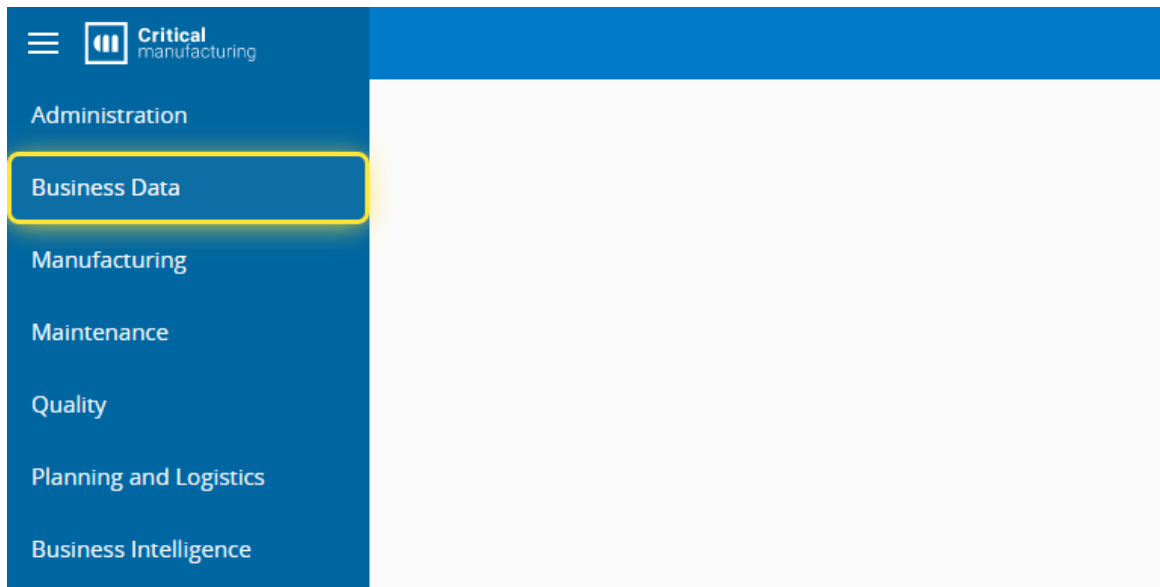
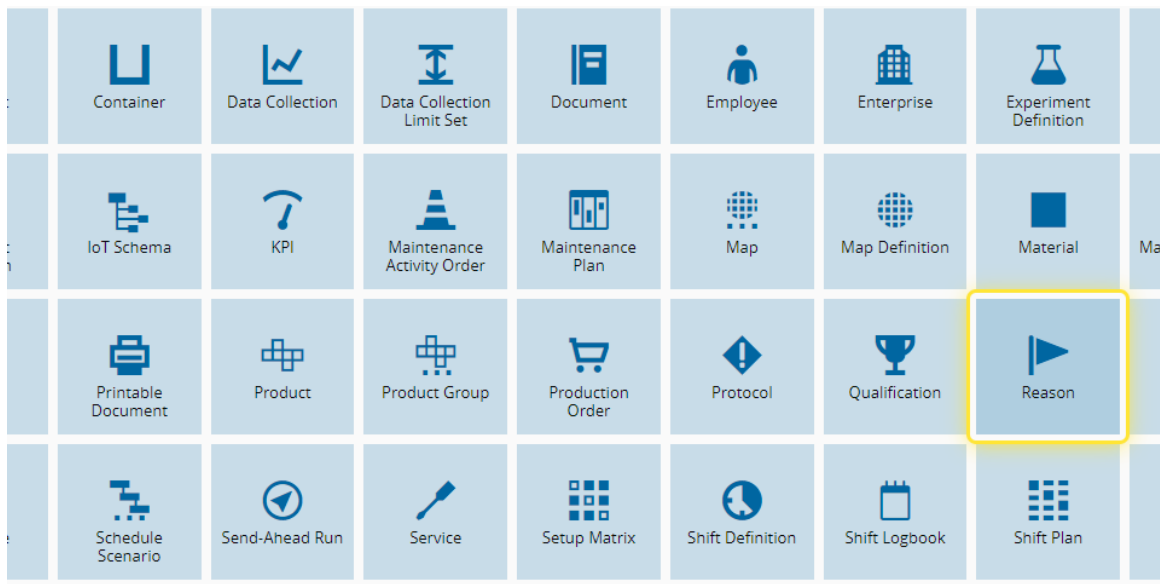


