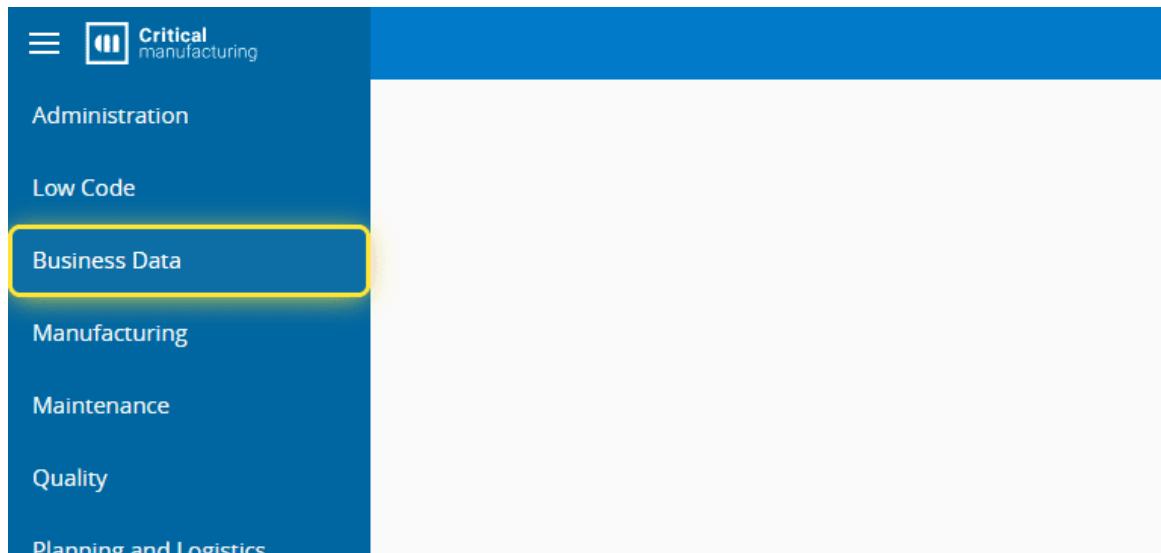
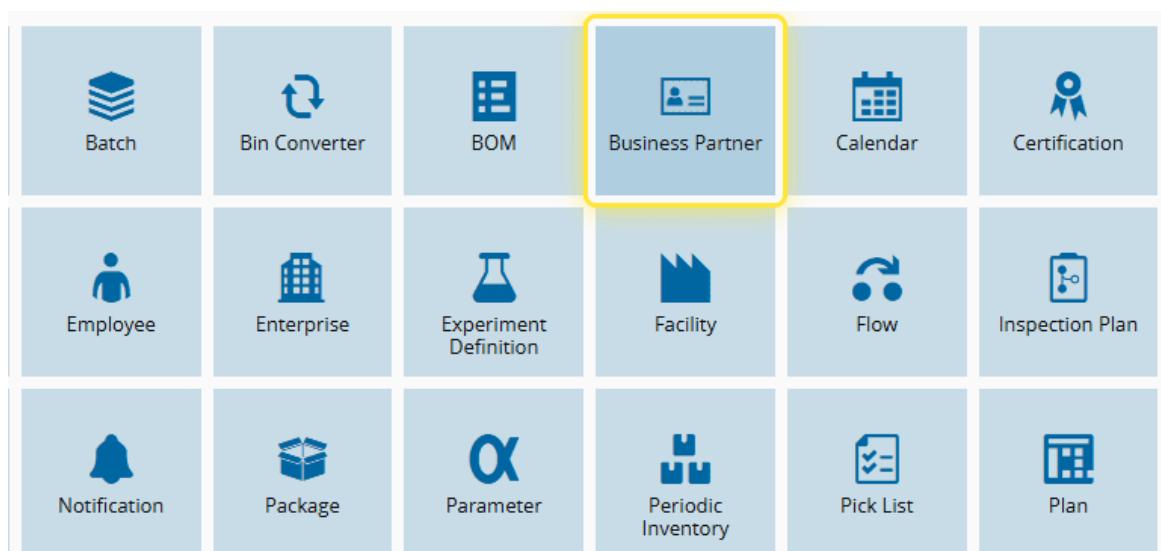


