



How to: Create an Area

11.2

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DOCUMENT ACCESS

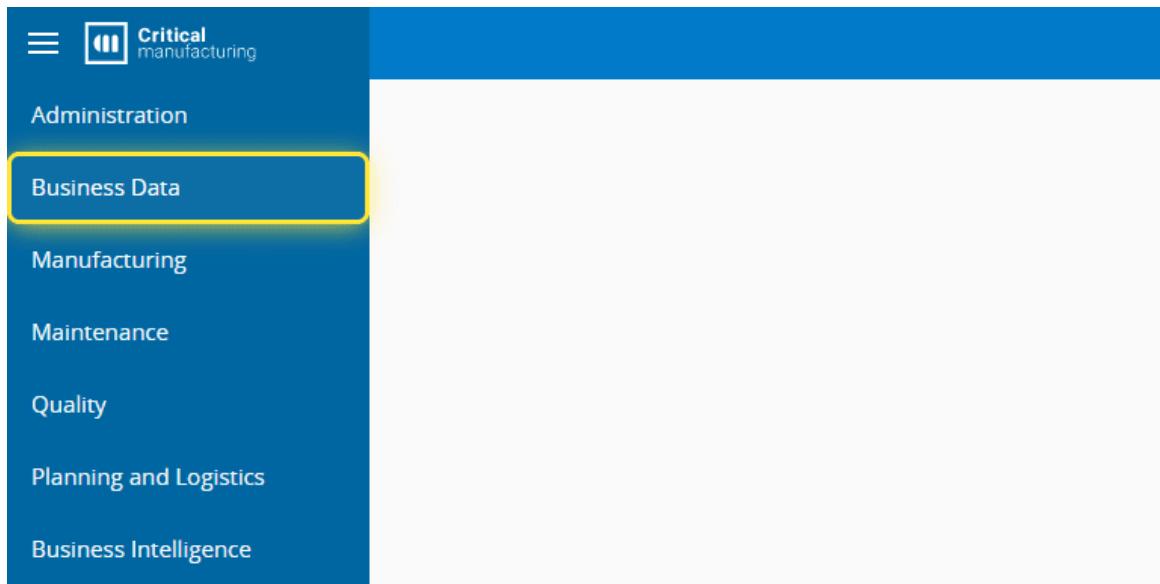
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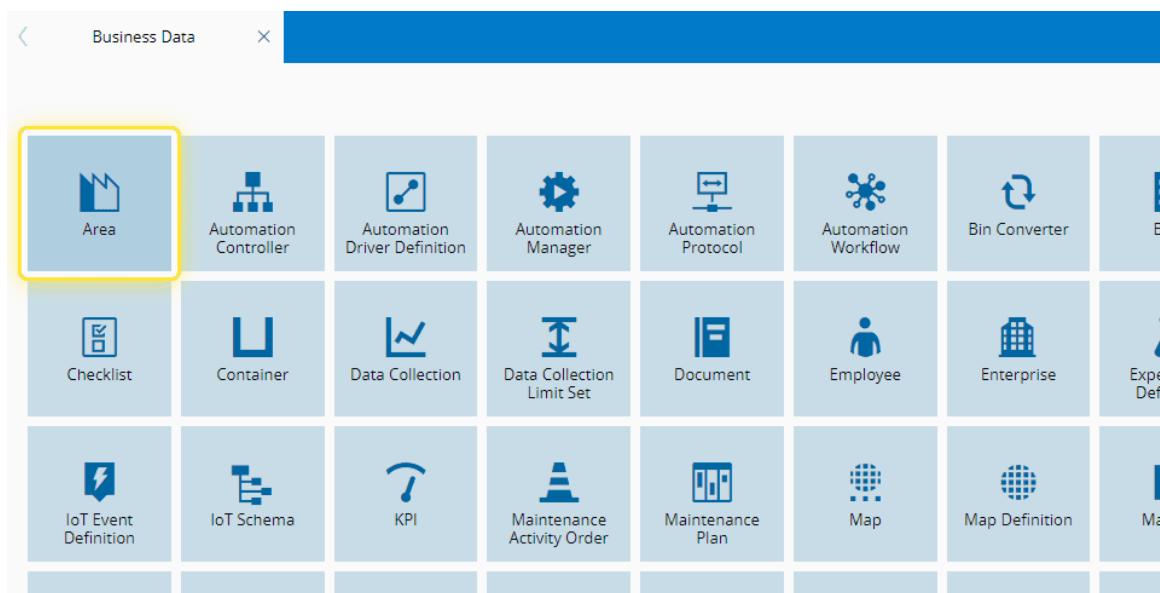
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How to: Create an Area

