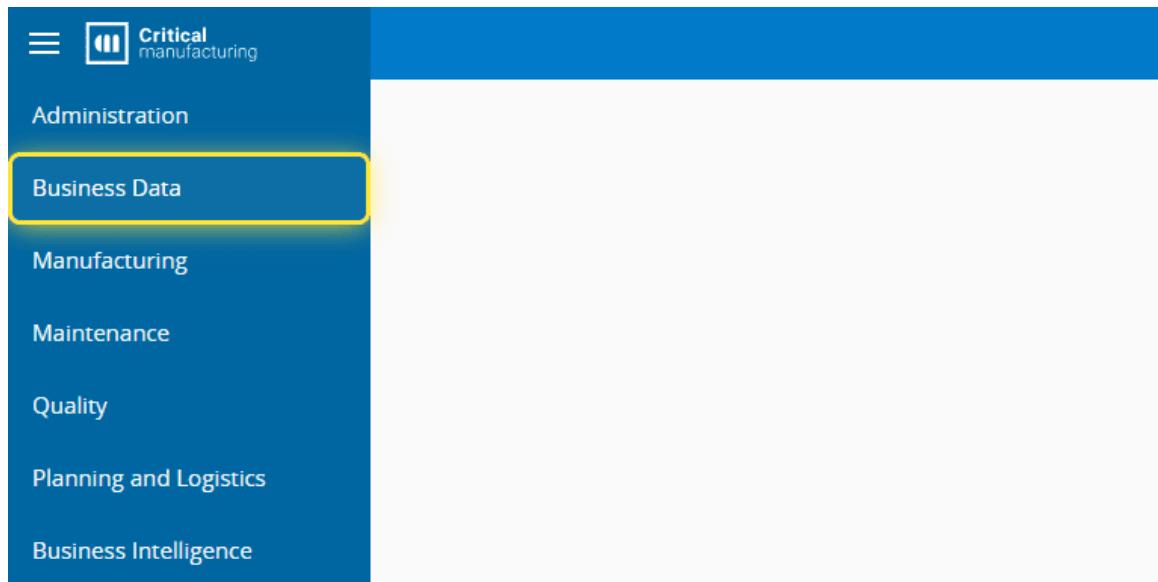
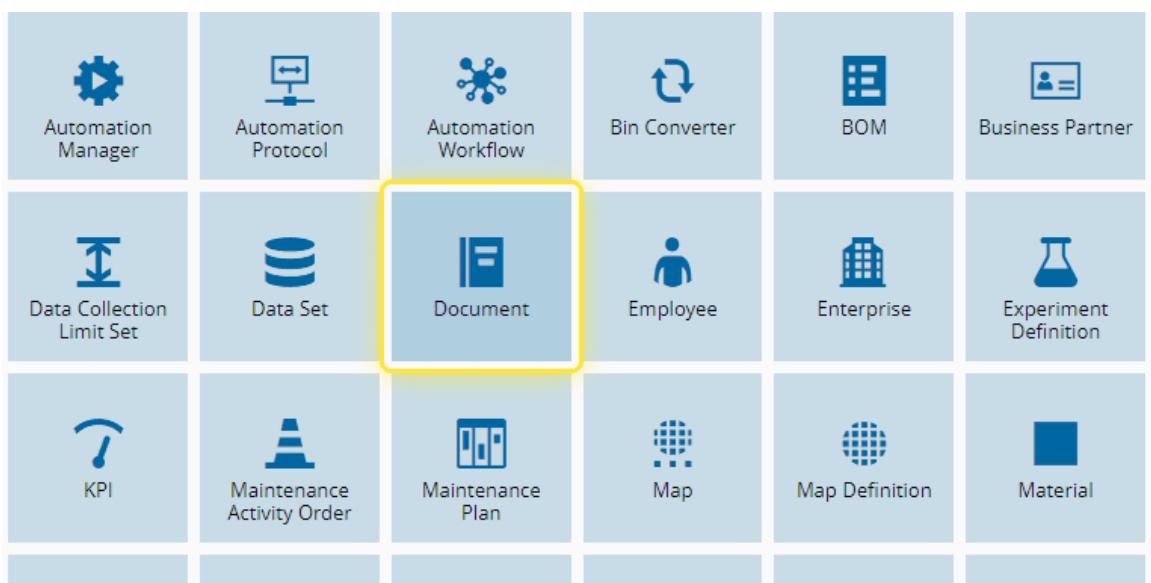


