How to: Record Loss/Bonus

11.2

February 2026

DOCUMENT ACCESS

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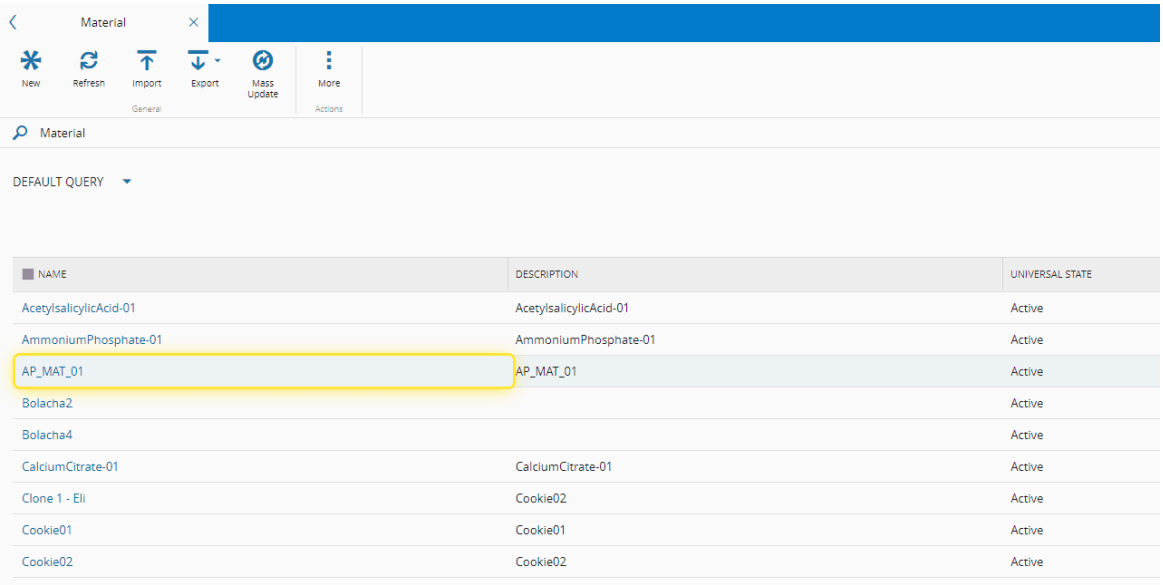
How to: Record Loss/Bonus

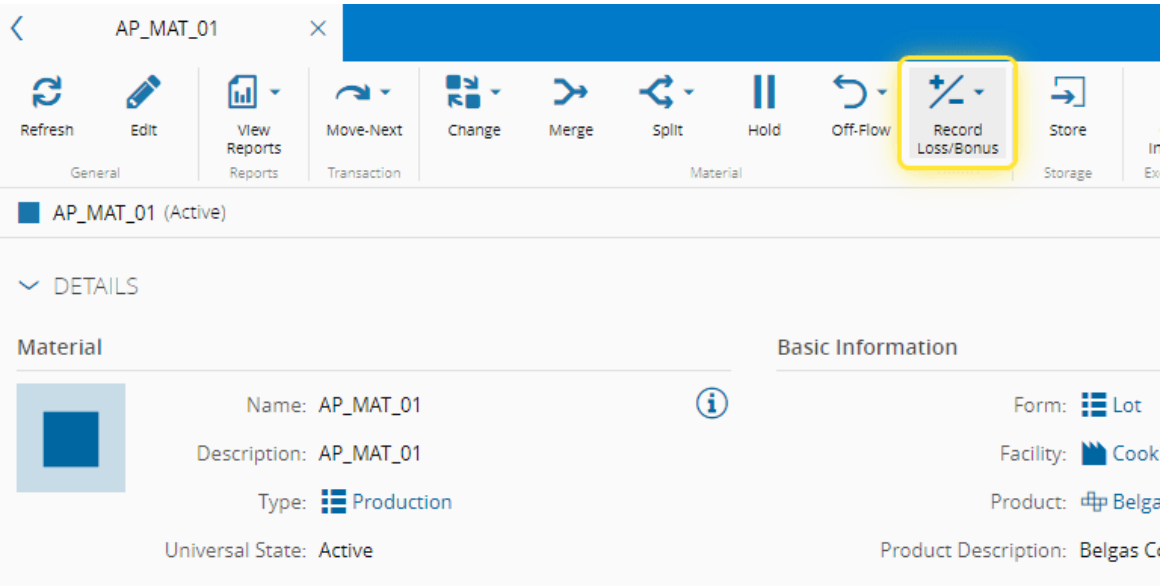
1. Go to the Business Data menu.

