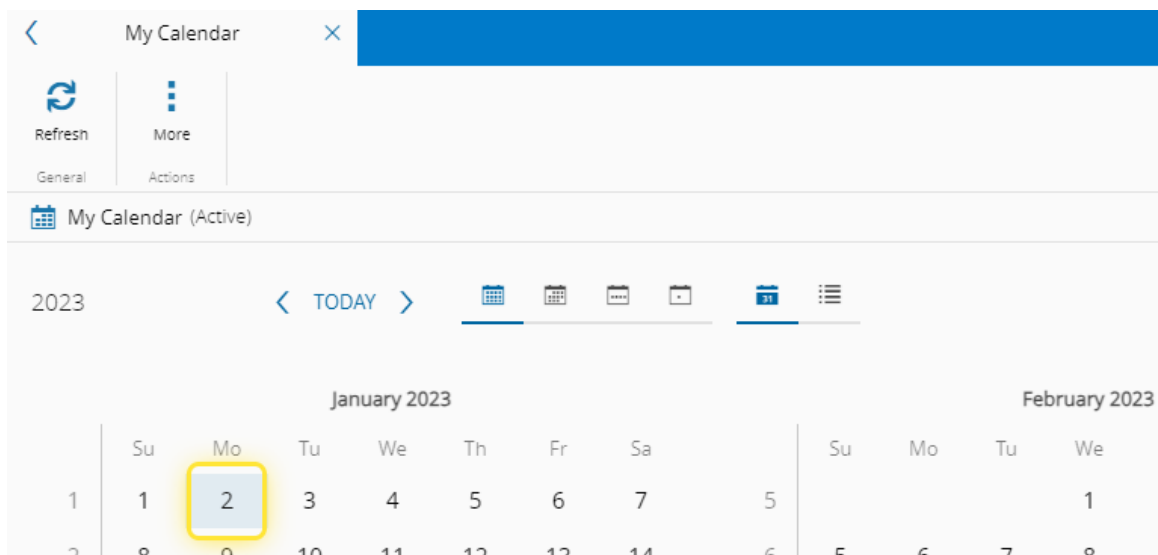
Start Day: 1

Start Month: January

Start Day: Monday

- Details
- Calendar Days**
- References
- History

6. Select one day or a desired period.



My Calendar

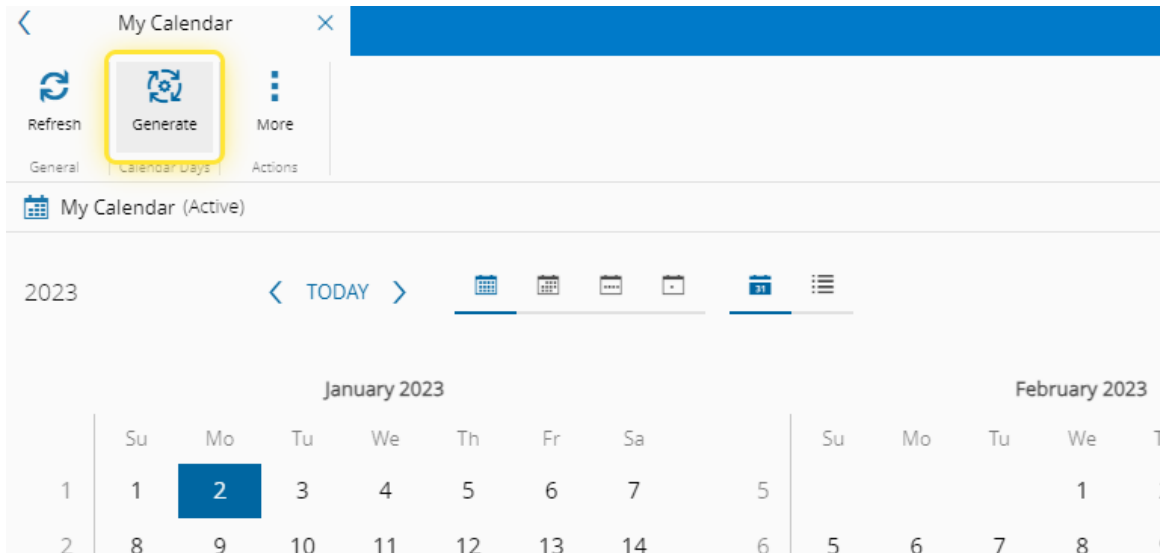
Refresh More

My Calendar (Active)