How to: Create a Business Partner

1. Go to the Business Data menu.

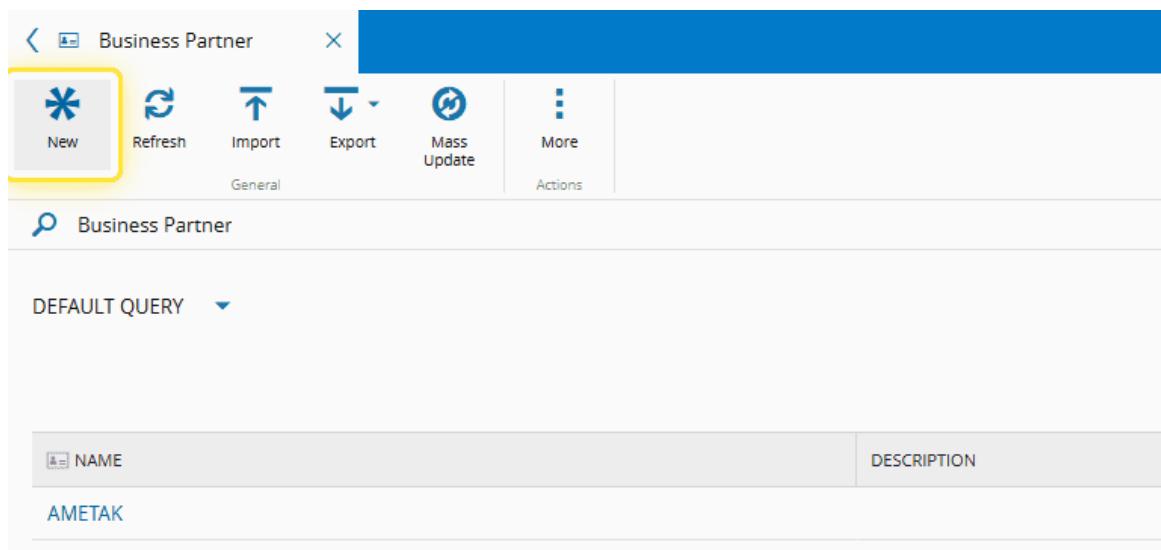


2. Select the Business Partner entity.



3. Select New.

For more information, see [Create Business Partner - Critical Manufacturing Documentation Portal](#).