2. Select the Material entity.

3. Search for your Material and select it.

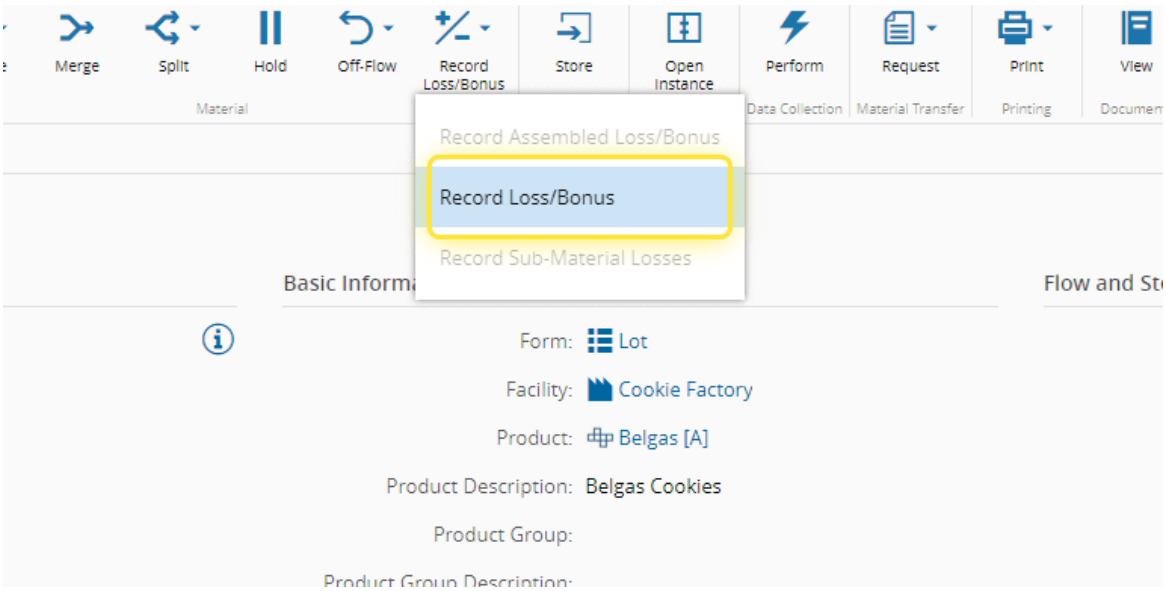


4. Select the Record Loss/Bonus button.

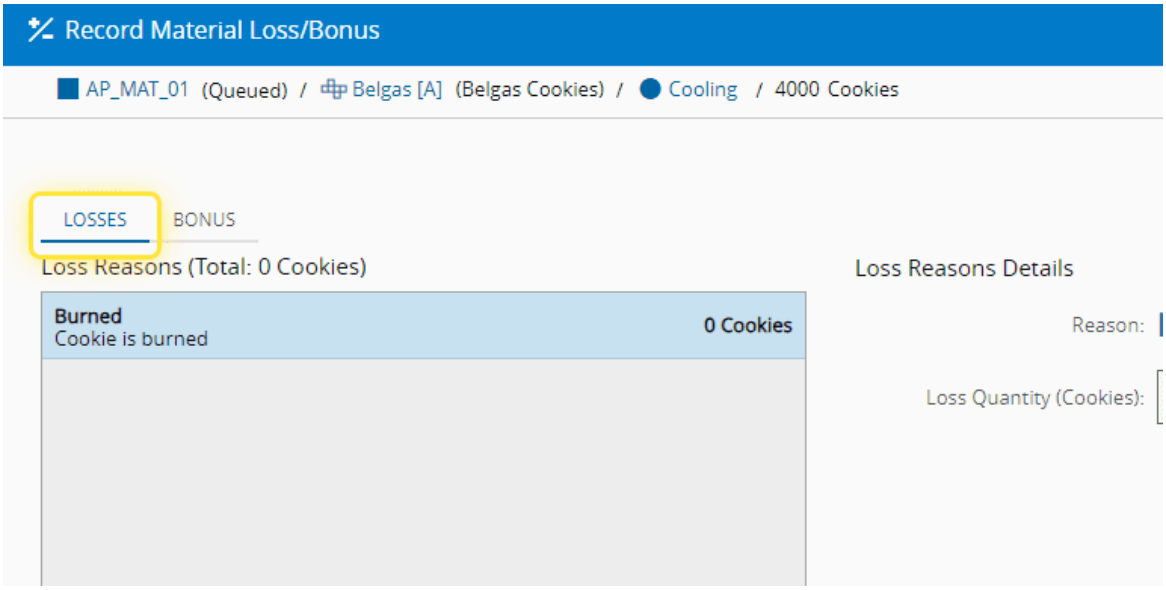


5. Select the Record Loss/Bonus option.