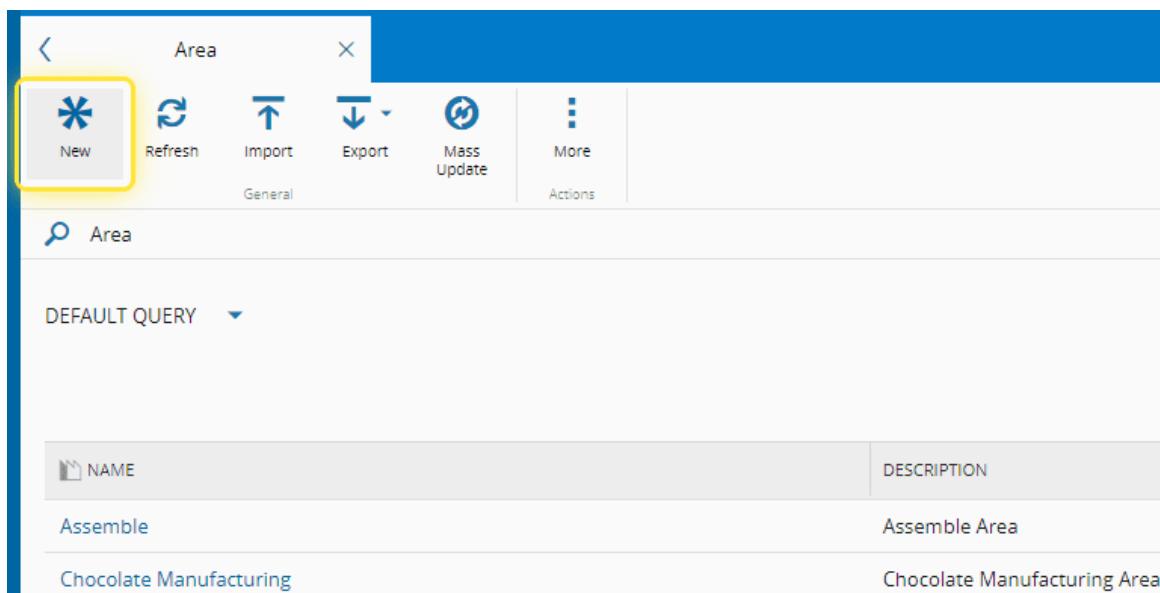
1. Go to the Business Data menu.