How to: View a Document

1. Go to the Business Data menu.



2. Select the Document entity.



3. Select the document you want to view.

Document

New Refresh Import Export Mass Update More Actions

Document

DEFAULT QUERY ▾

NAME	DESCRIPTION
Document_01 [A]	Instructions Handling Hazardous Materials

4. Select the View button.

For more information, see [View Document - Critical Manufacturing Documentation Portal](#)

Document_01

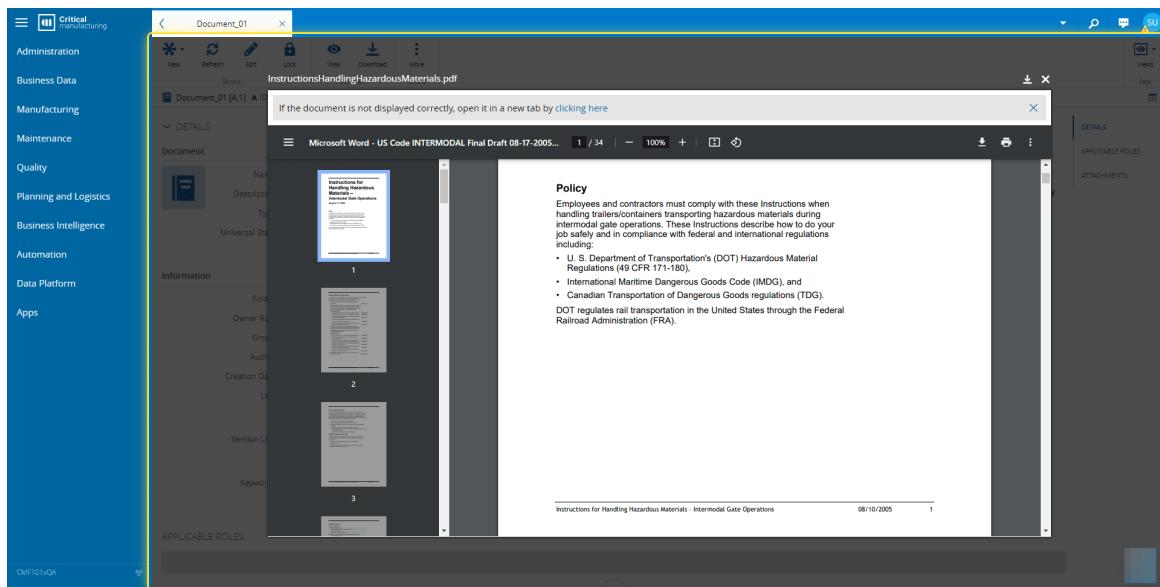
New Refresh Edit Lock View Download More

Document_01 [A.1] A (Default) ▾ 1 (Created) ▾

DETAILS

Document	Name: Document_01	Change Set
	Description: Instructions Handling Hazardous Materials	Change Set: (✓) Doc
Type:  Generic		
Universal State: Created		

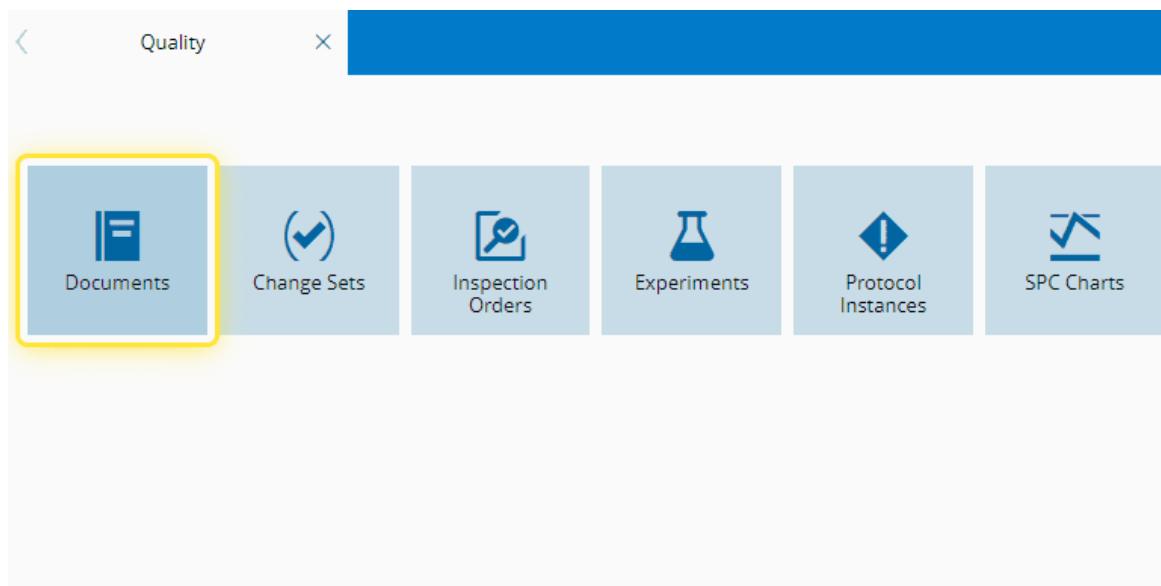
5. View the document.