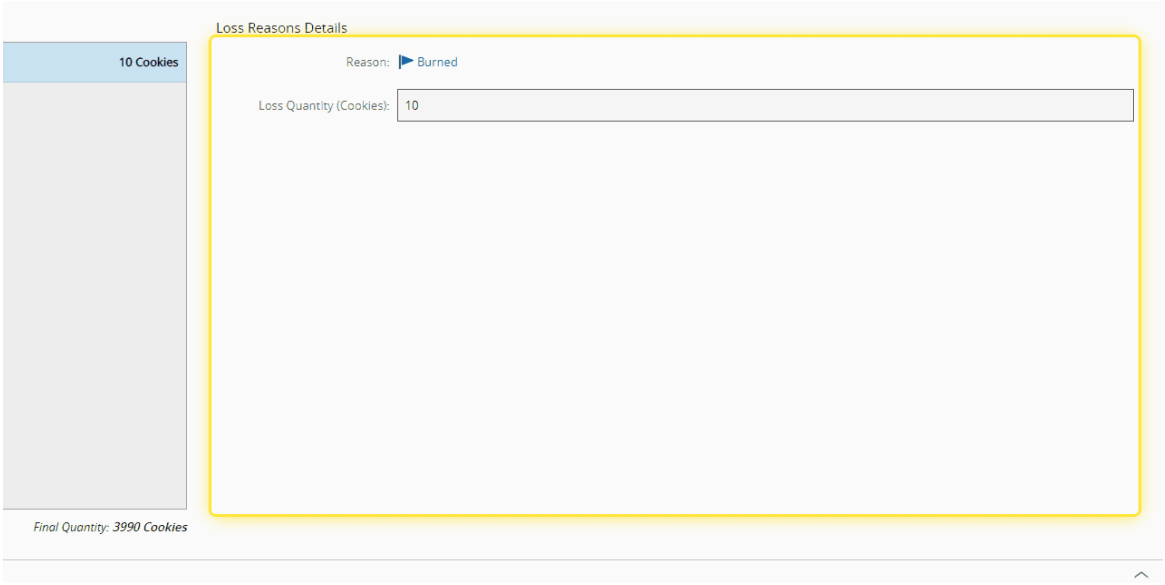
For more information, see Record Material Loss/Bonus - Critical Manufacturing Documentation Portal



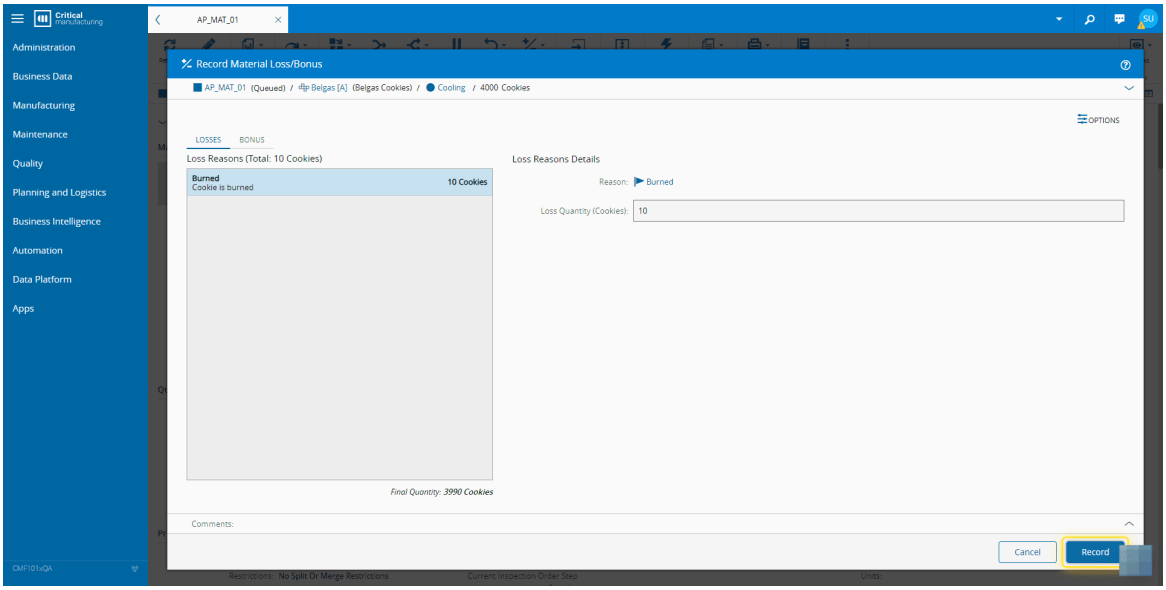
6. Select LOSSES to record them.