Business Partner

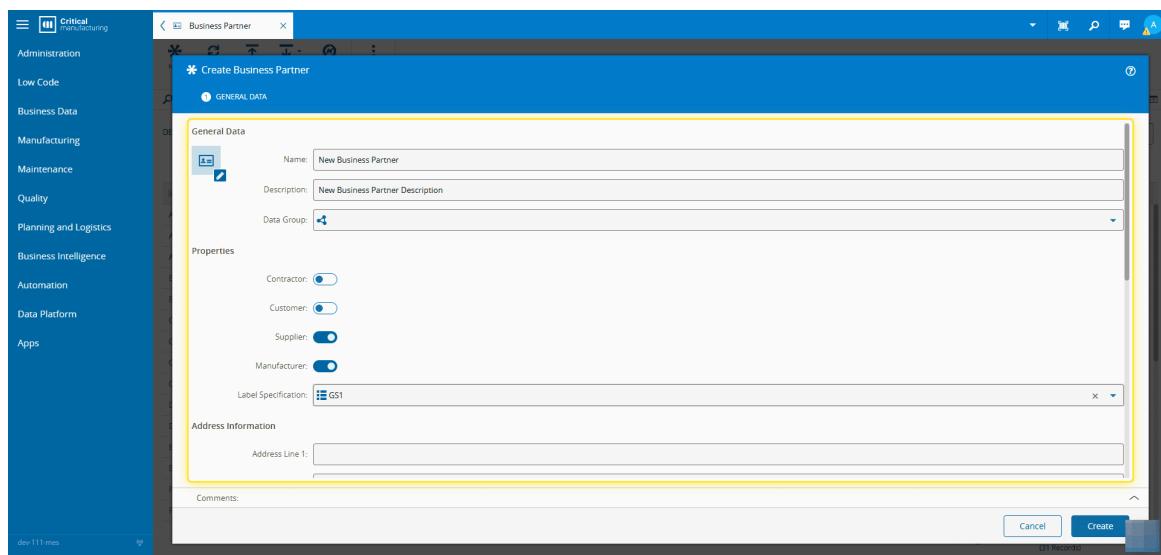
Actions

Business Partner

DEFAULT QUERY ▾

NAME	DESCRIPTION
AMETAK	

4. Fill in your Business Partner details.



Business Partner

GENERAL DATA

General Data

Name: New Business Partner

Description: New Business Partner Description

Data Group:

Properties

Customer:

Supplier:

Comments:

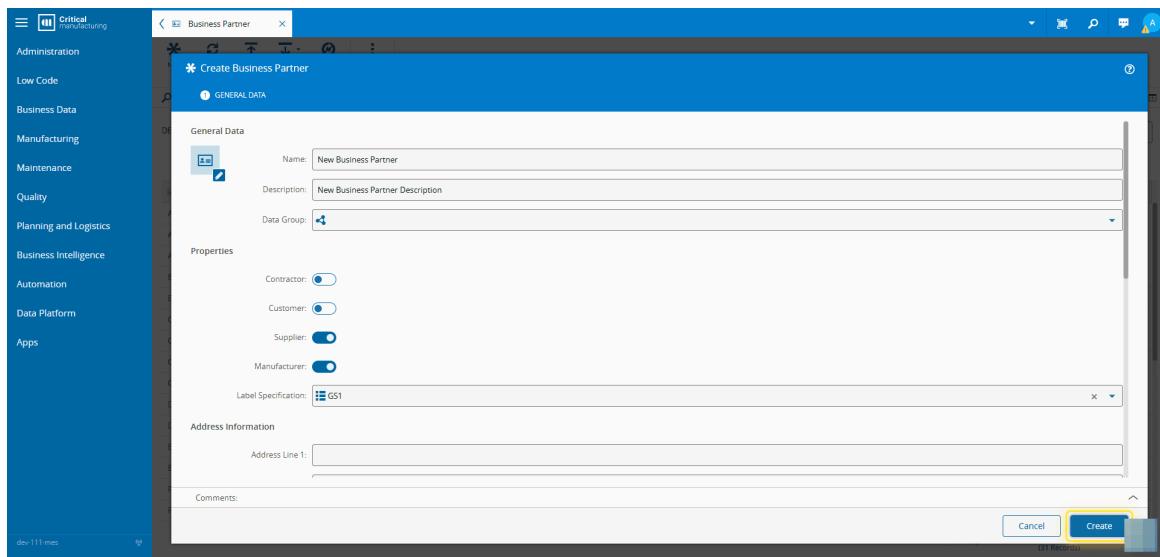
Address Information

Address Line 1:

Label Specification: GS1

Cancel Create

5. Finish by selecting Create.



The screenshot shows the 'Create Business Partner' dialog box within the Critical Manufacturing 11.1 application. The dialog is titled 'Create Business Partner' and is under the 'GENERAL DATA' tab. The 'General Data' section contains fields for 'Name' (New Business Partner), 'Description' (New Business Partner Description), and 'Data Group'. The 'Properties' section includes checkboxes for 'Contractor', 'Customer', 'Supplier', and 'Manufacturer', all of which are checked. A 'Label Specification' dropdown is set to 'GS1'. The 'Address Information' section has a 'Address Line 1' field. The 'Comments' section is empty. At the bottom right of the dialog are 'Cancel' and 'Create' buttons, with 'Create' being highlighted by a yellow box.