



How to: View a Document

11.2

February 2026

DOCUMENT ACCESS

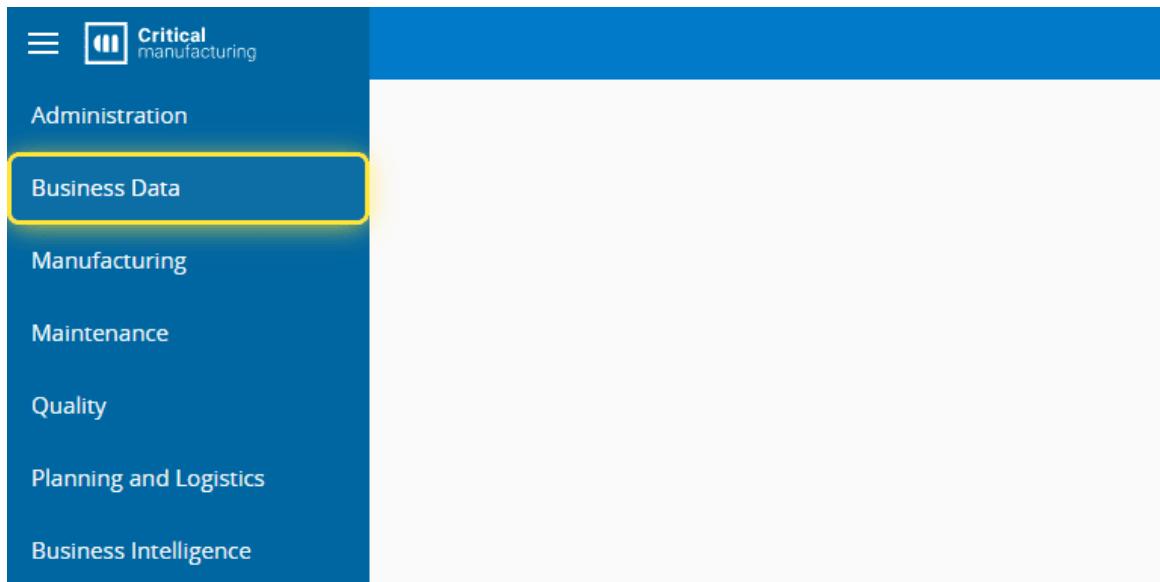
Public

DISCLAIMER

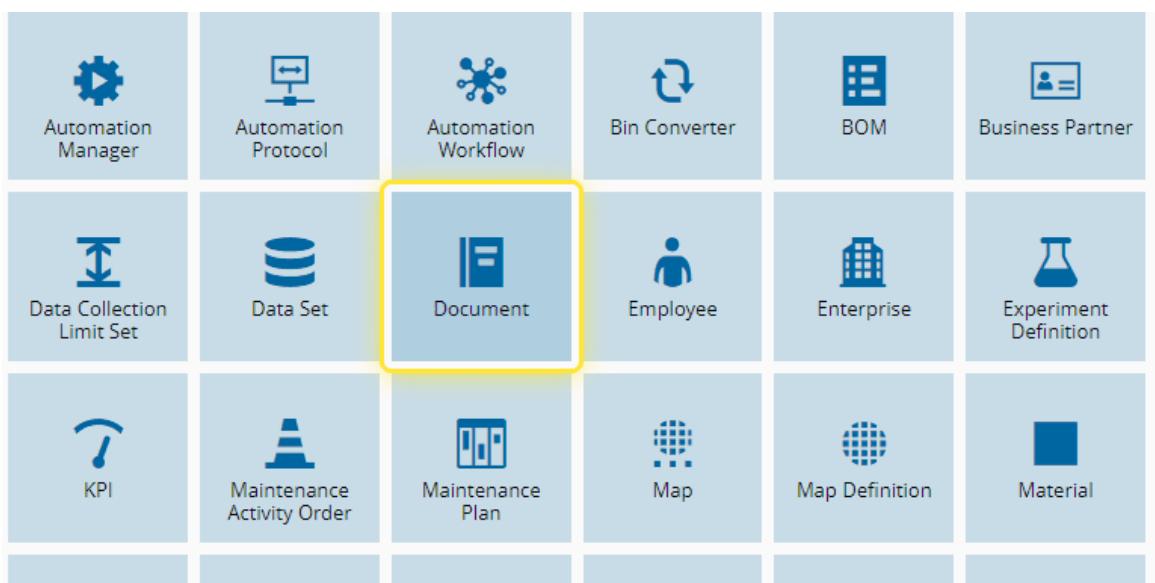
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How to: View a Document