2. Select the Area entity.



3. Select the New button.

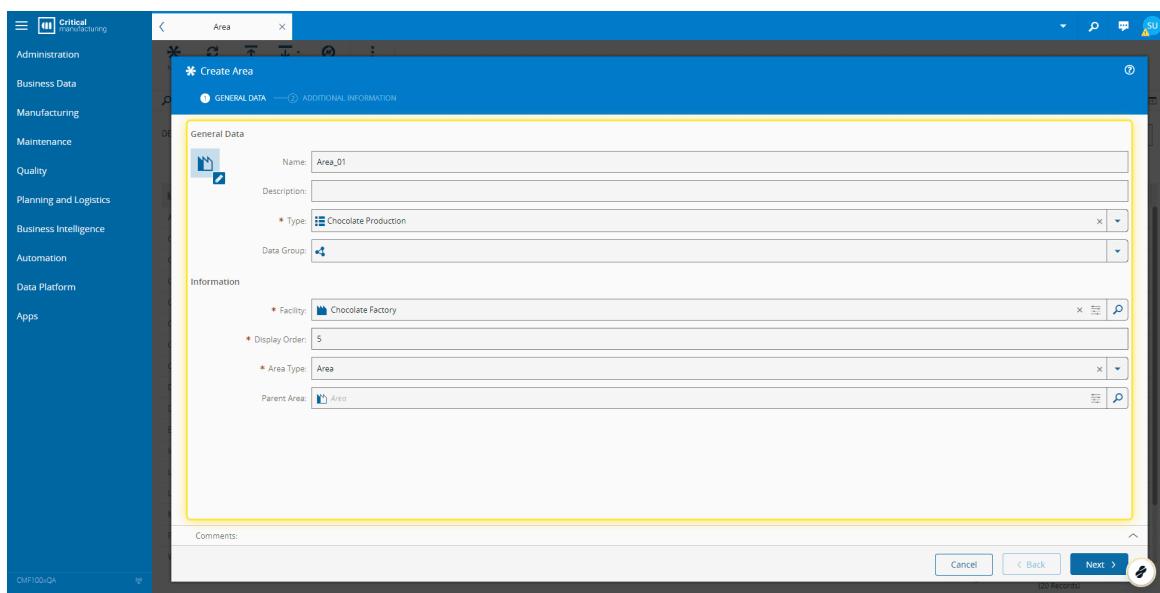


The screenshot shows the 'Area' list page. At the top, there is a toolbar with the following buttons: 'New' (highlighted with a yellow box), 'Refresh', 'Import', 'Export', 'Mass Update', and 'More'. Below the toolbar, there is a search bar with the placeholder 'Area' and a dropdown menu labeled 'DEFAULT QUERY'. The main area displays a table with two rows of data:

NAME	DESCRIPTION
Assemble	Assemble Area
Chocolate Manufacturing	Chocolate Manufacturing Area

4. Under the General Data tab, complete the necessary fields.

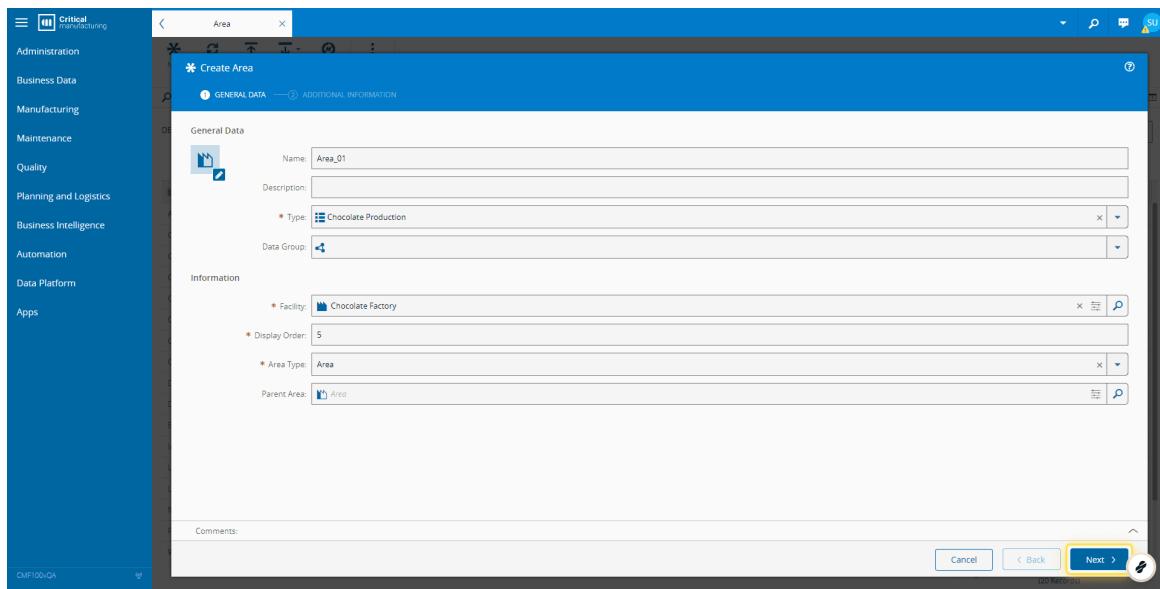
For more information, see [Create Area - Critical Manufacturing Documentation Portal](#)



