

How to: Create a Change Set

11.2

February 2026

DOCUMENT ACCESS

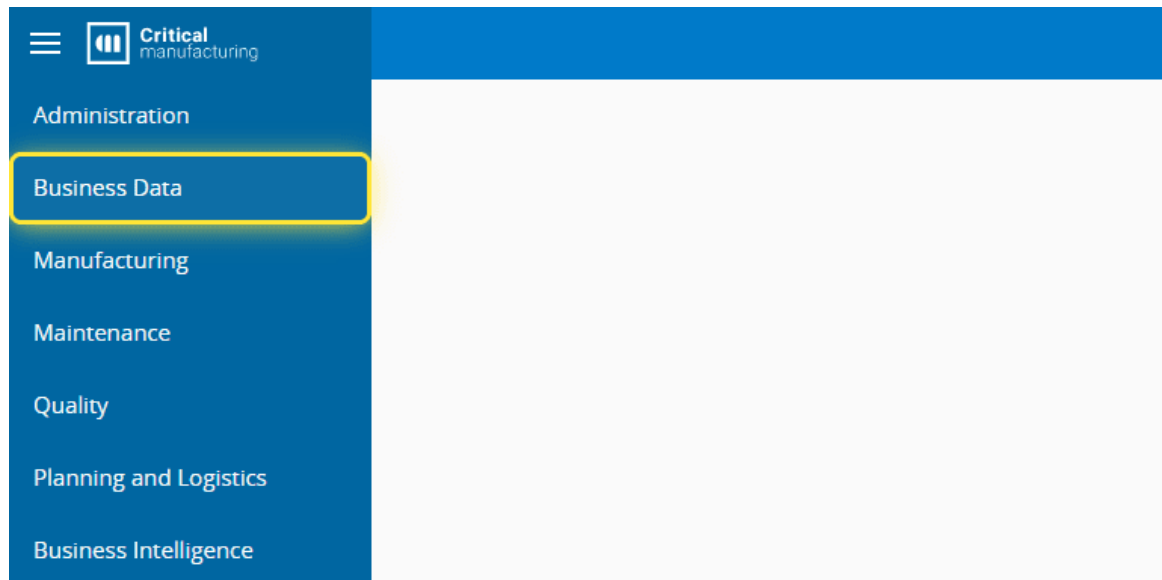
Public

DISCLAIMER

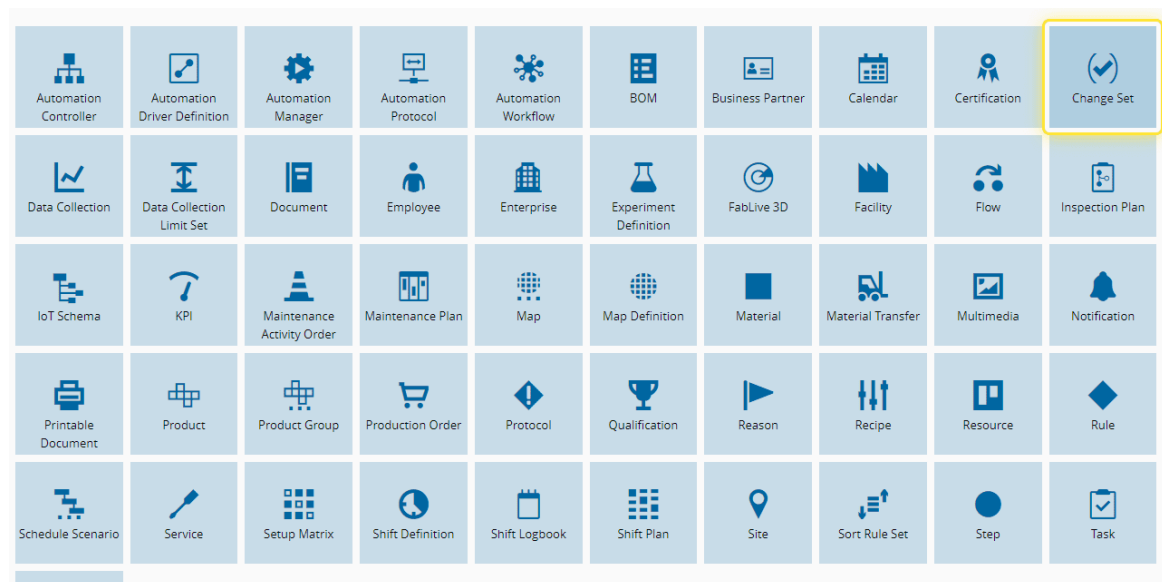
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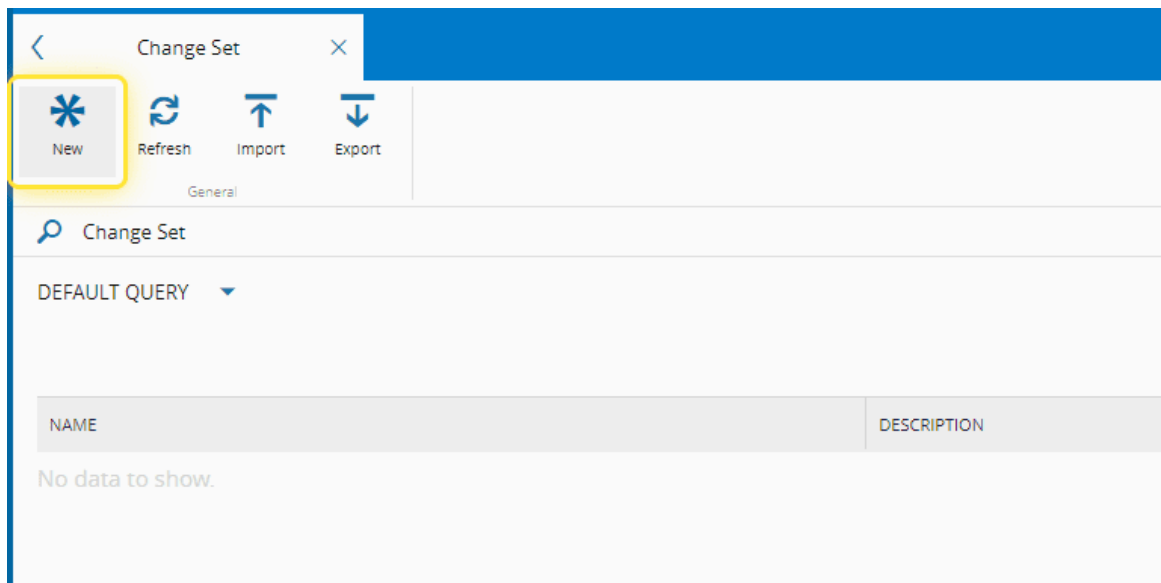
1. Go to the Business Data menu.