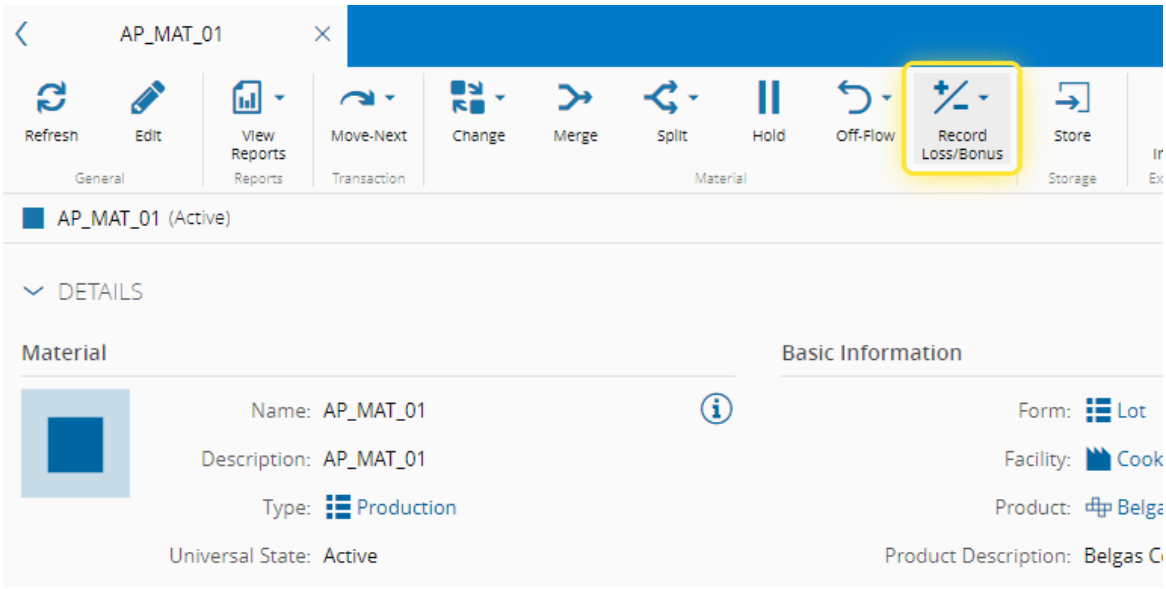
7. Enter the Loss Reason and Quantity.



