

How to: Edit a Lookup Table

11.2

February 2026

DOCUMENT ACCESS

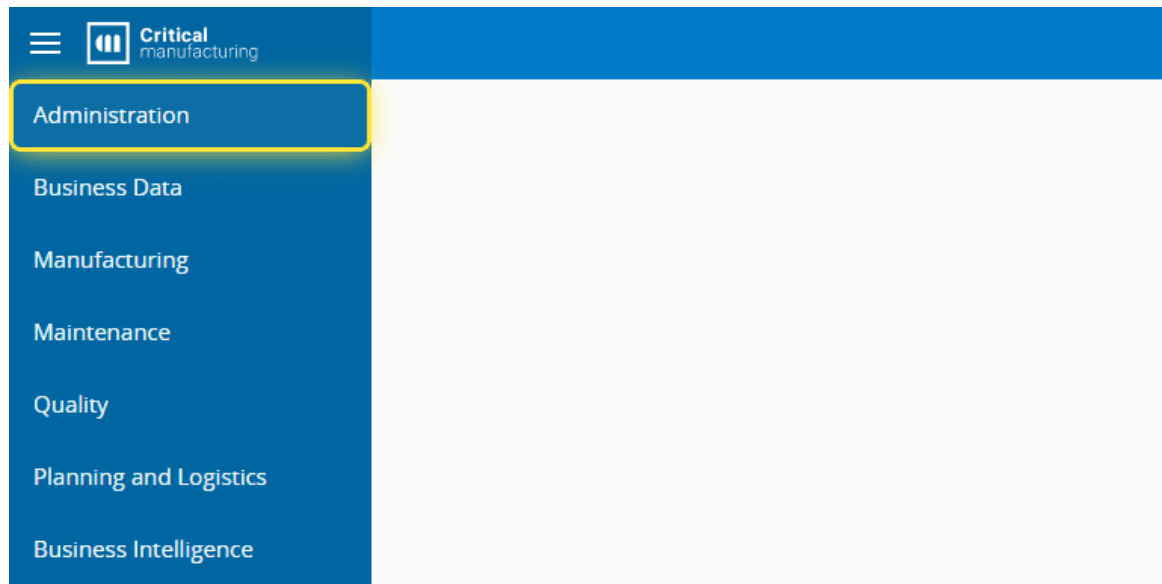
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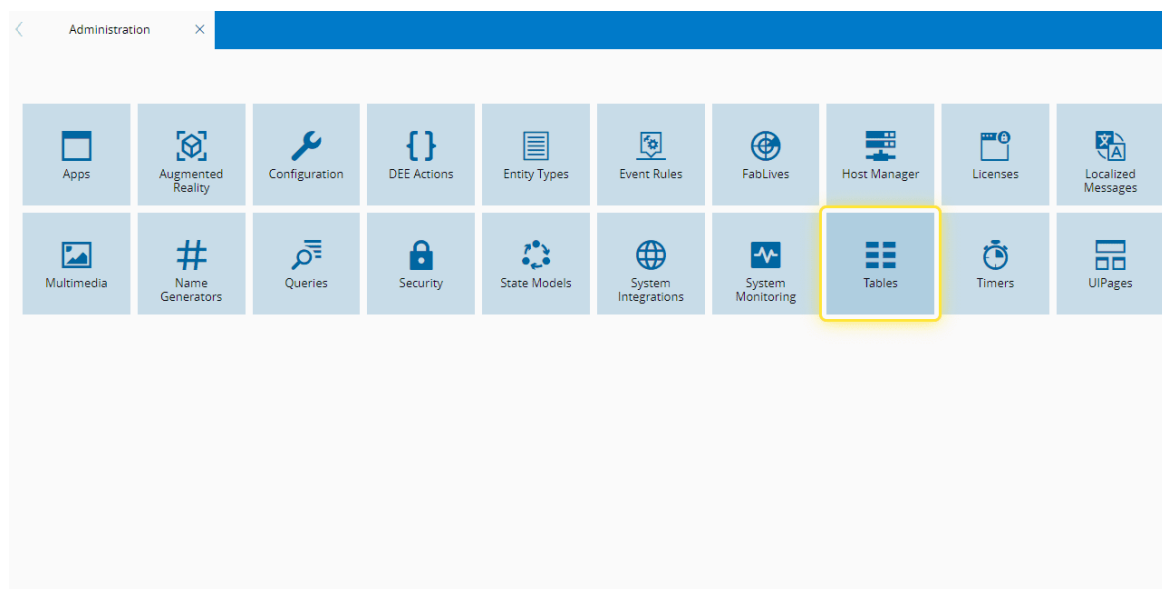
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How to: Edit a Lookup Table

