

How to: Create a Reason

11.1

January 2026

DOCUMENT ACCESS

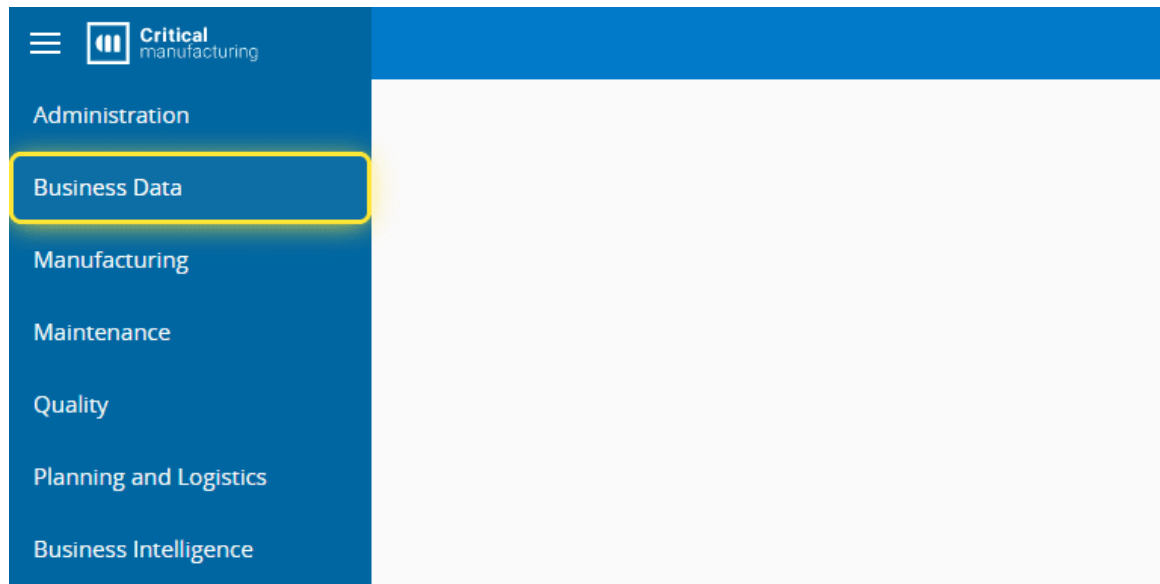
Public

DISCLAIMER

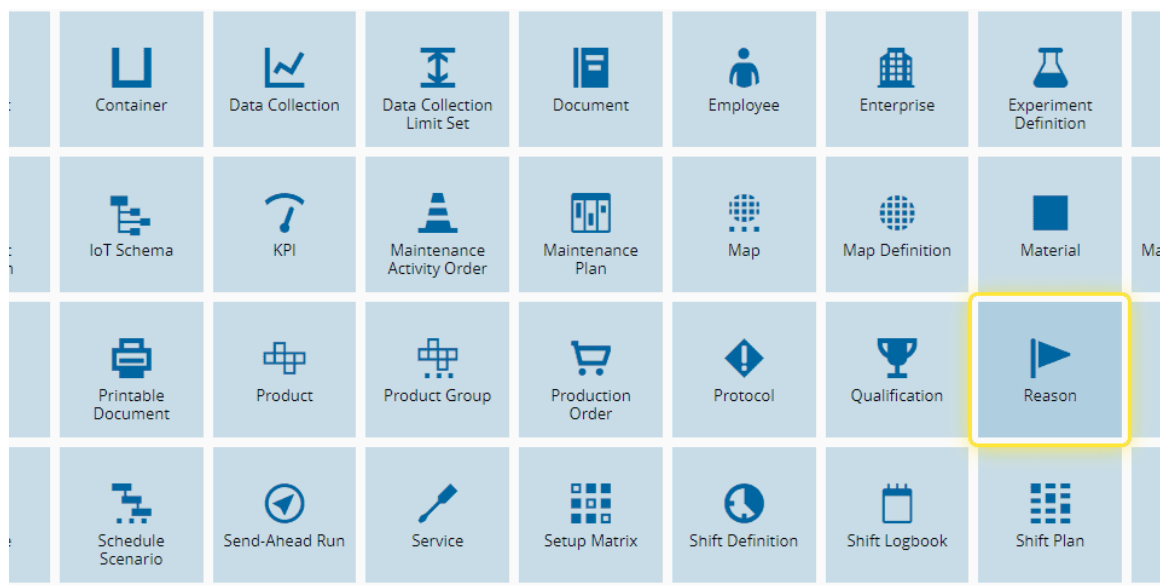
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How to: Create a Reason

