How to: Set Non-Working Days

12.0.1

November 2026

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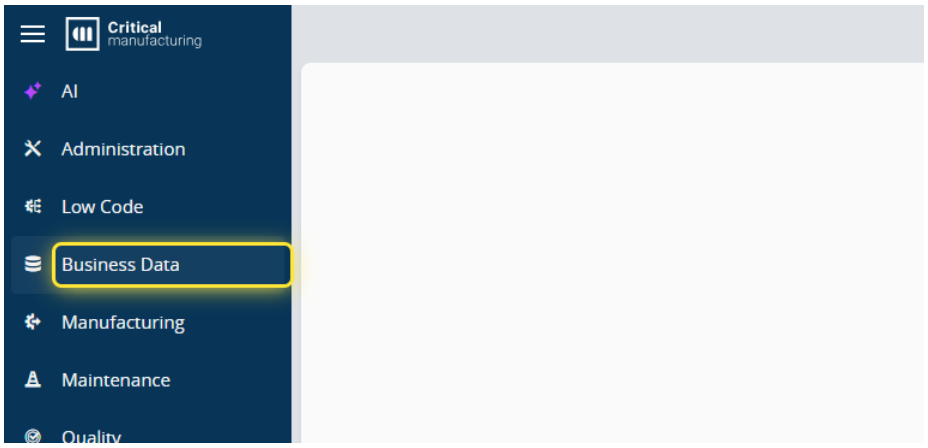
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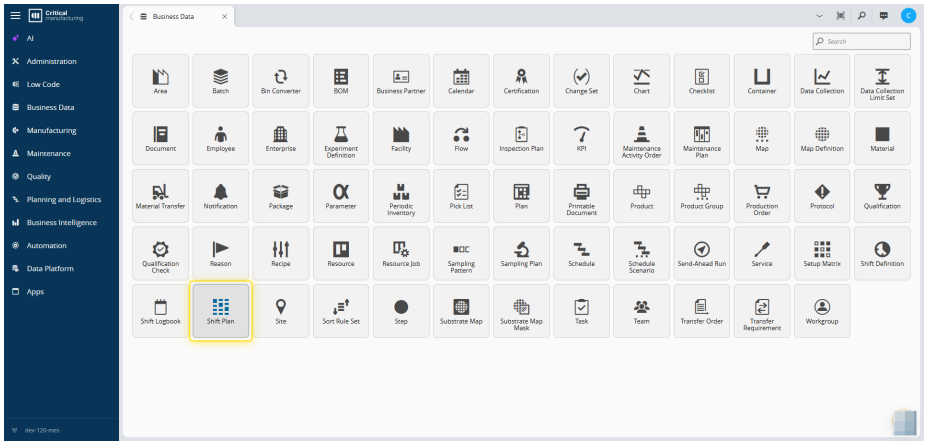
How to: Set Non-Working Days

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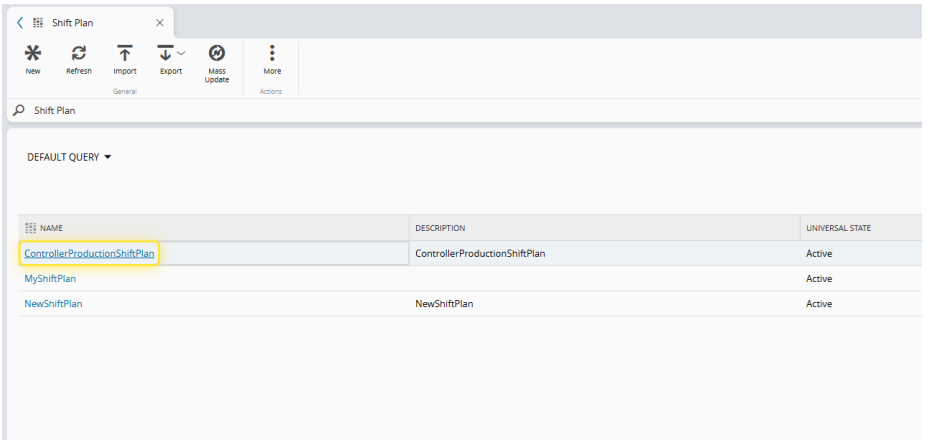
1. Go to the Business Data menu.



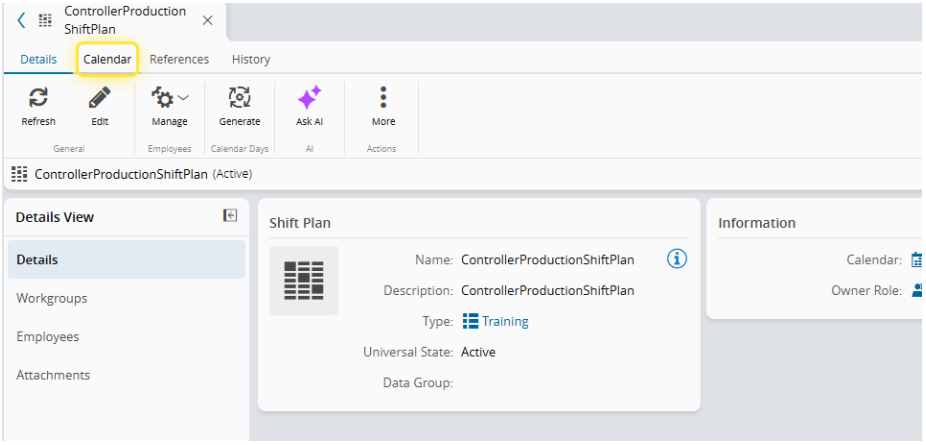
2. Select the Shift Plan entity.