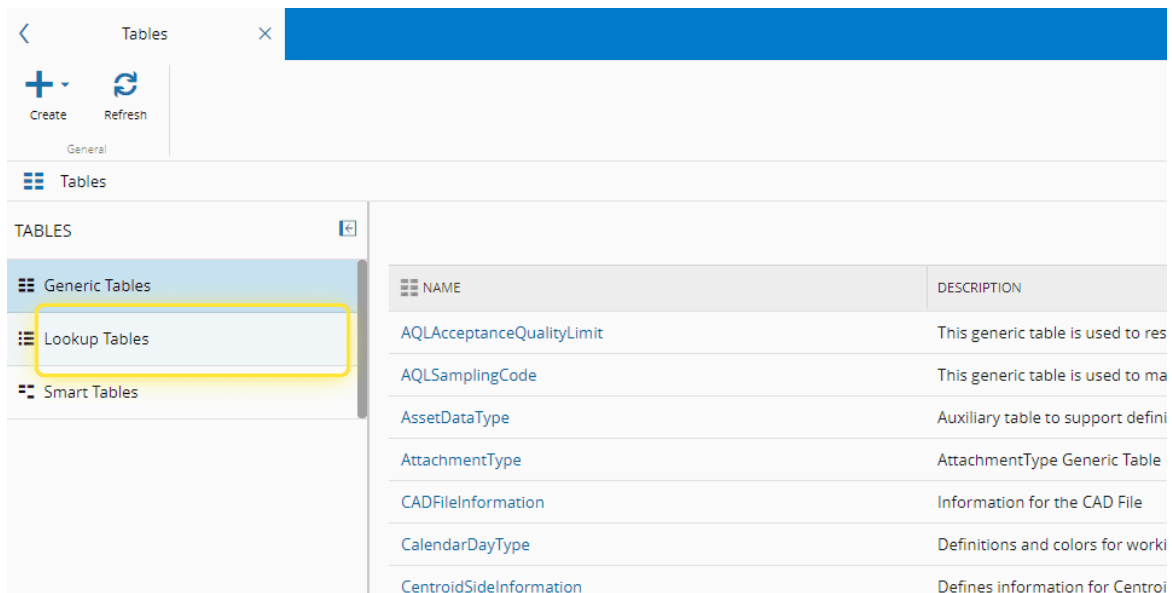
1. Go to the Administration menu.



2. Select the Tables tile.

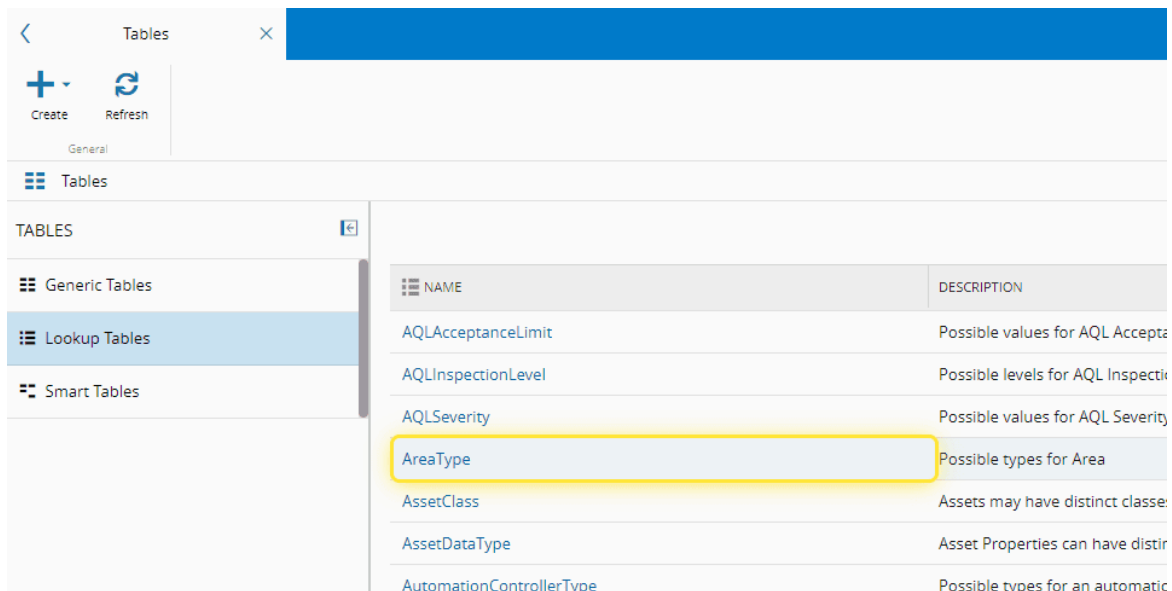


3. Select the Lookup Tables option.



| NAME | DESCRIPTION |
|---------------------------|-----------------------------------|
| AQLAcceptanceQualityLimit | This generic table is used to res |
| AQLSamplingCode | This generic table is used to ma |
| AssetDataType | Auxiliary table to support defini |
| AttachmentType | AttachmentType Generic Table |
| CADFileInformation | Information for the CAD File |
| CalendarDayType | Definitions and colors for worki |
| CentroidSideInformation | Defines information for Centroi |