1. Go to the Business Data menu.



2. Select the Document entity.



3. Select the document you want to view.

Document

New Refresh Import Export Mass Update More Actions

Document

DEFAULT QUERY ▾

NAME	DESCRIPTION
Document_01 [A]	Instructions Handling Hazardous Materials

4. Select the View button.

For more information, see [View Document - Critical Manufacturing Documentation Portal](#)

Document_01

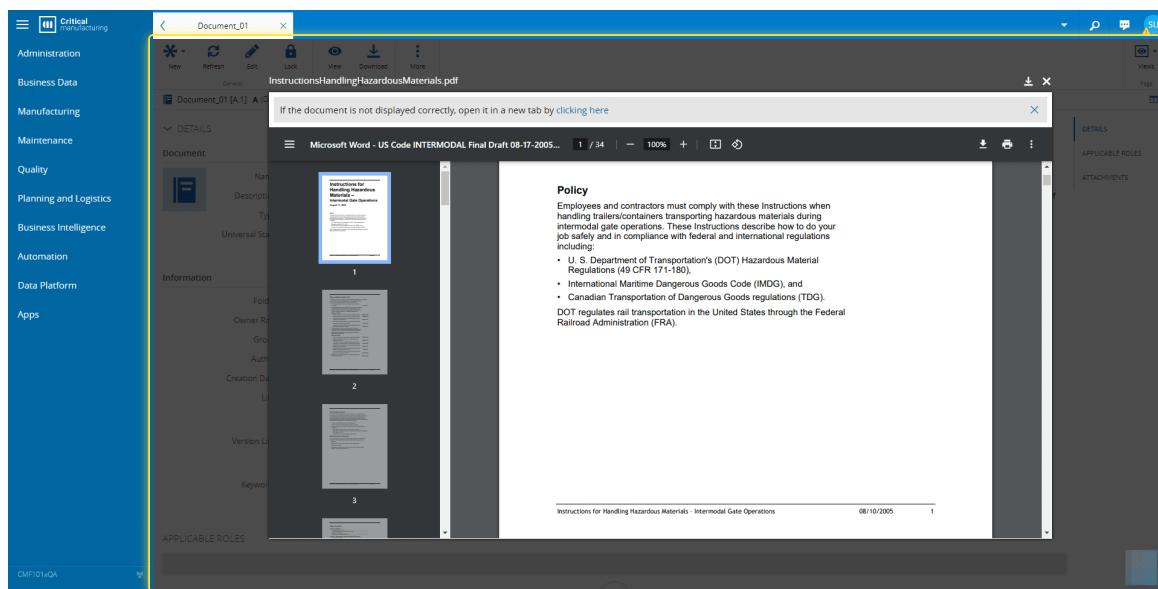
New Refresh Edit Lock View Download More

