

How to: Assign Roles to a User

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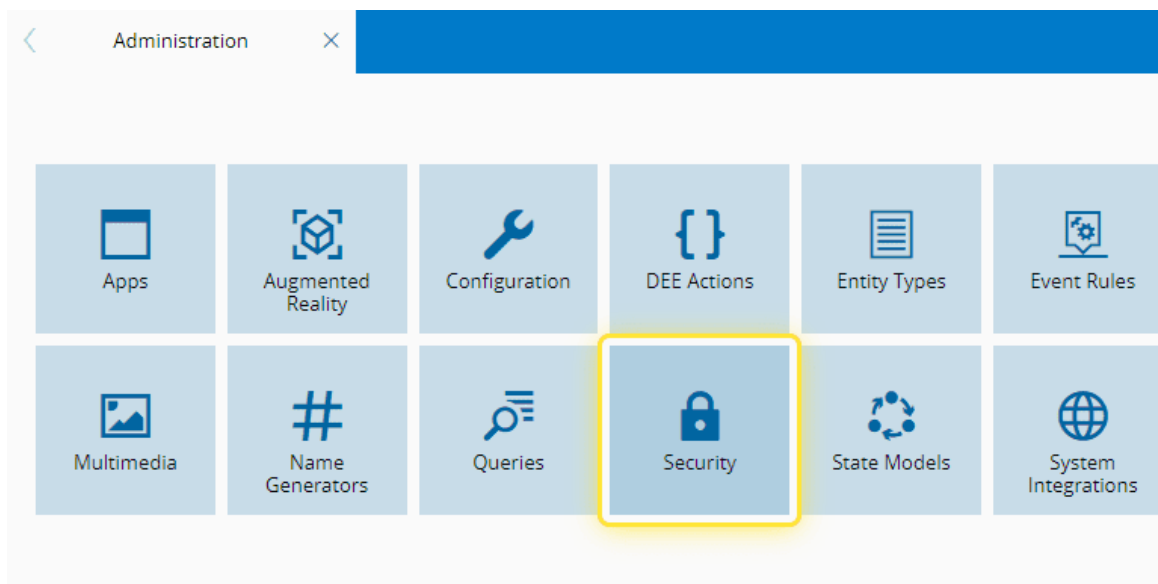
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How to: Assign Roles to a User

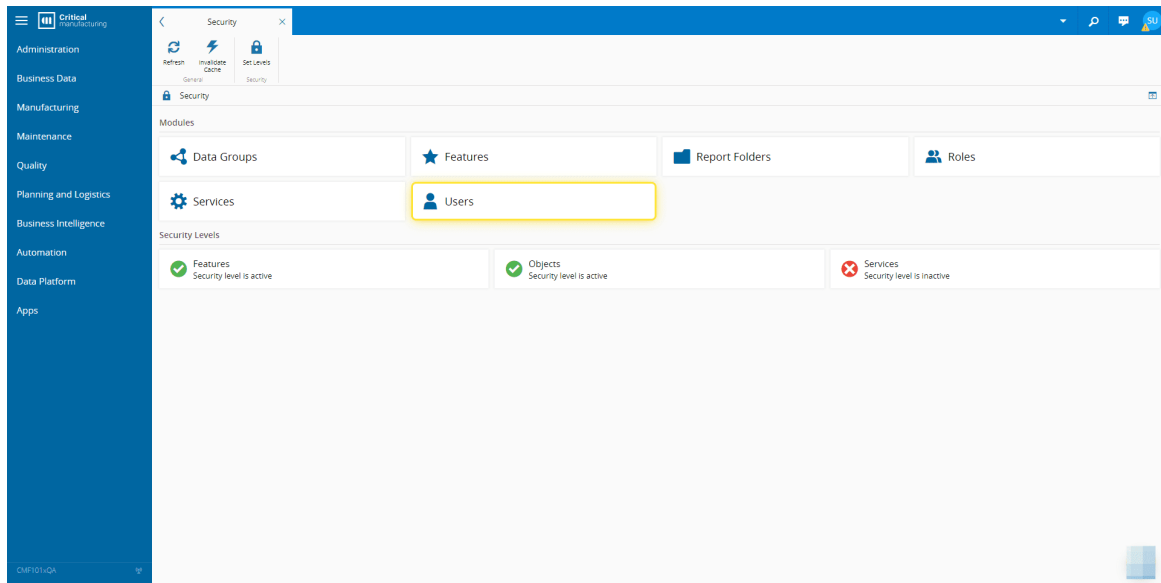
1. Go to the Administration menu.



2. Select the Security entity.

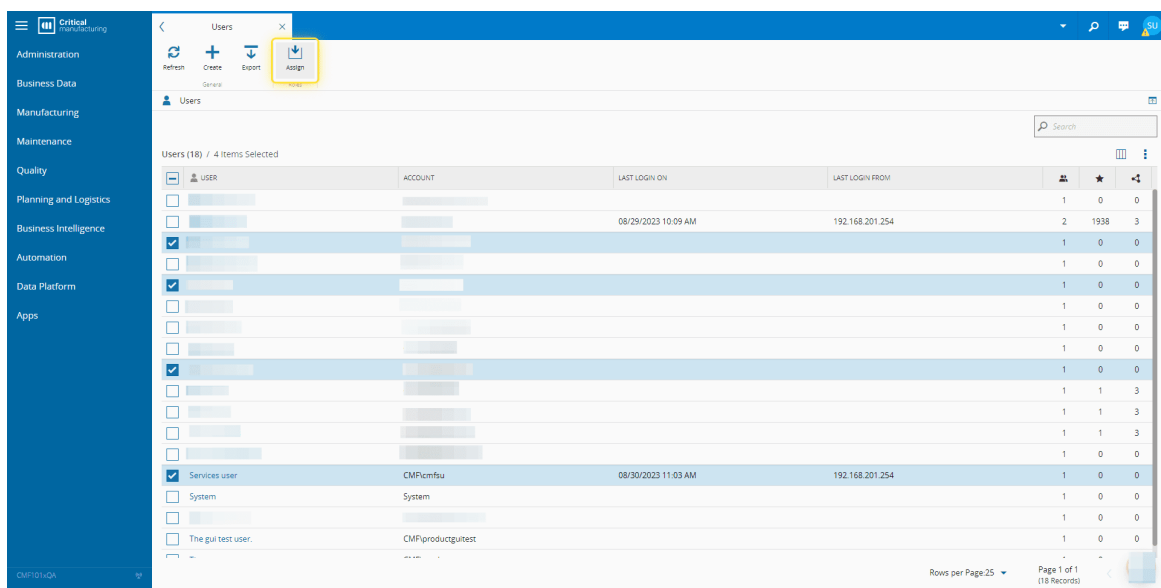


3. Select the Users option.



4. Select the users you want, and select the Assign button.

For more information, see [Users - Critical Manufacturing Documentation Portal](#)



5. Select the Roles you want, and select the Assign button.

Role assignment can also be done by going to the Details page of each User.

Users

Assign Roles to Users

4 User(s) selected

Search

Select Roles (3) / 2 Items Selected

ROLE	DESCRIPTION
<input type="checkbox"/> Administrators	Administrators group
<input checked="" type="checkbox"/> AlmostAdmin	
<input checked="" type="checkbox"/> CookieManager	CookieManager Role

Selected Roles (2)

- AlmostAdmin
- CookieManager

Rows per Page: 25 Page 1 of 1 (3 Records)

Comments:

Cancel Assign



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