

## How to: Perform an Ad-hoc Data Collection

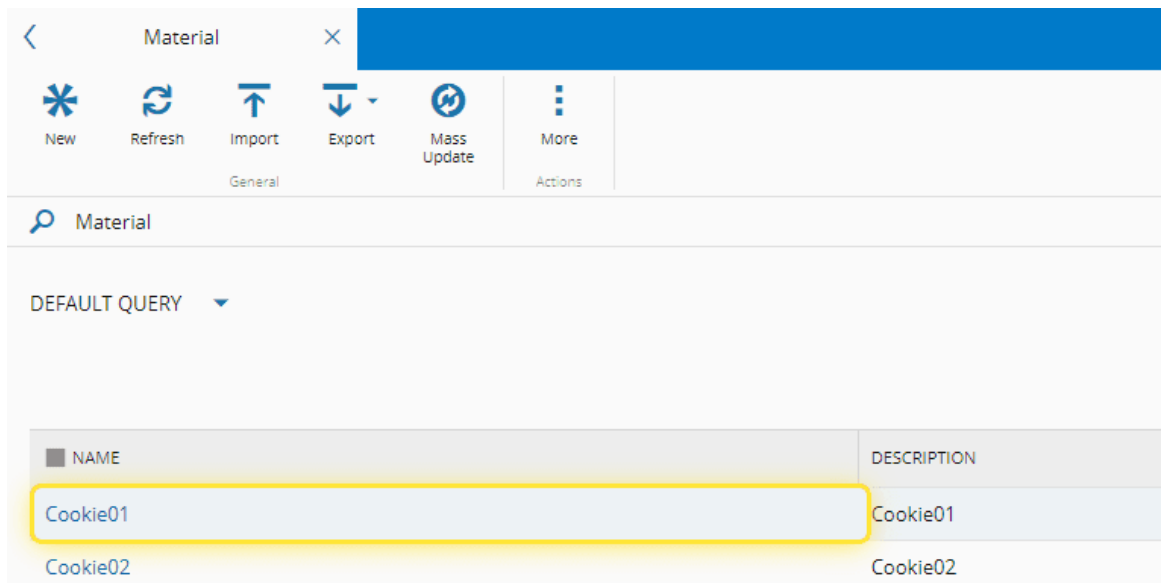
1. Go to the Business Data menu.



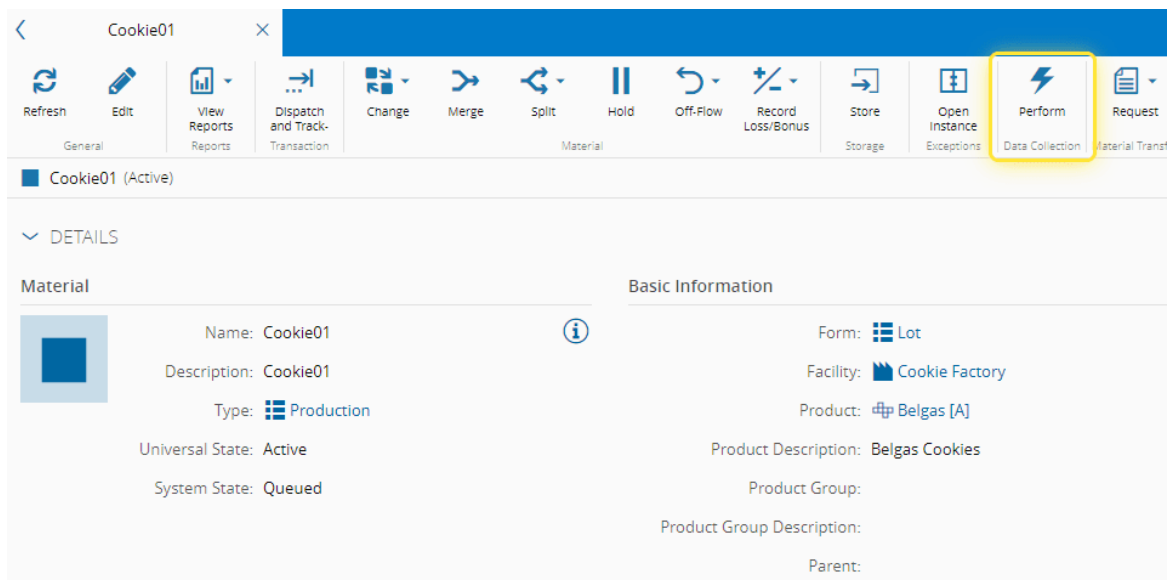
2. Select the Material entity.