## How to: Create a Reason

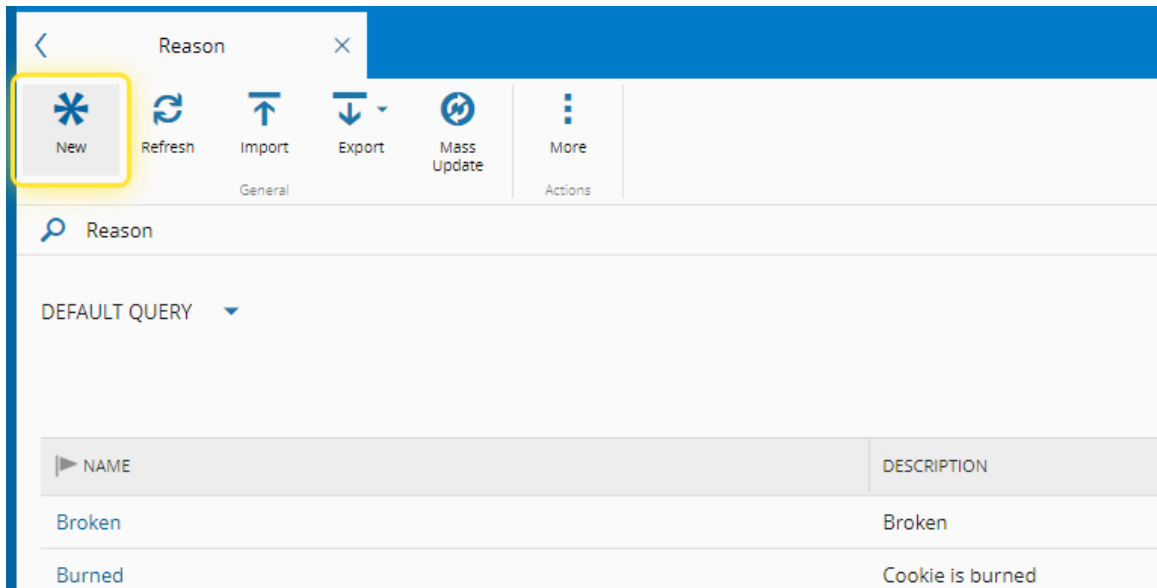
1. Go to the Business Data menu.