2. Select the Change Set entity.

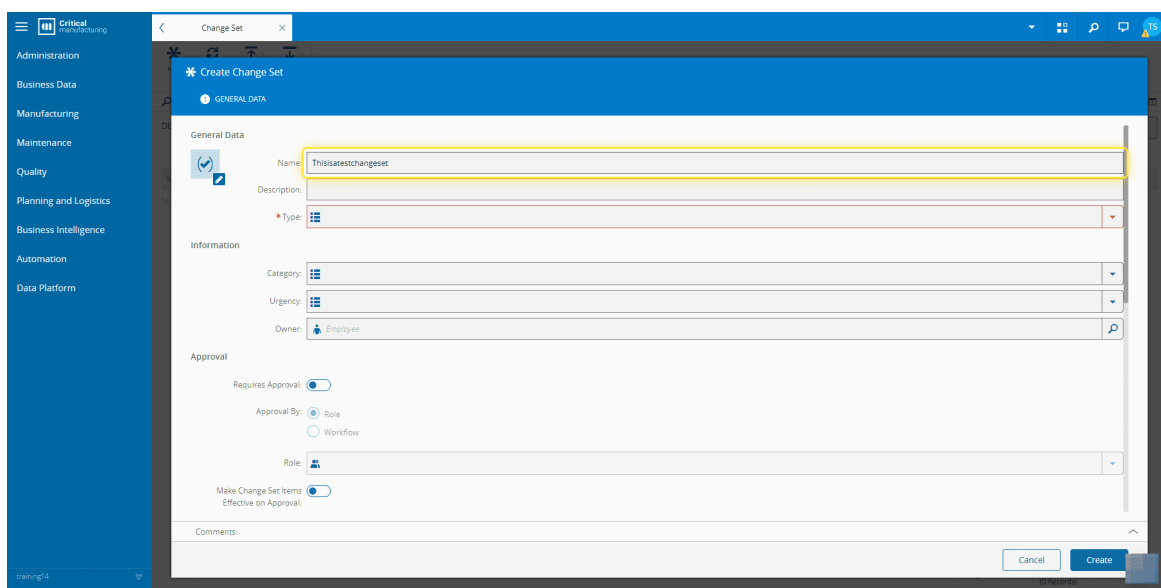


3. Select the New button.



4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Change Set - Critical Manufacturing Documentation Portal](#)



5. Select the Create button.

Critical manufacturing

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Change Set

Create Change Set

GENERAL DATA

Send Email Notifications to Approvers: ☐

Documentation

Reason for Change:

B I U A (inherited font) (inherited size) Format

This is optional

Description of Change:

B I U A (inherited font) (inherited size) Format

This is optional

Comments:

Cancel

Create



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