3. Select the Material.

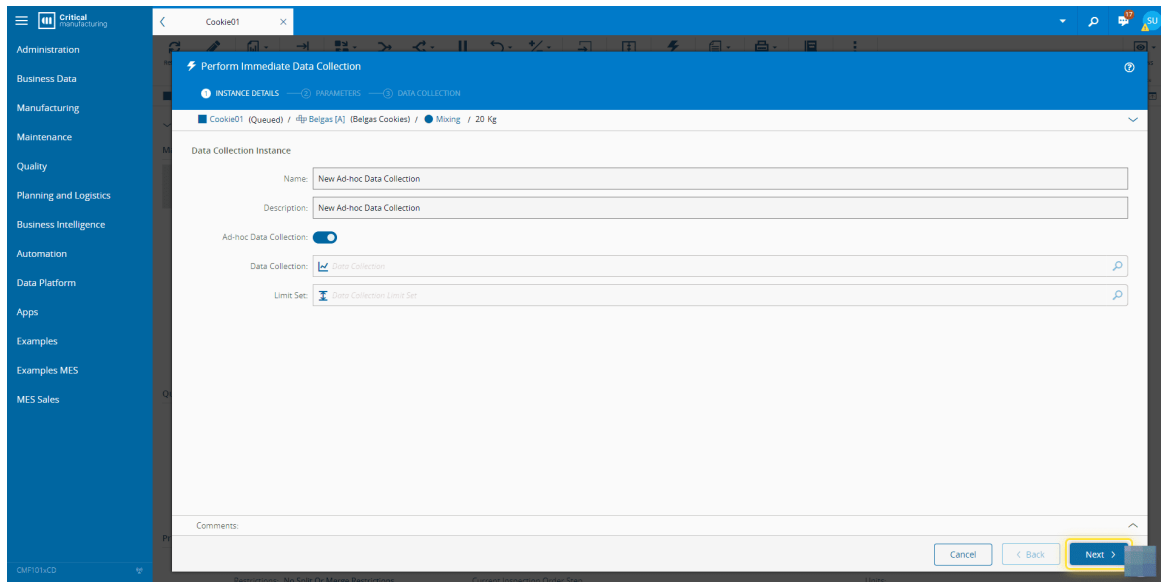


4. Select the Perform button.



5. Complete the necessary fields and select Next.

For more information, see [Perform Immediate Data Collection - Critical Manufacturing Documentation Portal](#)



