



How to: Manage BOM Items

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DOCUMENT ACCESS

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How to: Manage BOM Items

1. Go to the Business Data menu.



2. Select the BOM entity.



3. Select the BOM you need.

(BOMTest [A] for this example)

NAME	DESCRIPTION
Acetylsalicylic Acid ABS [A]	Acetylsalicylic Acid ABS BOM
Acetylsalicylic Acid REL [A]	Acetylsalicylic Acid REL BOM
Belgas [A]	Belgas BOM
BOMTest [A]	
Durable [A]	
SMT [A]	

4. Select the BOM ITEMS section.

The screenshot shows the BOMTest [A] item details and the BOM Items section. The BOM Items section displays a table with 4 rows of data:

ITEM	LOCATION	PRODUCT	PRODUCT DESC.	QUANTITY	UNITS	POSITION	SOURCE STEP	REFERENCE	PRODUCT MIX ALLOWED	DISCRETE	ASSEMBLY STI	LOGICAL FLOW PA
1		Calcium Citrate	Calcium Citrate	1	Cookies		Baking	X	X	X		
2		Calcium Citrate	Calcium Citrate	1	Cookies		Baking	X	X	X		
3		Acetylsalicylic / Acetylsalicylic...	Acetylsalicylic / Acetylsalicylic...	1	Cookies		Baking-2	X	X	X		
4		Consumable A		1	Cookies		Baking-2	X	X	X		

5. Select Manage.

For more information, see [Manage BOM Items - Critical Manufacturing Documentation Portal](#)

BOMTest [A.1] A (Default) ▾ 1 (Created) ▾

▼ BOM ITEMS

Refresh  Manage

BOM Items (4)

ITEM	LOCATION	PRODUCT	PRODUCT DESC...	QUANTITY	UNITS	POSITION	SOURCE
1		Calcium Citrate	Calcium Citrate	1	Cookies		Baking
2		Calcium Citrate	Calcium Citrate	1	Cookies		Baking
3		Acetylsalicylic A	Acetylsalicylic...	1	Cookies		Baking

6. Add, remove or re-order as needed.

For this example, we are going to Add.

Manage BOM Items

① BOM ITEMS — ② SUBSTITUTES

BOMTest [A.1]

BOM Items

PRODUCT	QTY
Calcium Citrate [A] (Calcium Citrate) No Position	1 Cookies
Calcium Citrate [A] (Calcium Citrate) No Position	1 Cookies
Acetylsalicylic Acid [A] (Acetylsalicylic Acid) No Position	1 Cookies
Consumable A [A] No Position	1 Cookies

BOM Items Details

* Product:  Calcium Citrate [A]

Product Description: Calcium Citrate

* Quantity:

Units:  Cookies

Location:

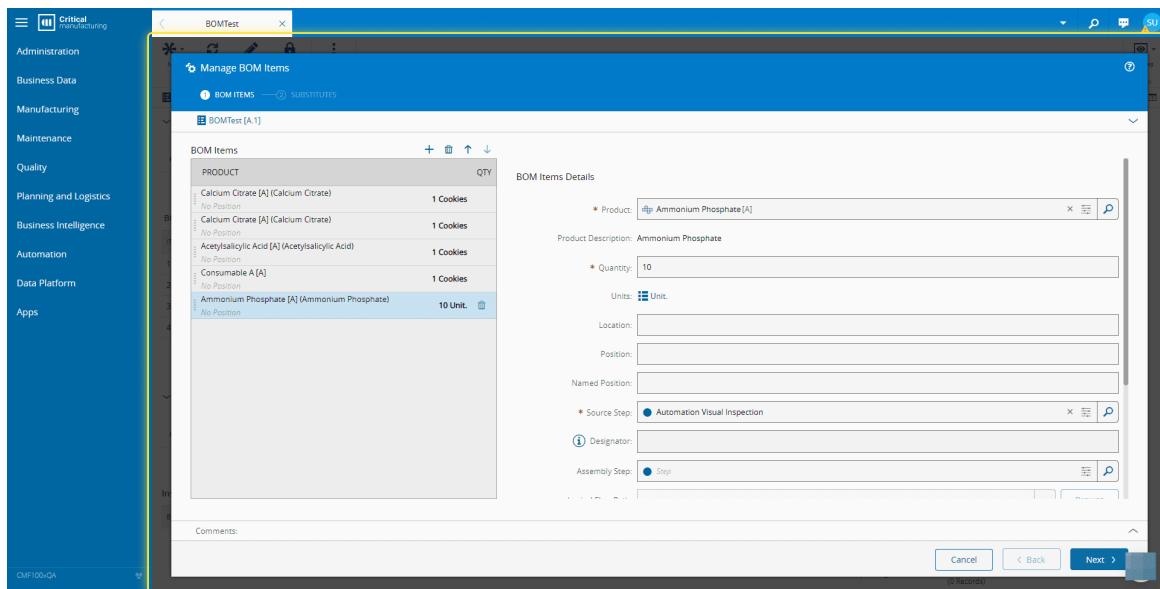
Position:

Named Position:

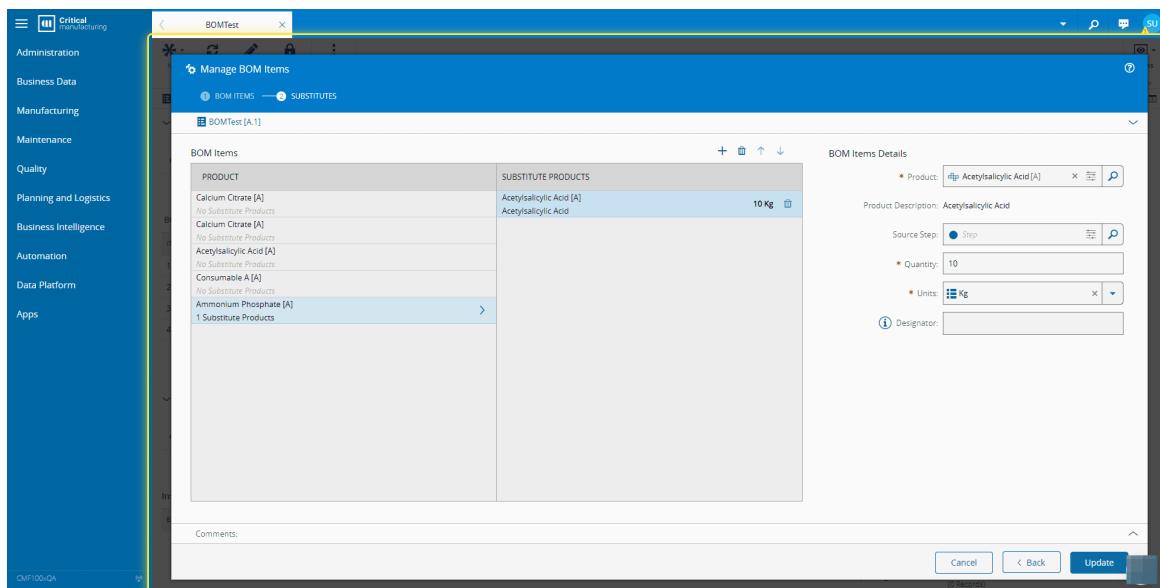
* Source Step:  Baking

Designator:

7. Enter the necessary information and select Next.



8. Add the necessary information for the Substitute Products if needed and then select Update.





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