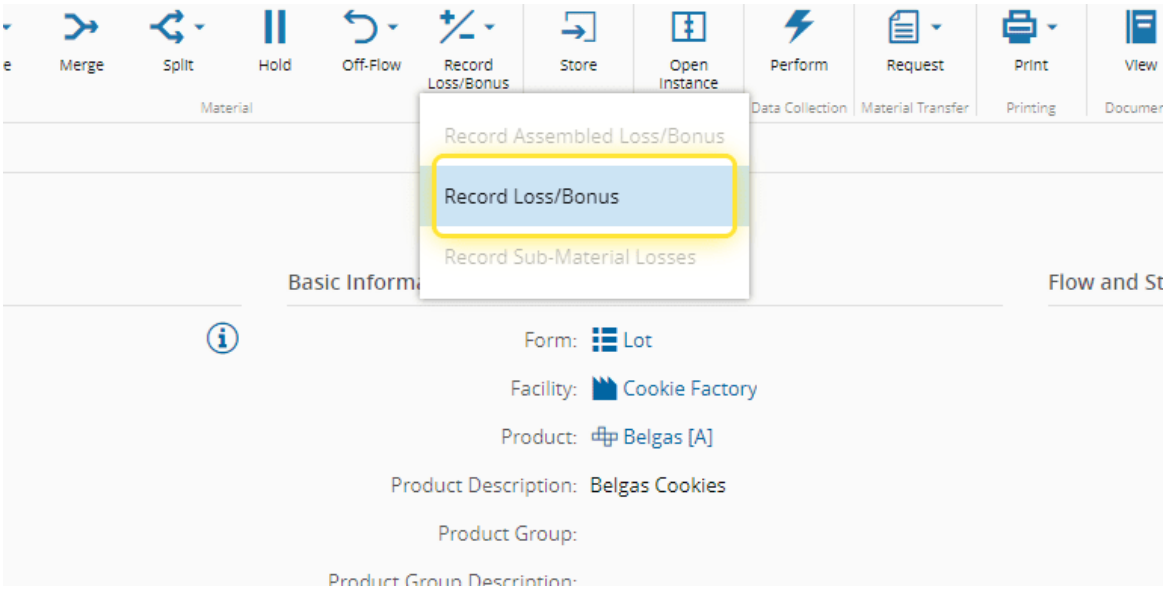
8. And select Record.



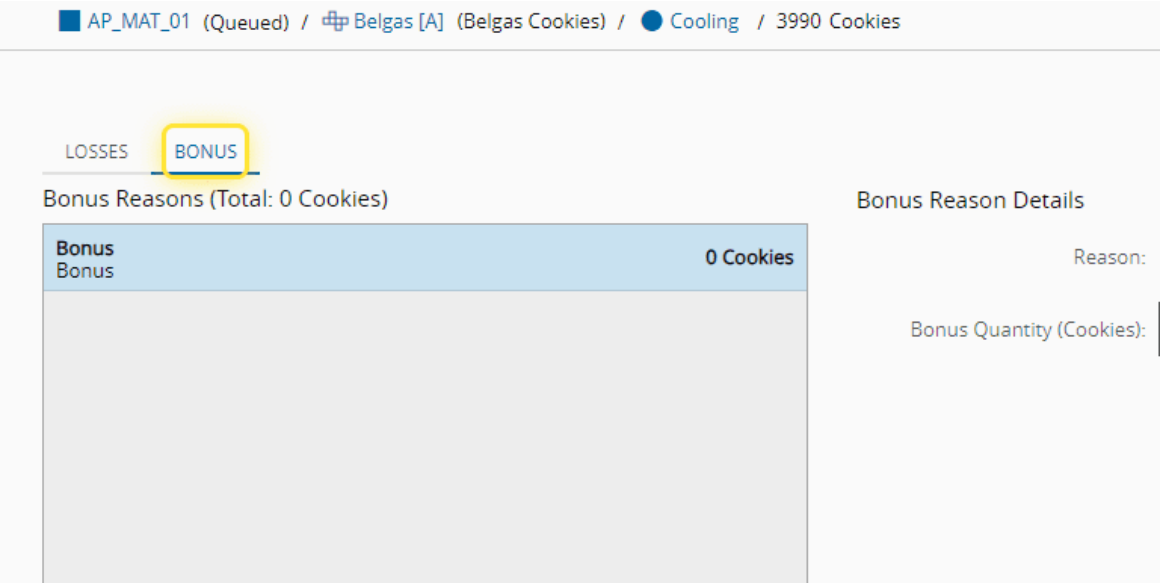
9. Select the Loss/Bonus button.