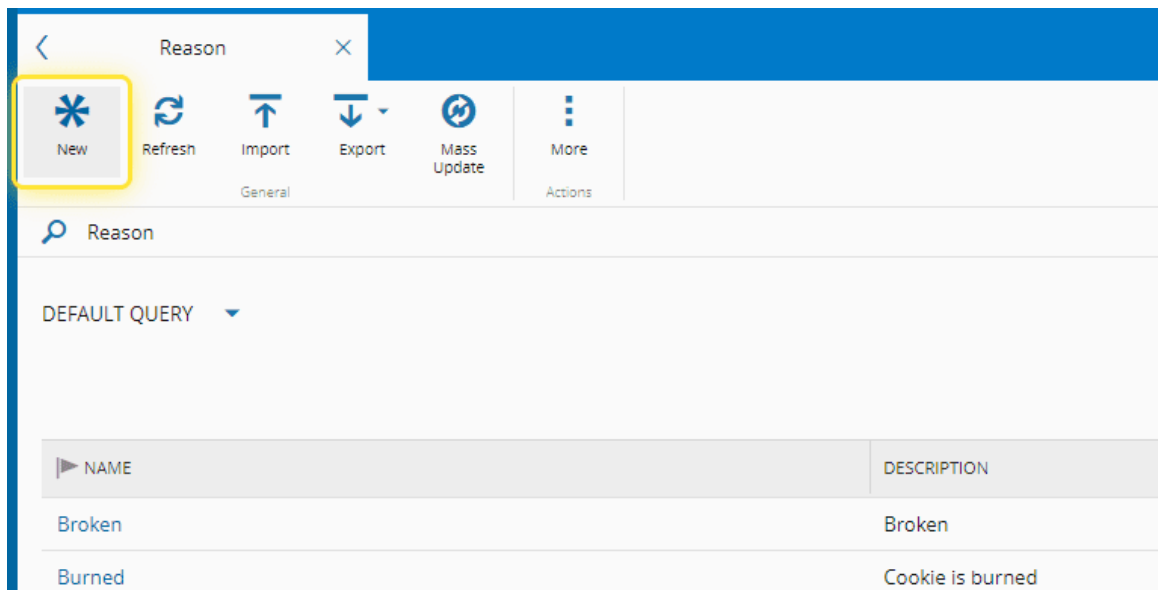
1. Go to the Business Data menu.



