

How to: Assign Users to a Role.

11.1

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DOCUMENT ACCESS

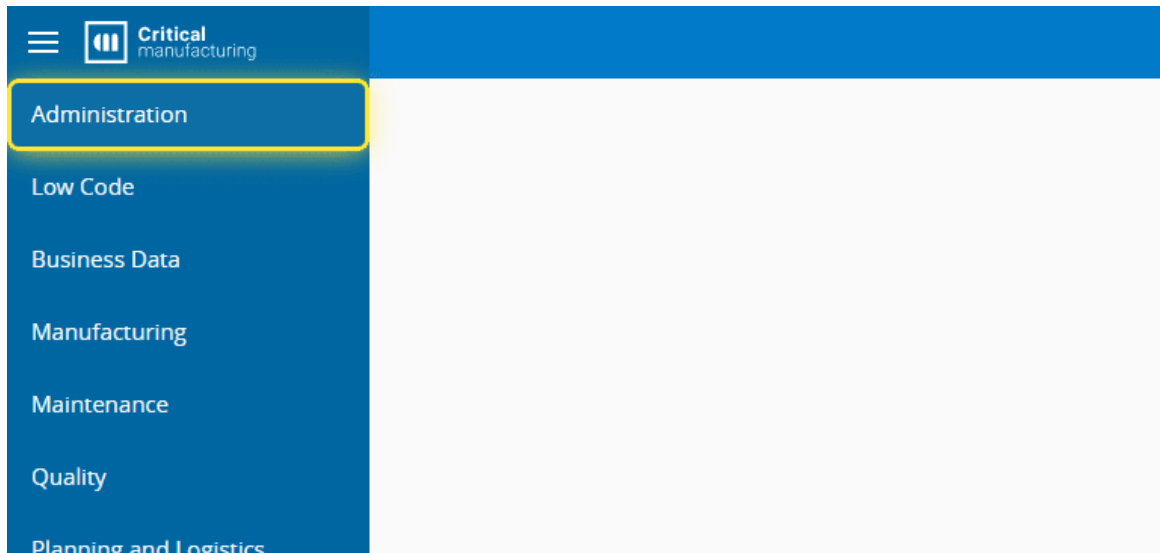
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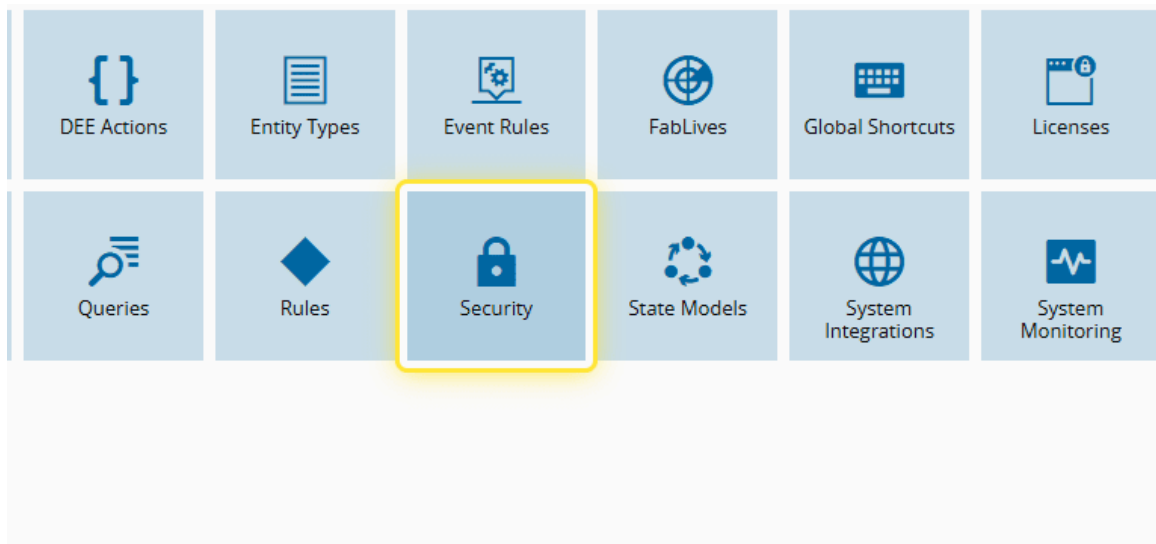
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How to: Assign Users to a Role.