Document_01 [A.1] A (Default) ▾ 1 (Created) ▾

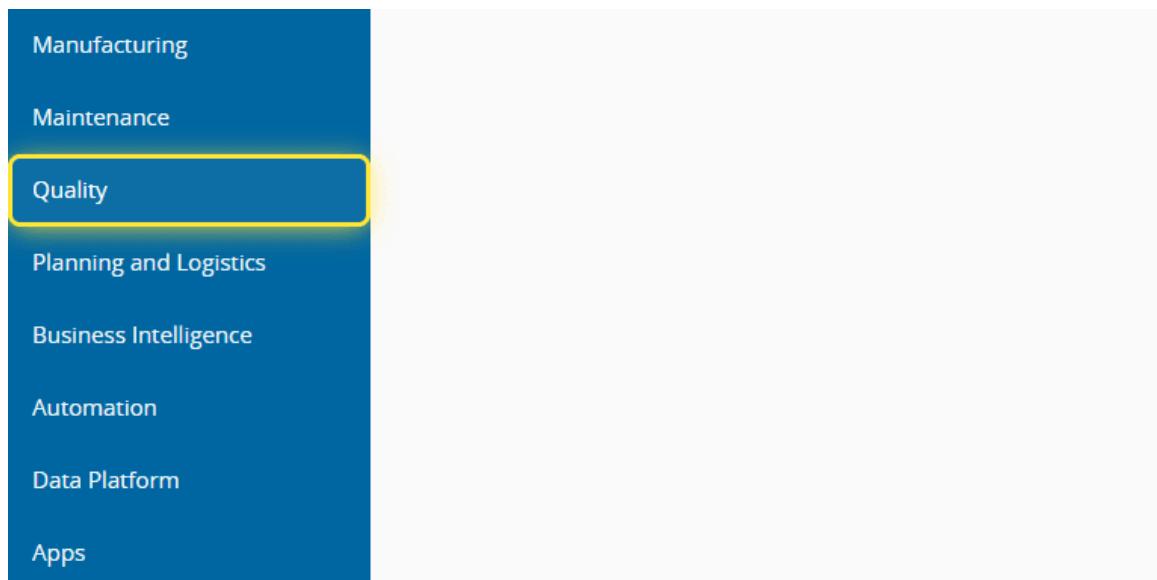
DETAILS

Document	Name: Document_01	Change Set
	Description: Instructions Handling Hazardous Materials	Change Set: (✓) Doc
Type:  Generic		
Universal State: Created		

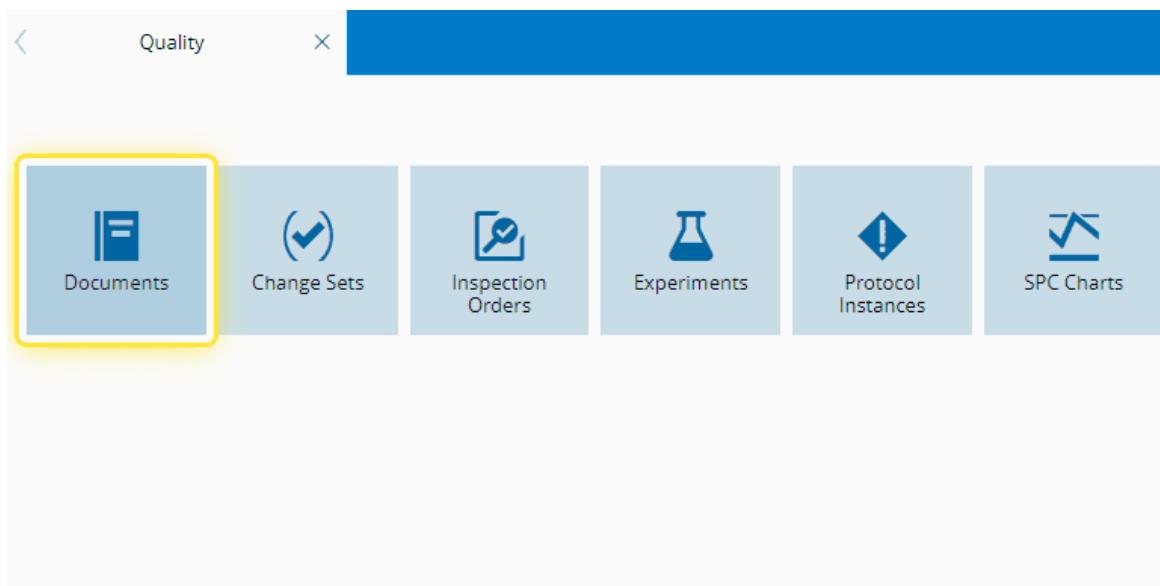
5. View the document.



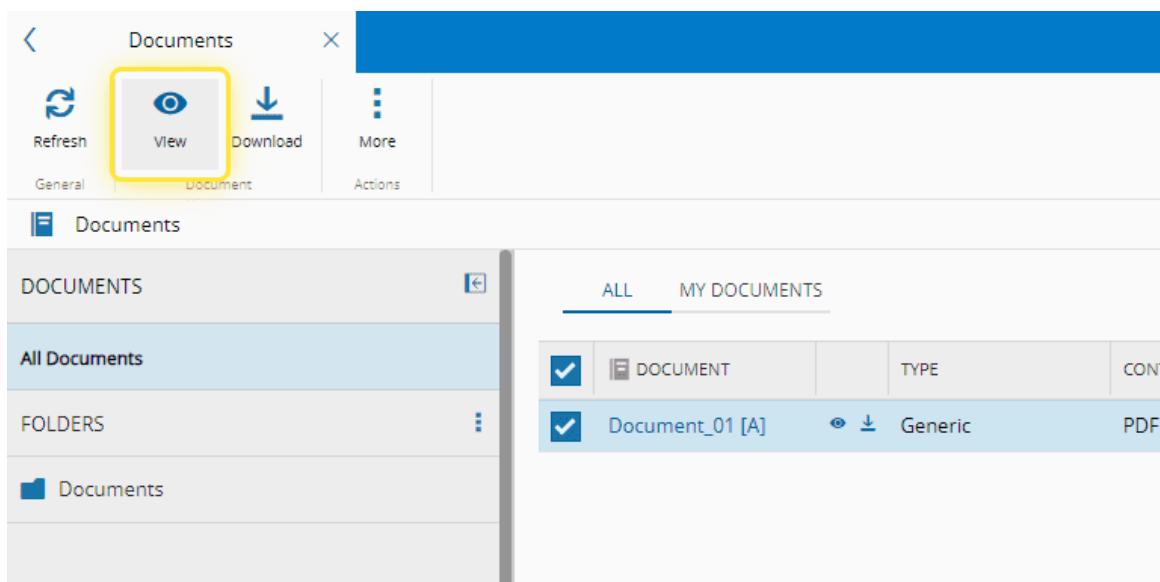
6. You can also view documents via the Quality menu.



