



How to: Create a Step

11.2

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DOCUMENT ACCESS

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DISCLAIMER

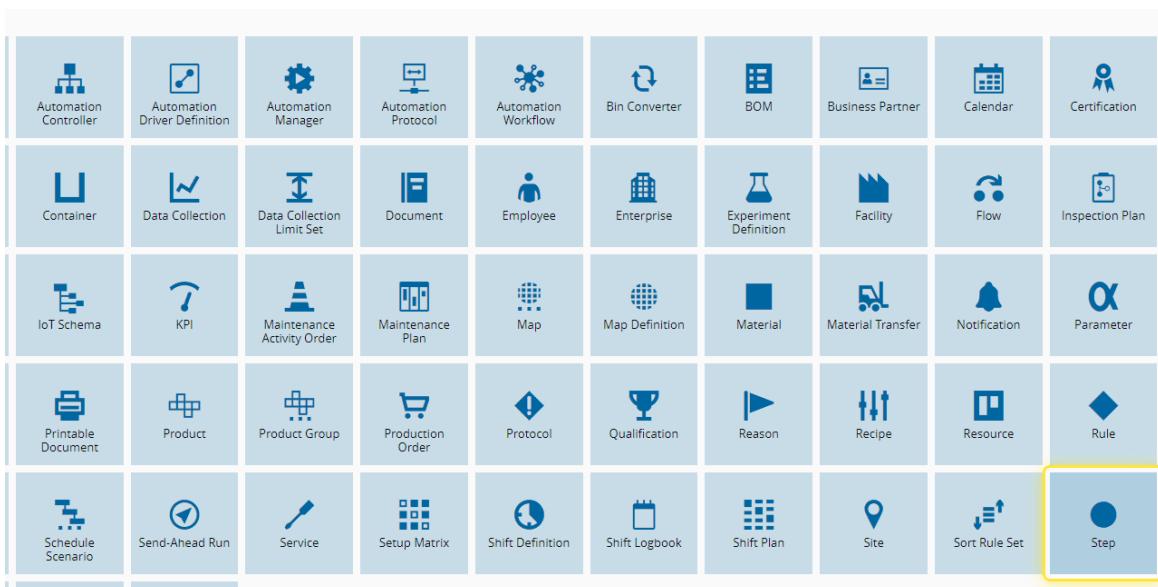
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How to: Create a Step

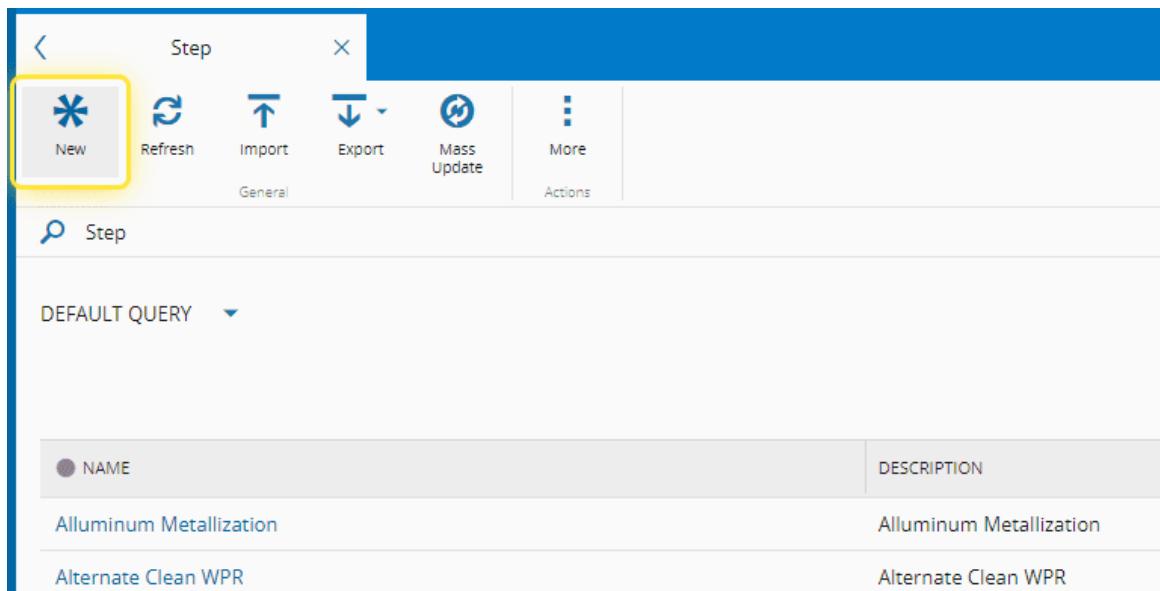
1. Go to the Business Data menu.