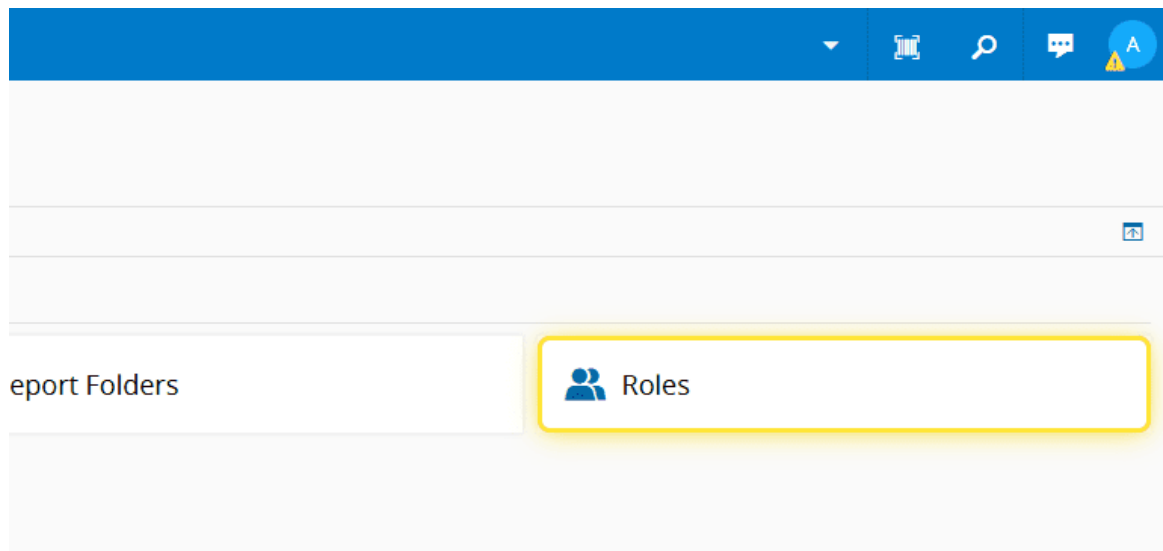
1. Go to the Administration menu.



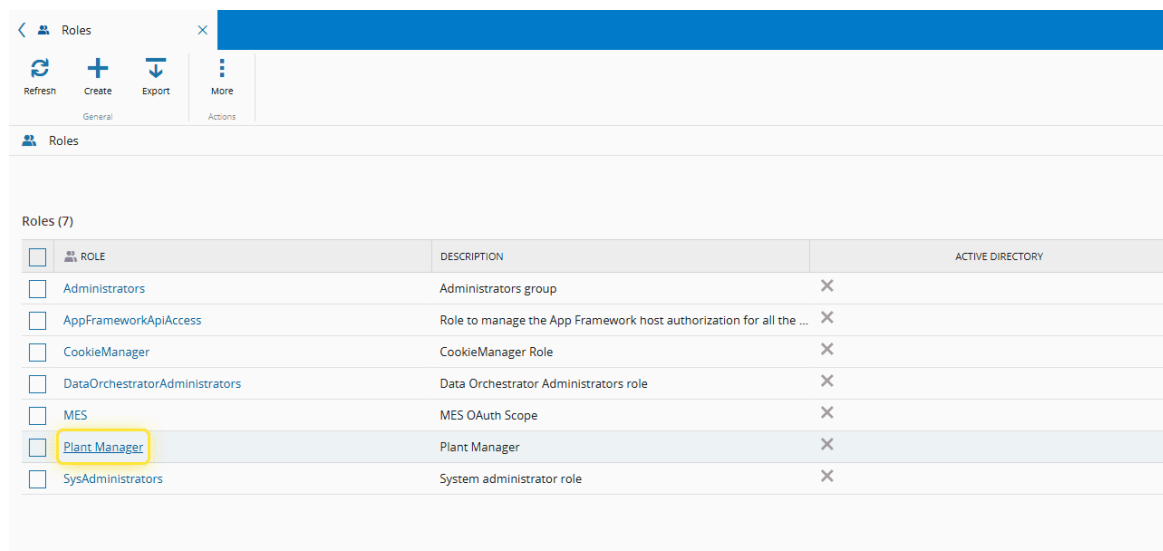
2. Go to Security.