7. Select the Documents entity.



8. Select the document you want followed by the View button.



Documents

General Document Actions

View

Download

More

DOCUMENTS

All Documents

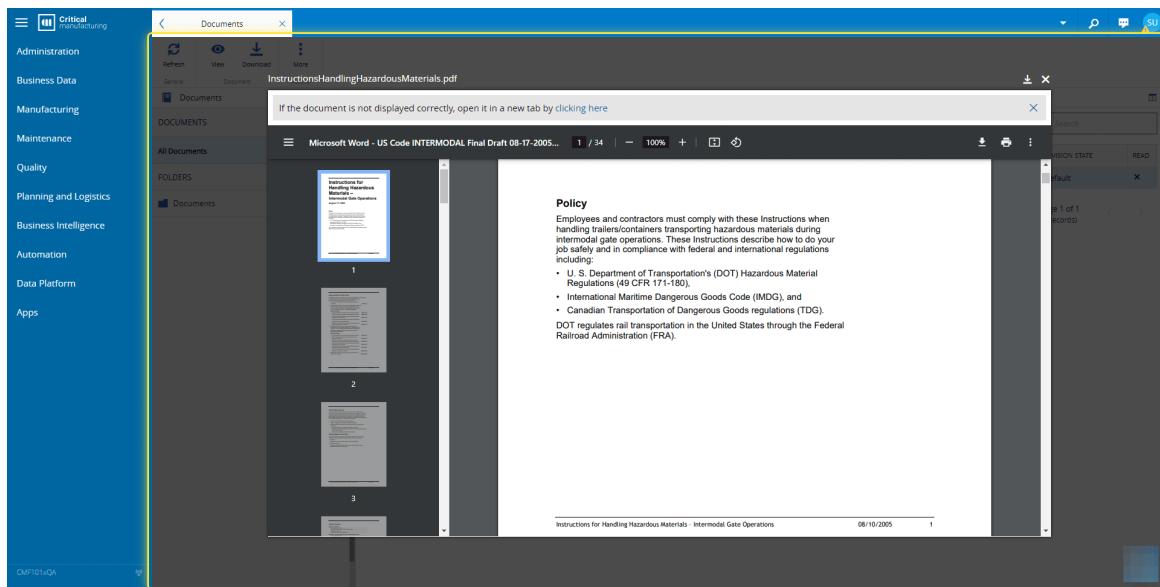
FOLDERS

Documents

ALL MY DOCUMENTS

DOCUMENT Document_01 [A] TYPE Generic PDF

9. View the document.



The screenshot shows the Critical Manufacturing 11.2 software interface. On the left is a vertical navigation bar with the following menu items:

- Critical Manufacturing
- Administration
- Business Data
- Manufacturing
- Maintenance
- Quality
- Planning and Logistics
- Business Intelligence
- Automation
- Data Platform
- Apps

The main area is a document viewer titled "InstructionsHandlingHazardousMaterials.pdf". The document is a Microsoft Word file with the title "Instructions for Handling Hazardous Materials - Intermodal Gate Operations". The content includes a "Policy" section and a list of regulatory sources. The document is 34 pages long, with the first few pages visible. The status bar at the bottom shows "Instructions for Handling Hazardous Materials - Intermodal Gate Operations" and the date "08/10/2005".

On the right side of the screen, there is a search results panel titled "SEARCH" with a "RESULTS" tab selected. It shows a single result with the text "1 of 1 record(s)".



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