The screenshot shows the 'Create Area' wizard, step 1: General Data. The 'General Data' tab is selected. The form contains the following data:

Name:	Area_01
Description:	
Type:	Chocolate Production
Data Group:	
Facility:	Chocolate Factory
Display Order:	5
Area Type:	Area
Parent Area:	Area

5. Select the Next button.



Area

Create Area

GENERAL DATA **ADDITIONAL INFORMATION**

General Data

Name:

Description:

Type:

Data Group:

Information

Facility:

Display Order:

Area Type:

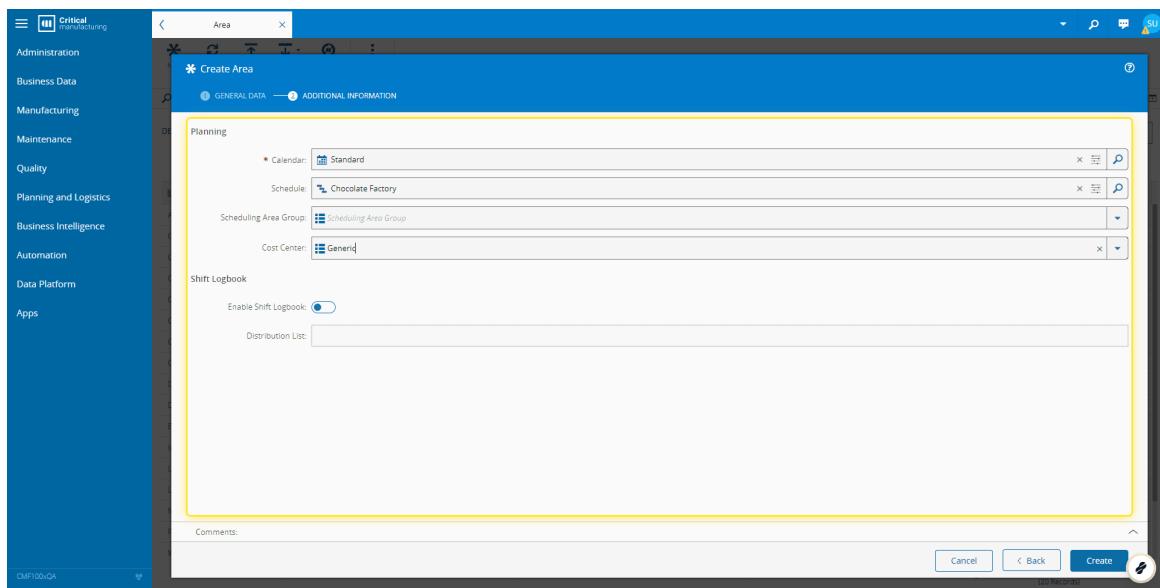
Parent Area:

Comments:

Cancel **Next >** (20 Records)

6. Under the Additional Information tab, complete the necessary fields.

For more information, see [Create Area - Critical Manufacturing Documentation Portal](#)



Area

Create Area

GENERAL DATA **ADDITIONAL INFORMATION**

Planning

Calendar:

Schedule:

Scheduling Area Group:

Cost Center:

Shift Logbook

Enable Shift Logbook:

Distribution List:

Comments:

Cancel **Create** (20 Records)

7. Select the Create button.

Screenshot of the Critical Manufacturing 11.2 software interface showing the 'Create Area' dialog box.

The dialog box is titled 'Create Area' and is divided into 'GENERAL DATA' and 'ADDITIONAL INFORMATION' tabs. The 'GENERAL DATA' tab is selected.

Planning section:

- Calendar: Standard
- Schedule: Chocolate Factory
- Scheduling Area Group: Scheduling Area Group
- Cost Center: Generic

Shift Logbook section:

- Enable Shift Logbook:
- Distribution List:

Comments:

Buttons at the bottom right:

- Cancel
- < Back
- Create** (highlighted with a yellow box)
- (20 Records)



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