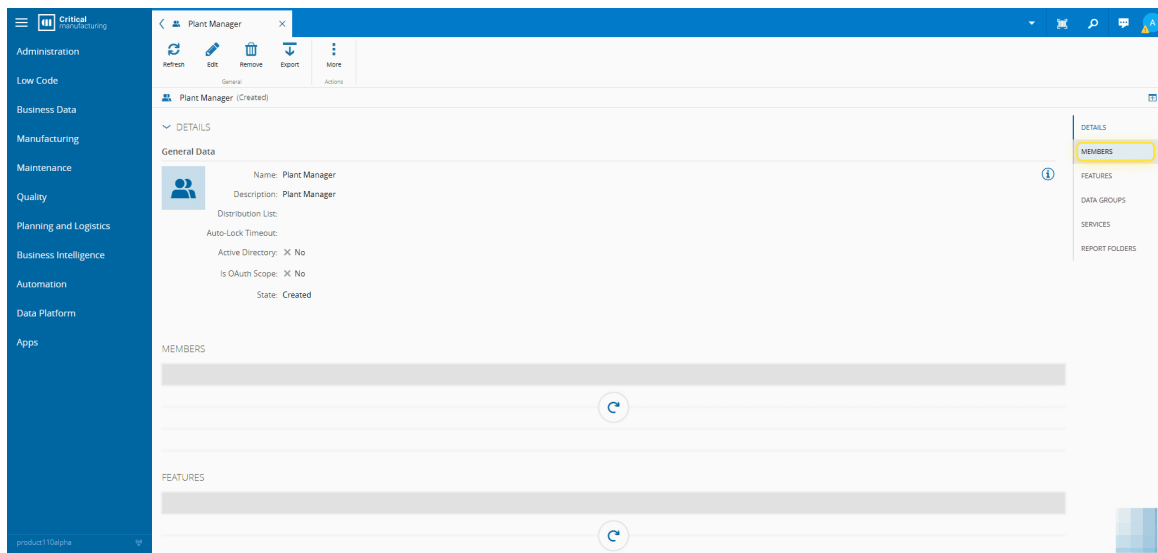
3. Go to Roles.



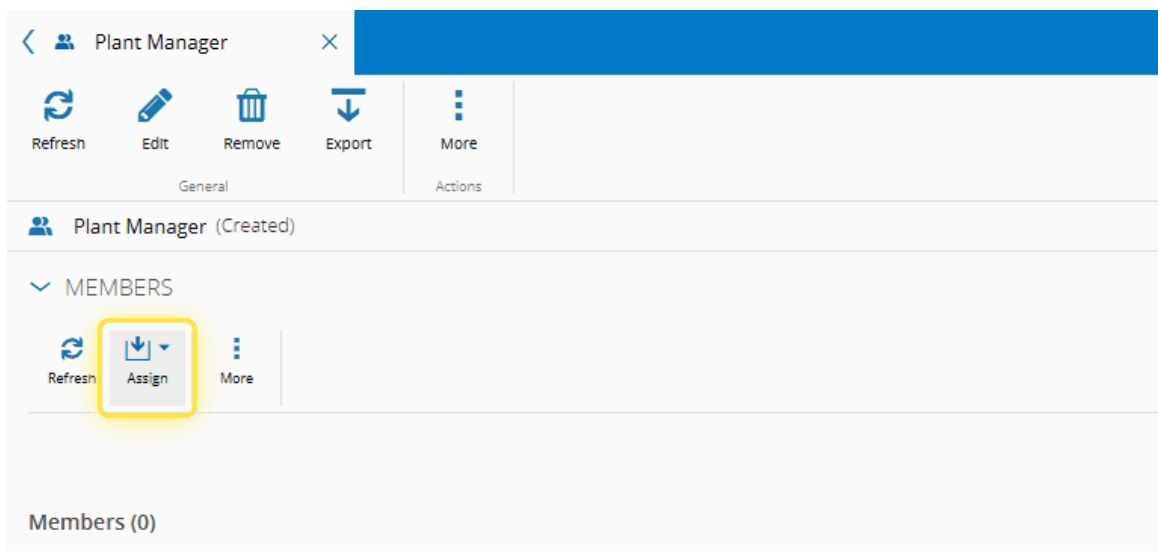
4. Select the desired Role.