2. Select the Reason entity.

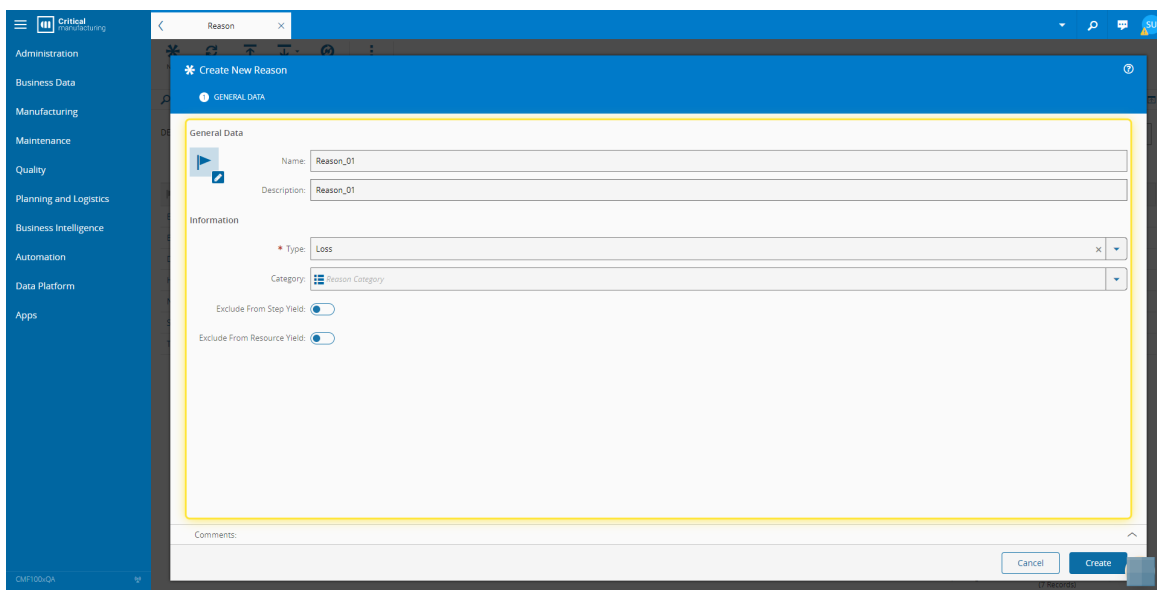


3. Select the New button.

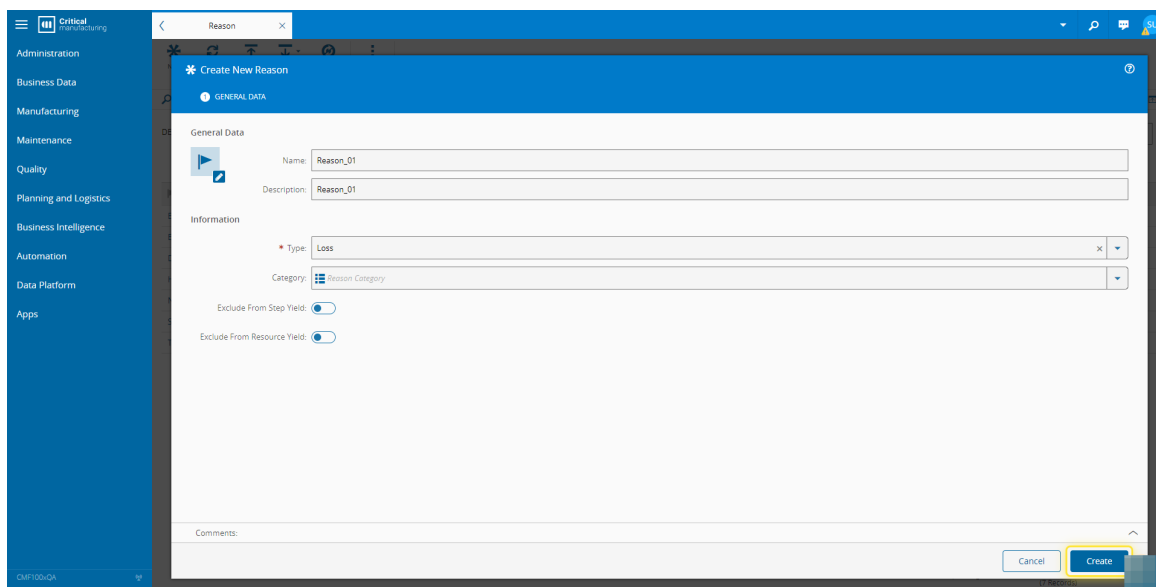


4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Reason - Critical Manufacturing Documentation Portal](#)



5. Select the Create button.



The screenshot shows the 'Create New Reason' form in the Critical Manufacturing 11.0 interface. The form is titled 'GENERAL DATA' and contains the following fields and options:

- Name:** Reason\_01
- Description:** Reason\_01
- Type:** Loss
- Category:** Reason Category
- Exclude From Step Yield:**
- Exclude From Resource Yield:**

At the bottom right of the form, there are two buttons: 'Cancel' and 'Create'.

After creating a Reason, you should Manage the Reason-Step relation. For more information, see [How to: Manage the Reason-Step relation](#).