2. Select the Step entity.



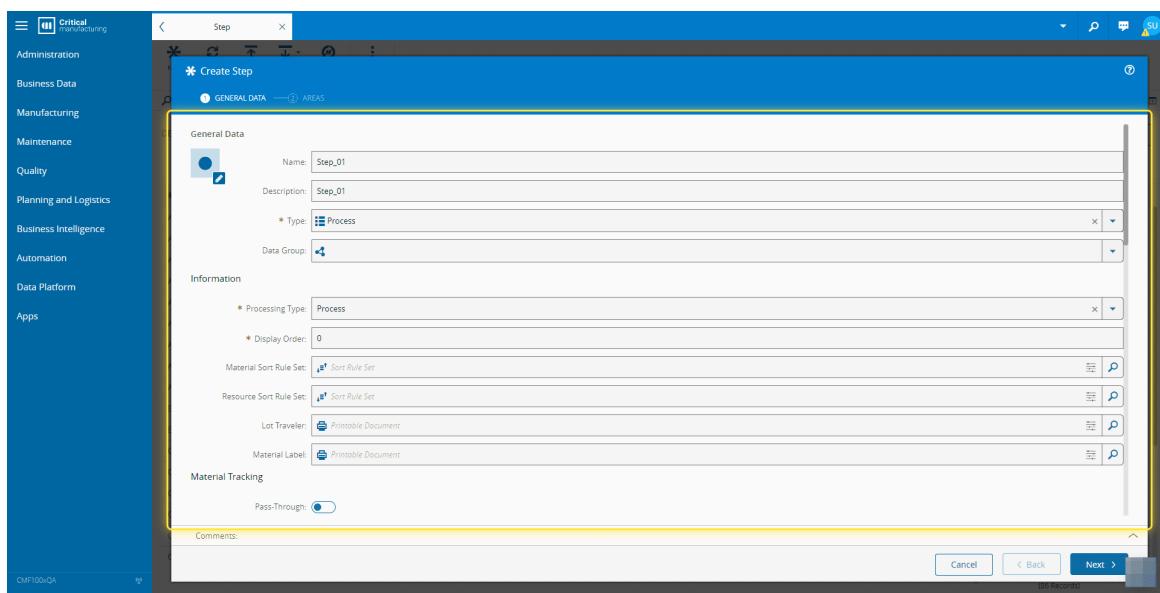
3. Select the New button.



NAME	DESCRIPTION
Alluminum Metallization	Alluminum Metallization
Alternate Clean WPR	Alternate Clean WPR

4. Under the General Data tab, complete the necessary fields.

For more information, see [Create Step - Critical Manufacturing Documentation Portal](#)



General Data

Name: Step_01

Description: Step_01

Type: Process

Data Group:

Information

Processing Type: Process

Display Order: 0

Material Sort Rule Set: Sort Rule Set

Resource Sort Rule Set: Sort Rule Set

Lot Traveler: Printable Document

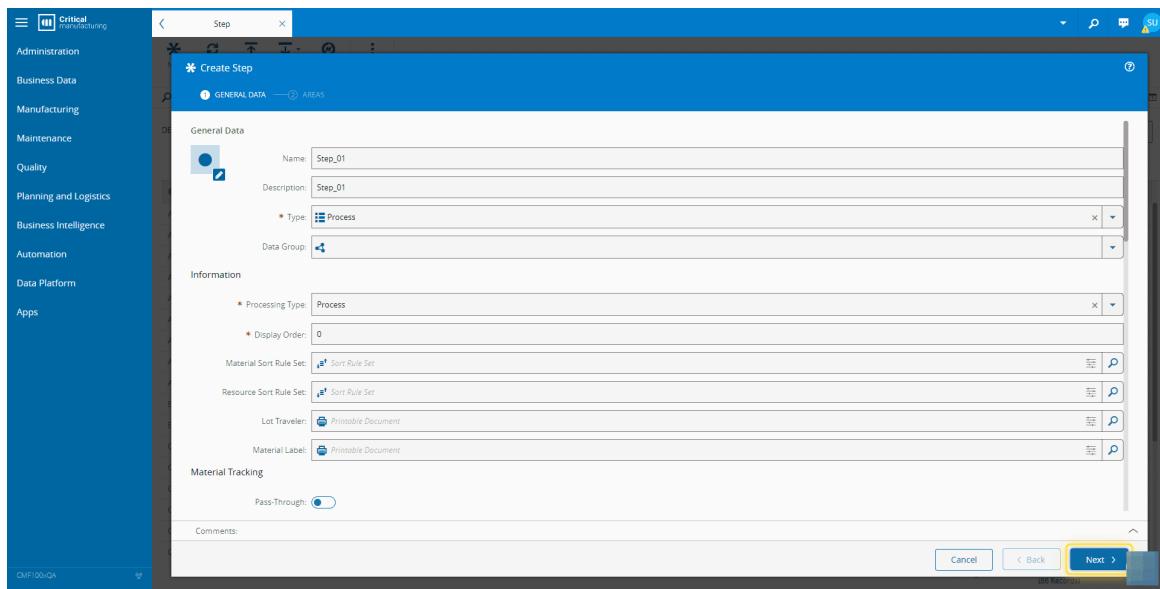
Material Label: Printable Document

Material Tracking

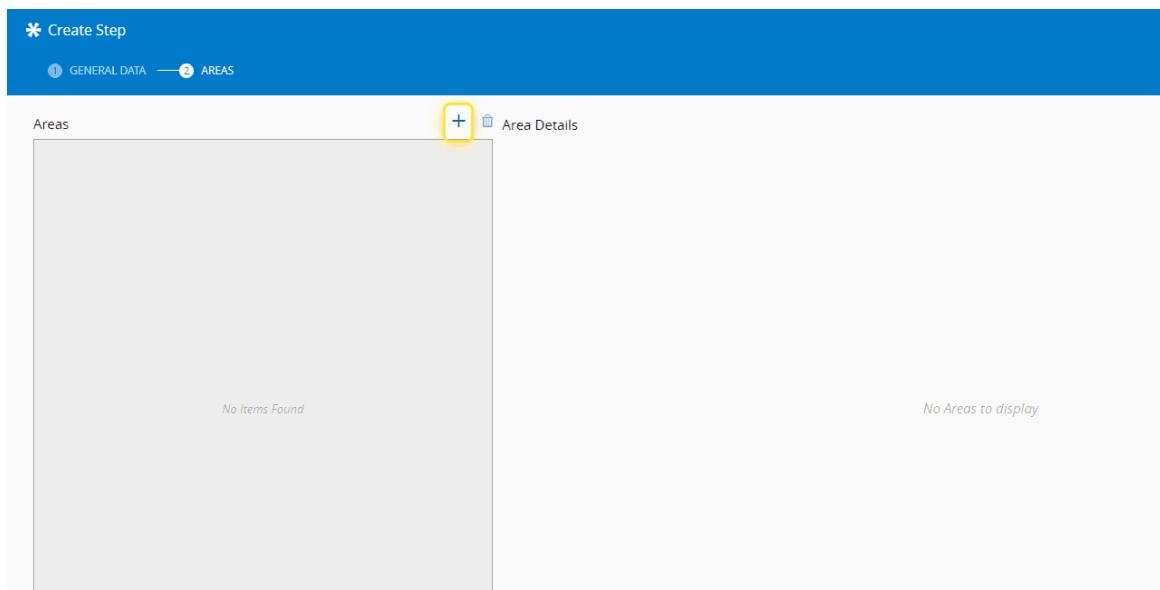
Comments:

Cancel < Back Next >

5. Select the Next button.



6. Under the Areas tab, select + to add an Area.



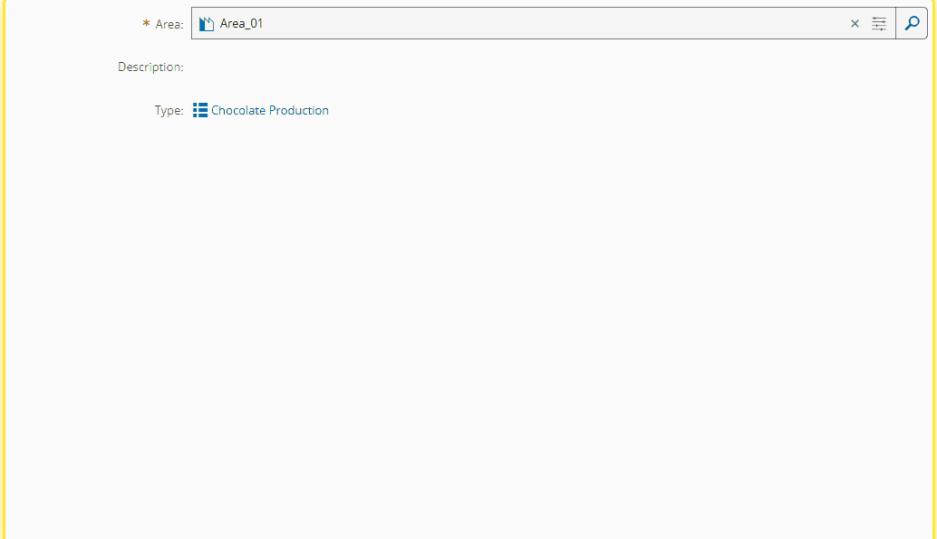
7. Enter the Area the Steps belong to.

Area Details

* Area: X ... Search

Description:

Type:  Chocolate Production



8. Select the Create button.

Step

* Create Step

GENERAL DATA — AREAS

Areas

Area
Area_01

* Area: X ... Search

Description:

Type:  Chocolate Production

Comments:

Cancel < Back Create





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