5. Go to the Members page section.



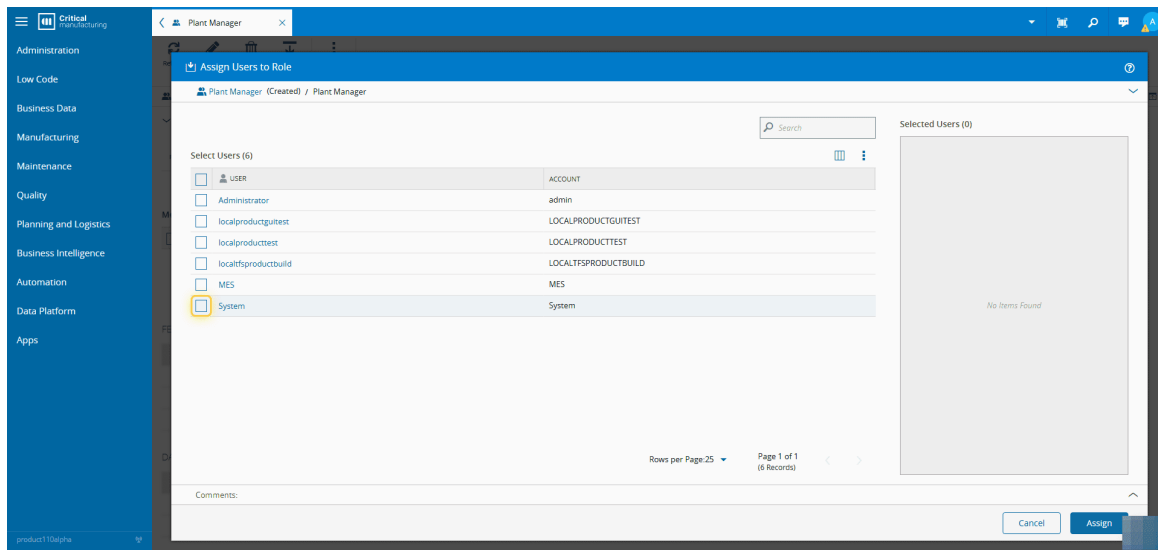
6. Select the Assign button.



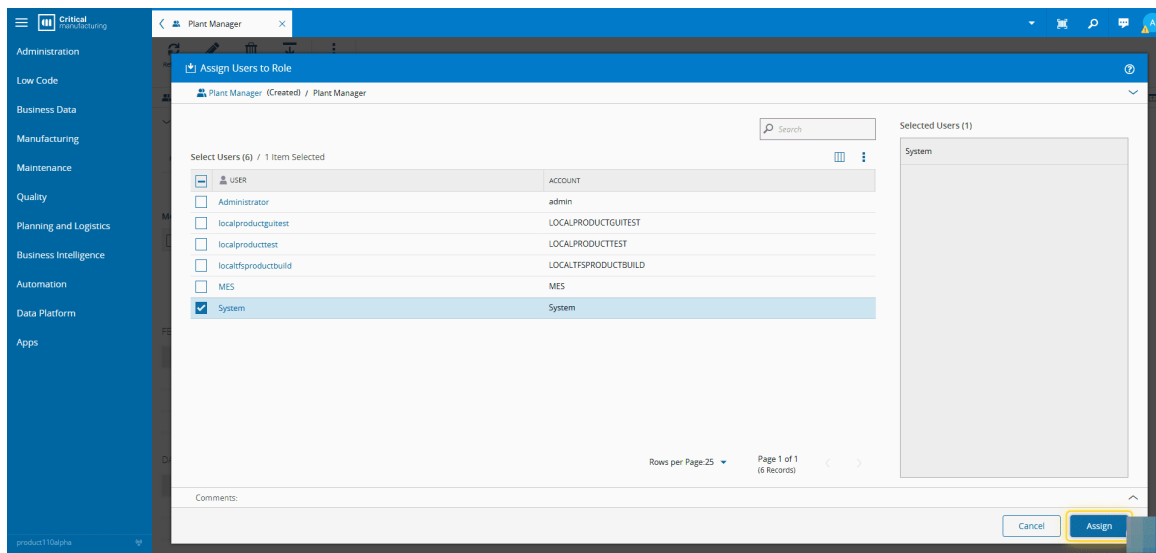
7. Select the Users option.



8. Choose the Users to be assigned to the Role.



9. Select the Assign button.



Info

Assigning Users to a Role can also be done by going to the User page and assign the desired Role.



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