2023 < TODAY >

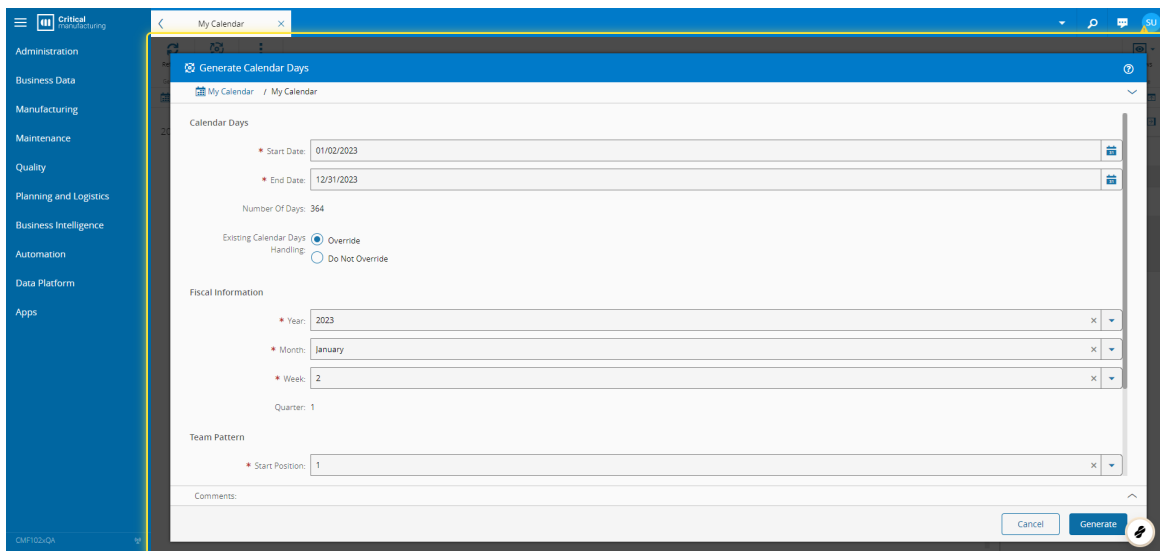
January 2023							February 2023							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	5	6	7	8	9	10	11	12
8	9	10	11	12	13	14	6	7	8	9	10	11	12	13

7. Select the Generate button.

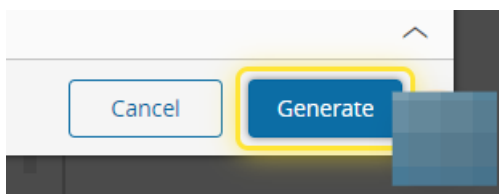


8. Under the Generate Calendar Days, complete the necessary fields.

For more information, see [Generate Calendar Days - Critical Manufacturing Documentation Portal](#)



9. Select the Generate button.



10. Verify the generated days.

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CMF10210A

My Calendar
Refresh
More

2023
< TODAY >
SHIFT DEFINITION: ALL

January 2023							February 2023							March 2023								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
1	2	3	4	5	6	7	5			1	2	3	4	9			1	2	3	4		
8	9	10	11	12	13	14	6	5	6	7	8	9	10	11	10	5	6	7	8	9	10	11
15	16	17	18	19	20	21	7	12	13	14	15	16	17	18	11	12	13	14	15	16	17	18
22	23	24	25	26	27	28	8	19	20	21	22	23	24	25	12	19	20	21	22	23	24	25
29	30	31					9	26	27	28					13	26	27	28	29	30	31	

April 2023							May 2023							June 2023								
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa		
						1	18	1	2	3	4	5	6	22			1	2	3			
2	3	4	5	6	7	8	19	7	8	9	10	11	12	13	23	4	5	6	7	8	9	10
9	10	11	12	13	14	15	20	14	15	16	17	18	19	20	24	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	21	22	23	24	25	26	27	25	18	19	20	21	22	23	24
23	24	25	26	27	28	29	22	28	29	30	31				26	25	26	27	28	29	30	
30																						

Week Details

INFO

Select a day

CAPTION

Empty

Non-Working Day

Working Day



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