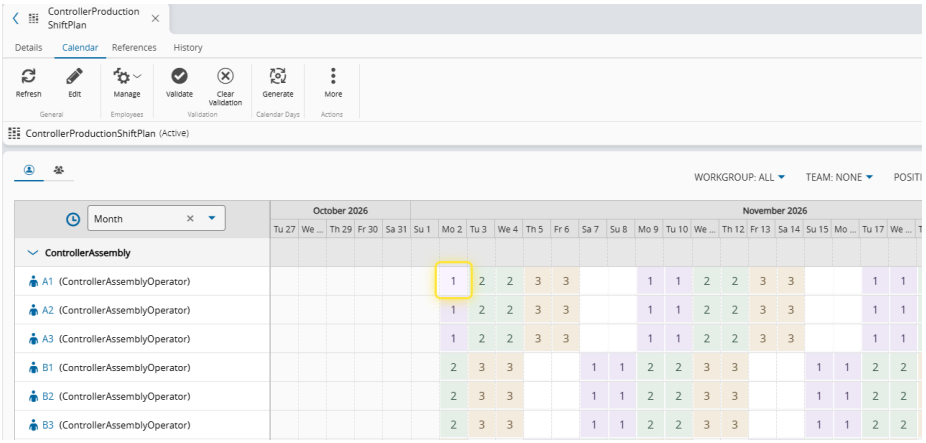
3. Select your Shift Plan.



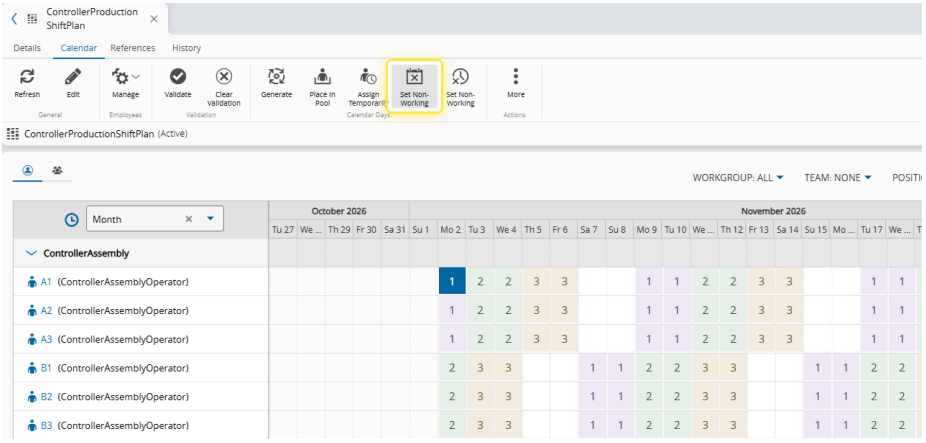
4. Go to the Calendar tab.



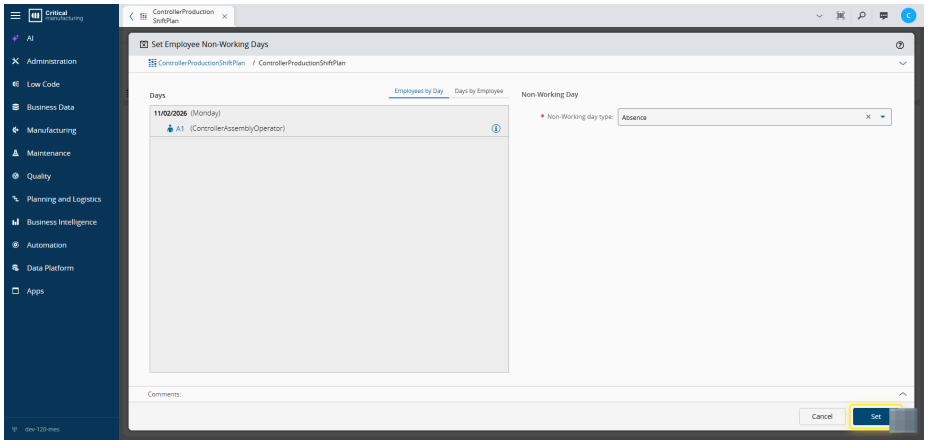
5. Select a working day of the Employee.



6. Select Set Non-Working Days.



7. Provide the Non-Working Day details and select Set.


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AI
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Business Data
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Maintenance
Quality
Planning and Logistics
Business Intelligence
Automation
Data Platform
Apps
dev-120-mes
ControllerProduction ShiftPlan
Set Employee Non-Working Days
ControllerProductionShiftPlan / ControllerProductionShiftPlan
Days
Employees by Day
Days by Employee
11/02/2026 (Monday)
A1 (ControllerAssemblyOperator)
Non-Working Day
* Non-Working day type:
Absence
Comments:
Cancel
Set

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