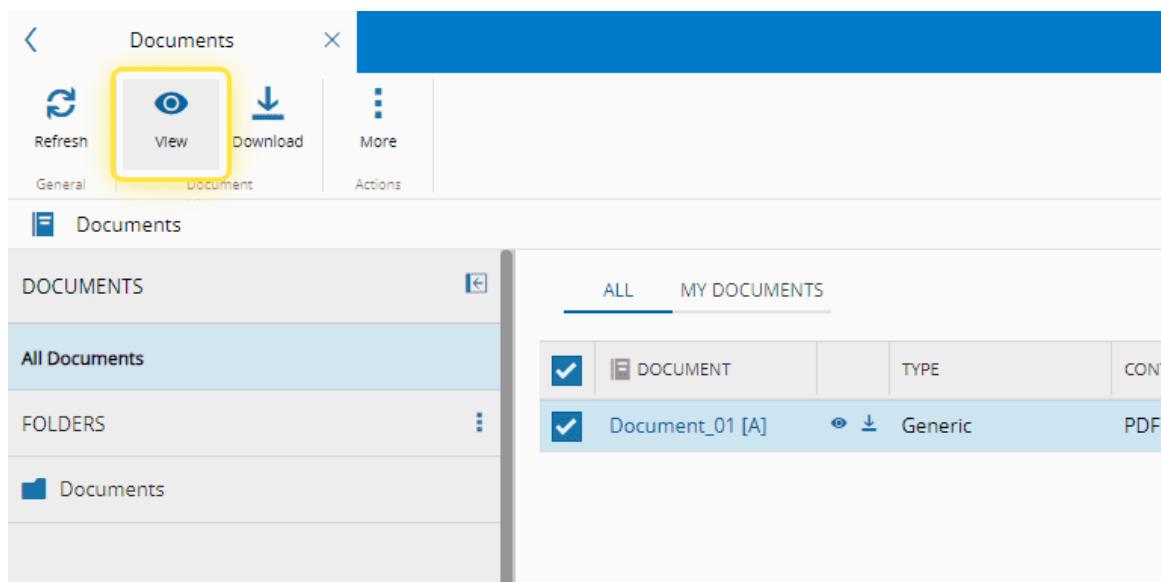
6. You can also view documents via the Quality menu.



7. Select the Documents entity.



8. Select the document you want followed by the View button.



The screenshot shows the 'Documents' view. The top navigation bar has a blue header with the title 'Documents'. Below the header, there are several buttons: 'Refresh' (with a circular arrow icon), 'View' (with an eye icon, highlighted with a yellow box), 'Download' (with a download icon), and 'More' (with a three-dot icon). The 'Actions' button is on the far right. The main area is titled 'Documents' and shows a list of documents. On the left, there are sections for 'DOCUMENTS' and 'FOLDERS', both labeled 'All Documents'. On the right, there are tabs for 'ALL' and 'MY DOCUMENTS'. Under 'ALL', there is a list of documents with columns for 'DOCUMENT' (with a checkmark icon), 'TYPE' (with a generic icon), and 'CONT' (with a PDF icon). The first document in the list is 'Document_01 [A]'.

DOCUMENT	TYPE	CONT
Document_01 [A]	Generic	PDF

9. View the document.



The screenshot shows the Critical Manufacturing software interface. On the left is a vertical navigation bar with the following menu items:

- Administration
- Business Data
- Manufacturing
- Maintenance
- Quality
- Planning and Logistics
- Business Intelligence
- Automation
- Data Platform
- Apps

The main area is a document viewer titled "InstructionsHandlingHazardousMaterials.pdf". The document is a Microsoft Word file with the title "Instructions for Handling Hazardous Materials - Intermodal Gate Operations". The content includes a "Policy" section and a list of regulatory sources. The document has three pages, with page 1 currently displayed.

At the bottom of the document viewer, it says "Instructions for Handling Hazardous Materials - Intermodal Gate Operations" and "08/10/2005".

On the right side of the screen, there is a search results panel titled "SEARCH" with a table showing one result. The table has columns for "SEARCH", "SEARCH", and "SEARCH". The single result is "1 of 1 record(s)".