Perform Immediate Data Collection

INSTANCE DETAILS | PARAMETERS | DATA COLLECTION

Cookie01 (Queued) / 4p Belgas (A) (Belgas Cookies) / Mixing / 20 Kg

Data Collection Instance

Name: New Ad-hoc Data Collection

Description: New Ad-hoc Data Collection

Ad-hoc Data Collection: ☒

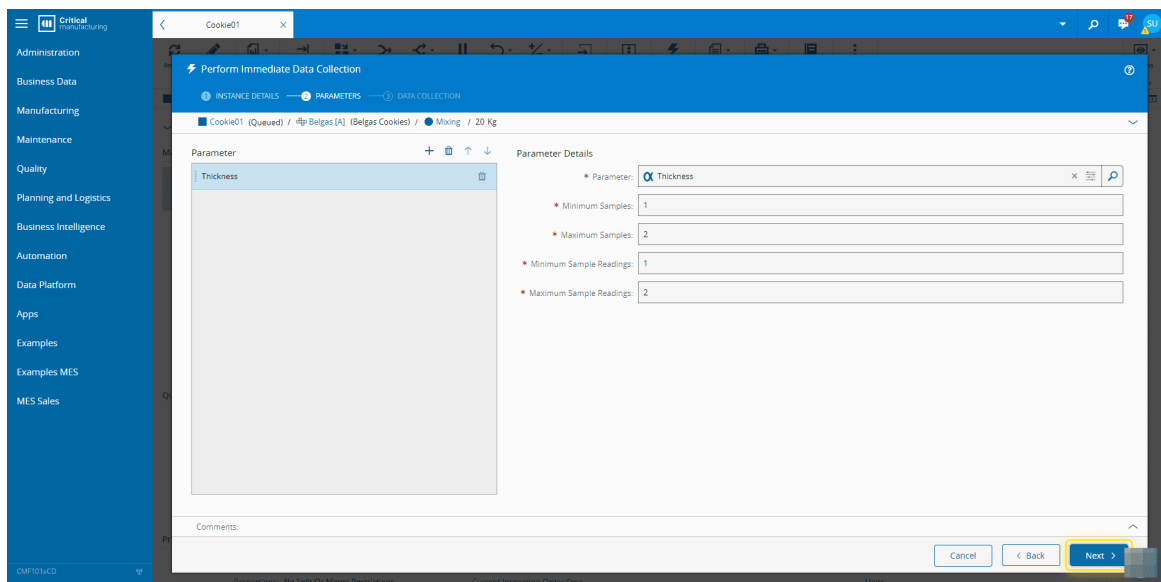
Data Collection: Data Collection

Limit Set: Data Collection Limit Set

Comments:

Cancel < Back **Next >**

6. Add parameters as needed, complete the mandatory information, and select Next.



Perform Immediate Data Collection

INSTANCE DETAILS | **PARAMETERS** | DATA COLLECTION

Cookie01 (Queued) / 4p Belgas (A) (Belgas Cookies) / Mixing / 20 Kg

Parameter

Thickness

Parameter Details

Parameter: Thickness

Minimum Samples: 1

Maximum Samples: 2

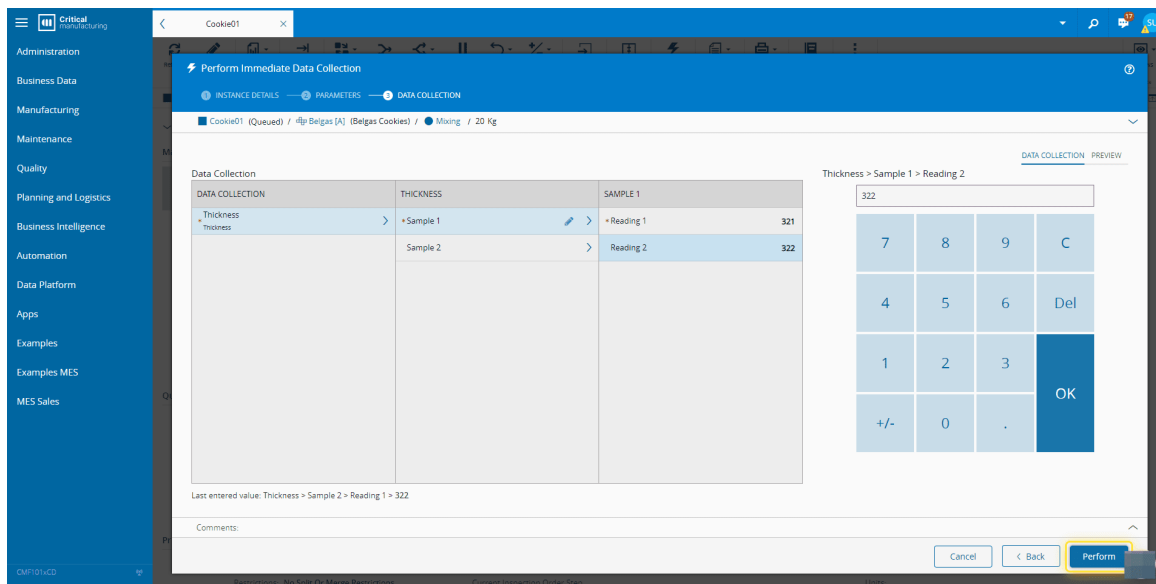
Minimum Sample Readings: 1

Maximum Sample Readings: 2

Comments:

Cancel < Back **Next >**

7. Enter the readings and select Perform.



**Perform Immediate Data Collection**

INSTANCE DETAILS | PARAMETERS | DATA COLLECTION

Cookie01 (Queued) / 4p Belgas (A) (Belgas Cookies) / Mixing / 20 Kg

DATA COLLECTION	THICKNESS	SAMPLE 1
Thickness	+ Sample 1	+ Reading 1
	Sample 2	Reading 2

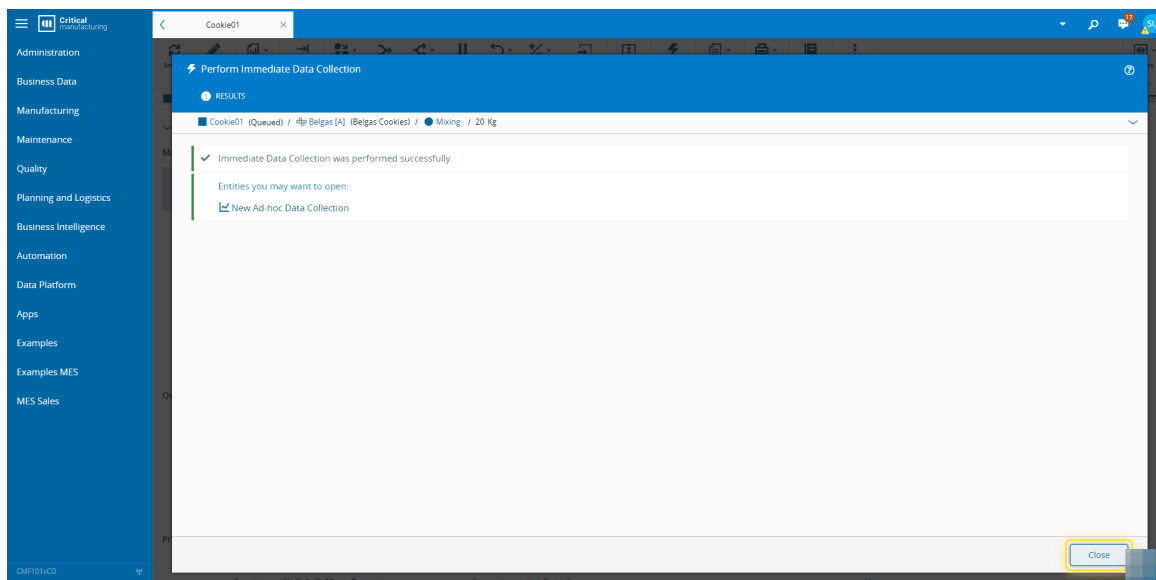
Thickness > Sample 1 > Reading 2: 322

Last entered value: Thickness > Sample 2 > Reading 1 > 322

Comments:

Cancel | Back | **Perform**

8. Open the Ad-hoc Data Collection in a new window. Select Close to return to the Material.



**Perform Immediate Data Collection**

RESULTS

Cookie01 (Queued) / 4p Belgas (A) (Belgas Cookies) / Mixing / 20 Kg

✓ Immediate Data Collection was performed successfully.

Entities you may want to open:

- [New Ad-hoc Data Collection](#)

Close