2. Select the Reason entity.

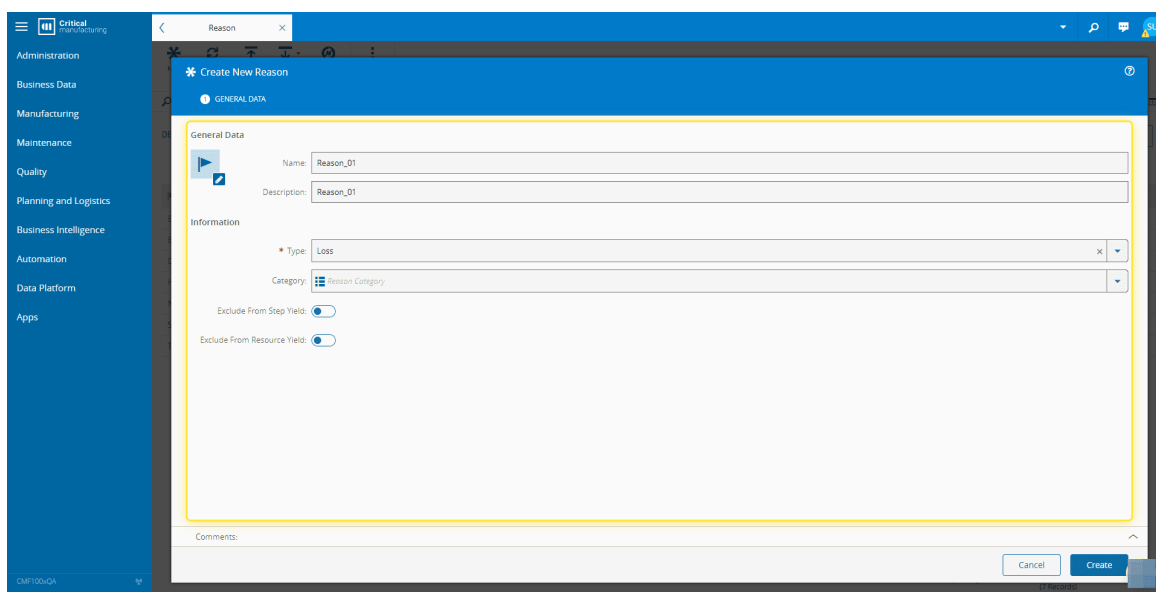


3. Select the New button.

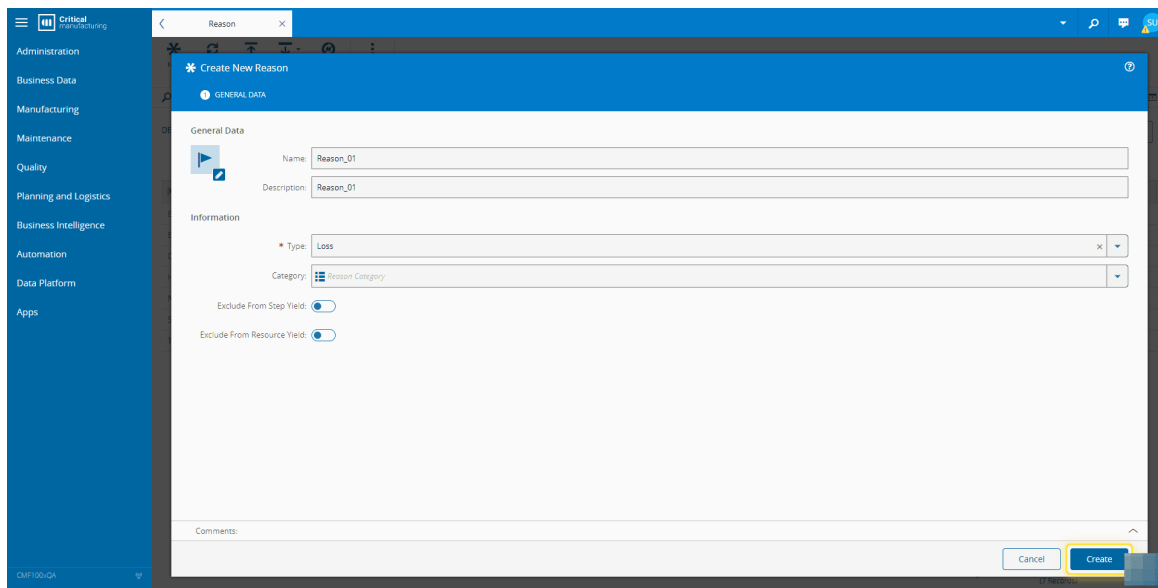


4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Reason - Critical Manufacturing Documentation Portal](#)



5. Select the Create button.



Administration

Business Data

Manufacturing

Maintenance

Quality

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Business Intelligence

Automation

Data Platform

Apps

CMF1000QA

Reason

Create New Reason

GENERAL DATA

General Data

Name: Reason_01

Description: Reason_01

Information

Type: Loss

Category: Reason Category

Exclude From Step Yield: ☐

Exclude From Resource Yield: ☐

Comments:

Cancel Create

After creating a Reason, you should Manage the Reason-Step relation. For more information, see [How to: Manage the Reason-Step relation](#).



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