4. Select the Name of the Lookup Table you need.



| NAME | DESCRIPTION |
|--------------------------|----------------------------------|
| AQLAcceptanceLimit | Possible values for AQL Accepta |
| AQLInspectionLevel | Possible levels for AQL Inspecti |
| AQLSeverity | Possible values for AQL Severity |
| AreaType | Possible types for Area |
| AssetClass | Assets may have distinct classe |
| AssetDataType | Asset Properties can have distir |
| AutomationControllerType | Possible types for an automatic |

5. Select the Edit button.

For more information, see [Lookup Tables - Critical Manufacturing Documentation Portal](#)

Area Type

Refresh Edit Export More

General Table Data Actions

Area Type (Active)

Records (8)

| NAME | DESCRIPTION |
|----------------------|------------------------|
| Chocolate Production | Chocolate Production |
| Cookie Production | Cookie Production Area |
| FrontEnd | FrontEnd |

6. Select + to add a new value.

Edit Lookup Table Data

AreaType (Active)

Table Data

| | |
|------------------------|--|
| ROOT | |
| Chocolate Production | |
| Chocolate Production | |
| Cookie Production | |
| Cookie Production Area | |
| FrontEnd | |
| FrontEnd | |
| Logistic | |
| No Description | |
| Metrology | |
| No Description | |
| Packaging | |
| Packaging Area | |
| Process | |
| No Description | |
| Warehouse | |
| Warehouse | |

Value Details

Name: Chocolate Production

Description: Chocolate Production

Enabled: ☒

7. Complete the necessary fields.

Value Details

* Name:

Packing

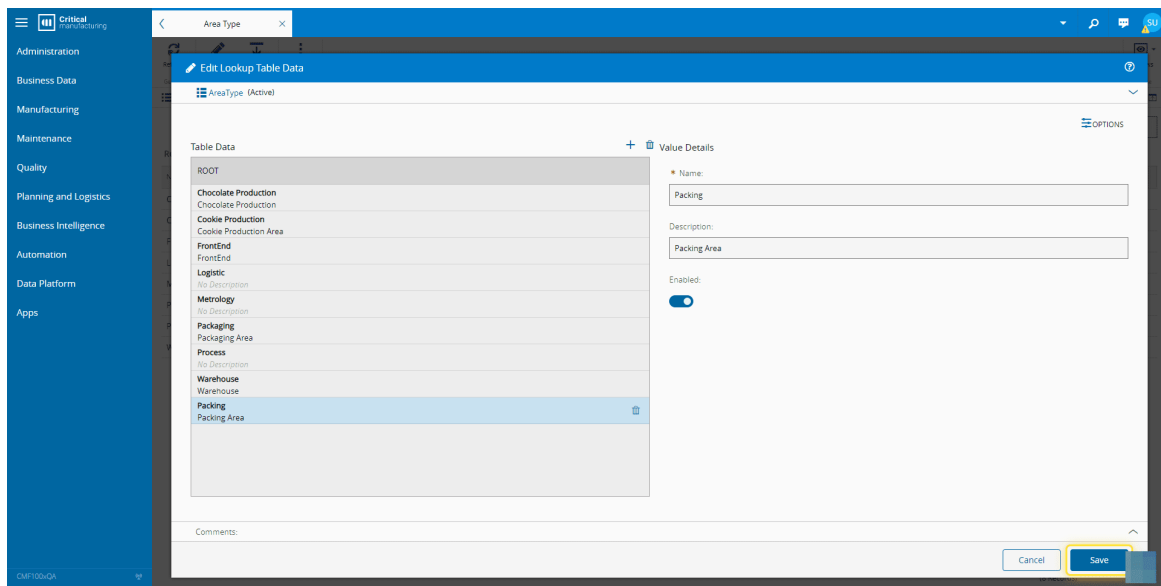
Description:

Packing Area

Enabled:

☒

8. Select the Save button.



Area Type

Edit Lookup Table Data

AreaType (Active)

Table Data

| Table Data |
|------------------------|
| ROOT |
| Chocolate Production |
| Chocolate Production |
| Cookie Production |
| Cookie Production Area |
| FrontEnd |
| FrontEnd |
| Logistic |
| No Description |
| Metrology |
| No Description |
| Packaging |
| Packaging Area |
| Process |
| No Description |
| Warehouse |
| Warehouse |
| Packing |
| Packing Area |

Value Details

* Name:

Packing

Description:

Packing Area

Enabled:

☒

Comments:

Cancel Save



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