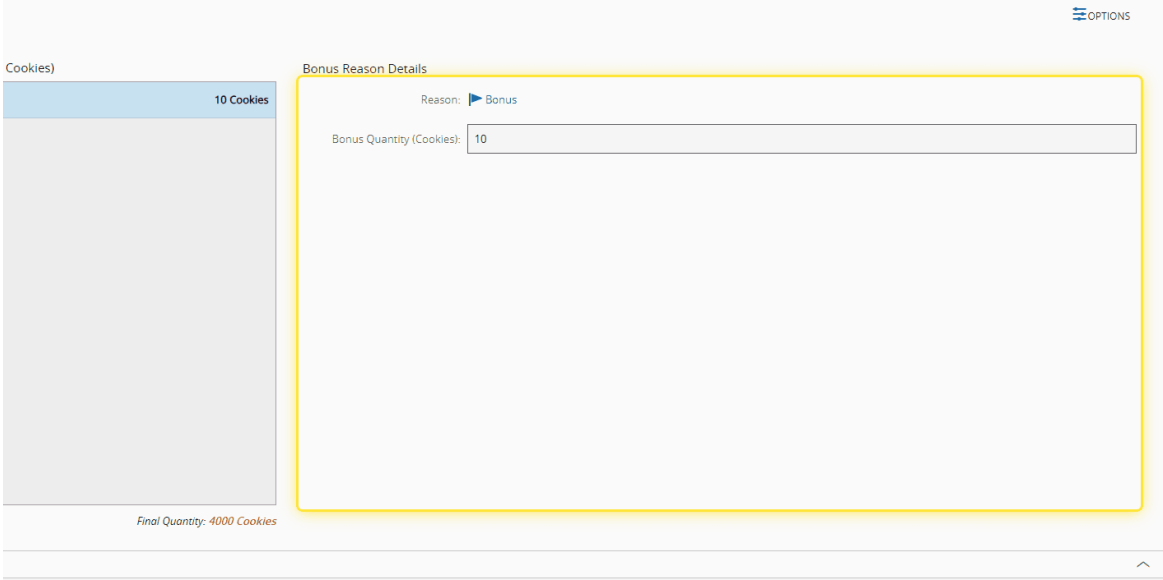
10. Select the Record Loss/Bonus option.



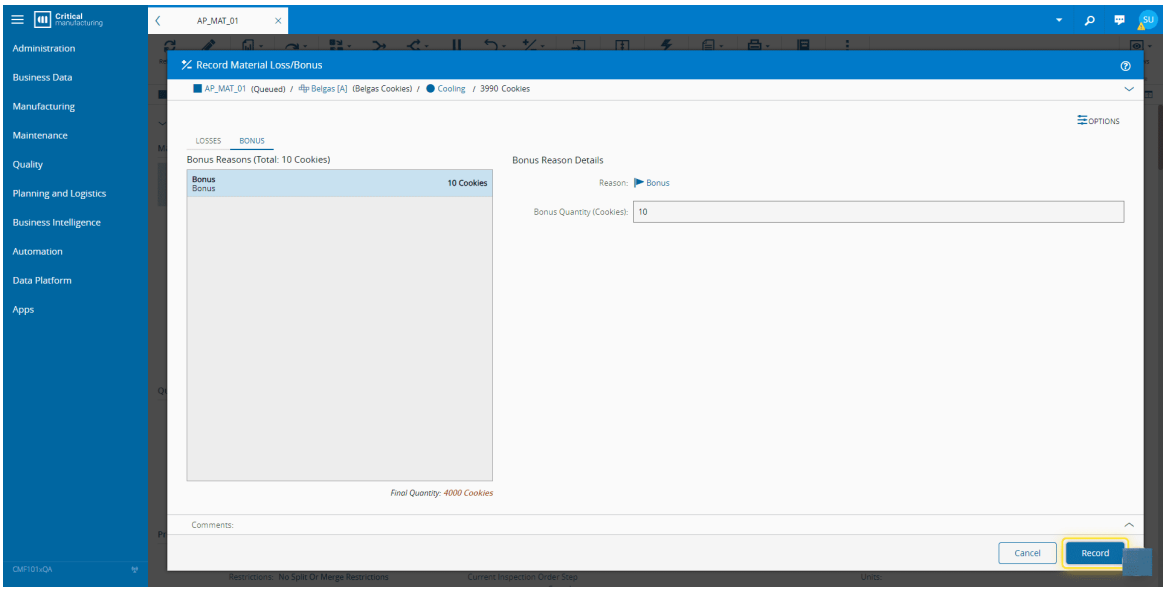
11. Select BONUS to record them.



12. Enter the Bonus Reason and Quantity.



13. And select Record.


Administration
Business Data
Manufacturing
Maintenance
Quality
Planning and Logistics
Business Intelligence
Automation
Data Platform
Apps
AP_MAT_01
Record Material Loss/Bonus
AP_MAT_01 (Queued) / Belgas [A] (Belgas Cookies) / Cooling / 3990 Cookies
OPTIONS
LOSSES
BONUS
Bonus Reasons (Total: 10 Cookies)
Bonus
Bonus
10 Cookies
Final Quantity: 4000 Cookies
Bonus Reason Details
Reason: Bonus
Bonus Quantity (Cookies): 10
Comments:
Cancel
Record

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